

## CITY COUNCIL MEETING

MUNICIPAL COMPLEX  
DATE: MONDAY, JUNE 3, 2013

PORTSMOUTH, NH  
TIME: 7:00PM [or thereafter]

At 6:00 p.m., a Work Session was held regarding the Final Report of the Transportation Policy Committee.

### **I. CALL TO ORDER [7:00PM or thereafter]**

Mayor Spear called the meeting to order at 7:05 p.m.

### **II. ROLL CALL**

Present: Mayor Spear, Assistant Mayor Lister, Councilors Coviello, Kennedy (7:22 p.m.), Novelline Clayburgh, Lown, Dwyer (7:20 p.m.), Smith and Thorsen

### **III. INVOCATION**

Mayor Spear asked everyone to join in a moment of Silent Prayer.

### **IV. PLEDGE OF ALLEGIANCE**

Councilor Novelline Clayburgh led the Pledge of Allegiance to the Flag.

### **PRESENTATIONS**

1. Portsmouth Housing Authority Annual Report – Craig Welch, Director

Mr. Welch provided the City Council with the Portsmouth Housing Authority Spring 2013 Annual Report.

2. Art-Speak State of the Arts Report

Nancy Pearson reviewed Art-Speak's State of the Arts Report with the City Council. She reviewed and spoke to the various programs and addressed the Request for Proposals process being used for the percent for arts ordinance. She announced that Emma Pearson will be serving as the new Director of Art-Speak.

**Councilor Lown moved to suspend the rules in order to take up Item XI. A.3. - Art-Speak Annual State of the Art Report and Memorandum of Understanding Renewal Request. Seconded by Assistant Mayor Lister and voted.**

**Councilor Coviello moved to authorize the City Manager to extend the agreement from July 1, 2013 through June 30, 2014. Seconded by Councilor Smith and voted.**

3. Update on Mosquito Control Program

Mike Morrison provided an update to the City Council on the Mosquito Control Program. He spoke to the process followed by his company in the spraying for mosquito's and what is done if a resident does not wish for their property to be sprayed.

City Manager Bohenko stated that the City website will have the mosquito control information available to residents. He also spoke regarding how regulated this process is and how it is monitored by DES.

#### **V. ACCEPTANCE OF MINUTES – MAY 6, 2013**

**Councilor Smith moved to approve and accept the minutes of the May 6, 2013 City Council meeting. Seconded by Councilor Lown and voted.**

#### **VI. PUBLIC COMMENT SESSION**

Mayor Spear announced due to the large number of speakers each person would have 1 ½ minutes to speak.

**Councilor Kennedy moved to suspend the rules in order to allow each speaker 3 minutes to make remarks. Seconded by Councilor Thorsen and voted.**

**Councilor Novelline Clayburgh moved to amend the motion to allow each person 2 minutes to speak. Seconded by Councilor Lown.**

Councilor Lown said it is difficult to function after listening to 40 speakers as it gets late into the evening.

**Motion passed with Councilors Kennedy and Thorsen voting opposed.**

Gibson Kennedy spoke in favor of the HDC appointments before the City Council. He stated that the Planning Board and Historic District Commission make balancing decisions and have come under undue scrutiny. He stated that the form-based zoning will be a useful guide to look at holistically.

Cathy Baker urged the City Council to require a 35ft building height limit. She advised the City Council that people are against the recent developments in the City. She also stated that form based zoning does not accommodate use.

Richard Adams spoke in favor of the 35ft height restriction for buildings. He said a moratorium does not support anti-growth.

Marylou McElwain spoke in support of the 35ft building height limit and that it is time to stop these large structures being developed throughout the City.

Keith Eveland, spoke in support of the 35ft building height restriction. He expressed concern with the loss of historic ambiance.

Nancy Elwell asked the Council to support a 35ft height restriction for buildings. She stated the need for caution and restraint with further development in the City.

Zelita Morgan spoke in support of a 35ft height restriction for buildings. She said development is out of sync with the vision of the City and its residents.

Doug Roberts spoke in favor of the 35ft height restriction for buildings. He said the City Council needs to ask themselves, what would be a good location for a 60ft building when allowing developments.

Lisa DeStefano said she spoke before the Council 5 months ago regarding building heights. She said years of review took place for the City's Master Plan and gave examples of buildings in the City which exceed 35ft and have received praise for their architecture. She spoke to the process in place, which is being used by the City land use boards and urged the Council not make any rash decisions.

Jerry Zelin said that big box buildings are not within the character of the City. He stated that a 35ft building height restriction is not the right decision but would put something in place until we are able to decide what is best for the City.

Ruth Griffin urged the Council to do what they can to preserve the charm of this historic City.

Dick Gamester said making a 35ft height restriction would be putting a moratorium in place. He said the City Council and Planning Board did not support a moratorium, so why explore this suggested height restriction for buildings.

Barbara DeStefano spoke strongly opposed to a 35ft building height limit. She said the entire City does not have to match in its development.

Vincent Colella said he built a building back in the 70's in which the Historic District Commission requested the height be lowered. He said the Historic District Commission can control the height of buildings and therefore a height restriction is not necessary.

Arthur Clough said residents have had enough and the City is no longer distinctive. He recommended that the cost per parking space for developers be increased.

Mimi Clark said she has restored 7 homes in the City and the footprints of the homes were not increased. She said developers are building larger structures and we need to maintain the character of the City.

Clare Kittredge expressed concern with the number of developments in line. She said form-based zoning is years away and a 35ft building height restriction is needed now, if you want to maintain the character of the City.

Bob Shouse spoke in support of the 35ft building height restriction in order to slow development. He stated that we are losing the core and character of the City.

Julie Ross spoke regarding the 21 Brewster Street Boarding House permit. She thanked the City Council for their work and for listening to the concerns of the Islington Creek Neighborhood. She stated that condition #2 of the permit has not been met, and anything less than a full time management staff is not acceptable to the neighborhood.

Robin Normandeau said she does not think the 35ft height restriction should be permanent but it would make people stop and listen when developing a structure. She said in 2 days she received 37 signatures supporting the creation of a 35ft height limit in the historical district.

Blair McCracken asked if we are willing to hurt our developers for the character of the City, the answer should be yes.

Barbara Hilton said the City is changing and not for the better. She spoke in support of the 35ft height restriction.

Christine Davidson spoke to the various zoning ordinances over the years and developments. She expressed her support of a 35ft building height restriction or a limit of 50 feet.

Duncan MacCallum spoke in favor of the 35ft height restriction. He said the Planning Board does not see anything wrong with what is happening in the City, in terms of development.

Colby Gamester urged everyone to attend the Charrette's that are being held by the Planning Board and City. He explained that the Charrette's will explore form-based zoning and if it is the right direction for the City to proceed in. He stated the request to put a 35ft height restriction on buildings should be referred to the Planning Board for consideration and report back.

Tristan Lawn said he supports the 35ft height restriction for buildings. He stated that he does not feel the buildings now are what made the City what it is.

Nicole LaPierre stated the goal of the Islington Creek Neighborhood Association was to have the role of a management facility at the Brewster Street Boarding House to be clearly defined. She indicated currently the boarding house is not in compliance with item 2.

Michele Richard urged the City Council to vote for a 35ft height restriction for buildings.

Ellen Marlatt spoke in support of the 35ft height restriction for buildings to slow down development. She said we need to preserve the City and its character.

Peter Loughlin said the 35ft building height restriction would be a moratorium and would go around the Planning Board. He further stated that this would be against State Statute.

David Noard spoke in favor of the 35ft building height restriction and asked the Council to listen to the residents.

Neill DePaoli said he is concern with over development in the City and supports the 35ft height restriction for buildings to slow things down.

Geoffrey Clark, MD spoke to the temporary moratorium in the 1970's and its affects on the City and development. He said the structures today are too large and we need to look at our zoning ordinance.

Michael McCann said he has an organic garden and spoke to mosquito spraying. He said the spraying should not occur near kids or the elderly.

At 8:55 p.m., Mayor Spear called a brief recess. At 9:00 p.m. Mayor Spear called the meeting back to order.

Mayor Spear advised the Council that Mr. Horowitz was not in the room when his name was called for the public comment session and would like to make his remarks at this time.

Rick Horowitz spoke in support of the 35ft building height restriction to slow development. He expressed concern with the form based zoning idea and said this would take away the role of the zoning and it would become a political mechanism.

Councilor Dwyer stated that form-based zoning acts as an overlay district and does not take away uses and guidelines.

City Manager Bohenko requested Nick Cracknell, Planner to speak to the issue. Mr. Cracknell said form-based zoning could replace or be an overlay. The form-based zoning would have very clear written requirements for uses. It is taking a more surgical and tactical look at the downtown with more detail to facade.

## VII. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Police Department Grant and Donation:
- NH Department of Highway Safety Grant for “Join the NH Clique” seat belt campaign - \$4,680.00
  - Donation from Mr. & Mrs. David Brown to the Explorer Cadet Academy Program - \$250.00

**Councilor Novelline Clayburgh moved to approve and accept the grant and donation to the Portsmouth Police Department, as listed. Seconded by Assistant Mayor Lister and voted.**

## VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

*(There are no items under this section of the agenda)*

## IX. CONSENT AGENDA

**Councilor Coviello moved to adopt the Consent Agenda. Seconded by Councilor Novelline Clayburgh and voted.**

- A. Letter from Thomas Martin, Race Director, Portsmouth Criterium, regarding Cancellation of 2013 Portsmouth Criterium Race ***(Anticipated action – move to accept and place the letter on file)***

- B. Letter from Russell Osgood, Vice President, Portsmouth Fire Fighters Charitable Association, requesting permission to hold Sarah's Ride on September 7, 2013 ***(Anticipated action – move to refer to the City Manager with power)***
- C. Request for License from Ryan & Tyler McGill, owner of Summer Sessions Surf Shop for property located at 15 Vaughan Mall for a projecting sign on an existing bracket ***(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Ryan & Tyler McGill, owner of Summer Sessions Surf Shop for a projecting sign at property located at 15 Vaughan Mall and, further, authorize the City Manager to execute License Agreements for this request)***

**Planning Director's Stipulations:**

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

**X. PRESENTATION & COMMUNICATIONS OF WRITTEN COMMUNICATIONS & PETITIONS**

- A. Letter from Islington Creek Neighborhood Association regarding renewal extension of Boarding House Permit at 21 Brewster Street

**Councilor Coviello moved to accept and place the letter on file. Seconded by Councilor Novelline Clayburgh and voted.**

**XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS**

**A. CITY MANAGER**

1. Boarding House License Extension Re: 21 Brewster Street

City Manager Bohenko requested that Deputy City Manager Allen speak to the Council on this matter. He advised the City Council that any renewal of this permit would be for an additional three months.

Deputy City Manager Allen said a three month permit was approved by the Council in March. He spoke to the inspection held in May and indicated there were a few minor items left that needed to be resolved.

Deputy City Manager Allen advised the Council that Rich Brabazon, the property manager attended the inspection and the boarding house has been well maintained since the last inspection. He recommended the Council approve a renewal of the permit for a three month period.

City Manager Bohenko said that Mr. Hogan, owner of the boarding house secured the services of Mr. Brabazon as the property manager for the building. He further stated that Mr. Hogan has not been able to secure a full time manager.

Deputy City Manager Allen advised the Council that we track police calls. He reported that there have been no external calls and 3 calls internally that were minor in nature.

Councilor Dwyer asked how much time is spent on site by Mr. Brabazon. City Attorney Sullivan stated there is no time required. He is to respond to any issues 24/7 and we have not had to test that because there have been no issues.

**Assistant Mayor Lister moved to approve the 21 Brewster Street Boarding House permit for an extension to expire August 20, 2013 with all conditions as listed on the permit. Seconded by Councilor Smith.**

Conditions to be met as follows:

- *Extend the current permit until August 20, 2013 with an inspection and report back prior to further extension*
- *Maintain full time professional management of the facility; such management firm having the ability to respond to municipal inquires and requests 24/7*
- *Integrated pest management (IPM) to be maintained on monthly basis or more often if needed with monthly reports submitted to the Health Department*
- *Require all common floors to remain non-porous and non-absorbent with cleanable surfaces*
- *Soiled or infested bedding shall be disposed of and not re-used*
- *Correction of all deficiencies from the annual inspection prior to permit issuance*
- *Permittee agrees to allow unannounced inspections of all common areas of the property and to allow similar inspections of tenant rooms with the permission of the tenants*
- *Permittee agrees that any failure to comply with these conditions, after a reasonable cure period, is adequate grounds for termination of the permit*
- *The professional management described in bullet 2 above shall have the full authority of the permittee to take those actions necessary to maintain compliance with the permit*
- *The professional management described in bullet 2 above shall be provided with the complete authority to maintain open communications with the neighborhood, the tenants of the property and the City with regard to all issues concerning the property*

Assistant Mayor Lister asked what kind of communication will occur during this three month period. City Manager Bohenko said we have had a great deal of communication during this process. He said we need to be careful to not interject in how someone runs his business. Discussion followed.

City Manager Bohenko advised the City Council that the City staff has gone as far as they can and it is the owner's responsibility.

Councilor Coviello said he appreciates staff efforts and feels that they have gone over and above. He stated if Mr. Hogan can't find anyone for the position then they increase the amount they are willing to pay. If they do not accommodate item #2 by August 20<sup>th</sup> then we pursue civil action. Councilor Coviello said he would like to have a report back from Mr. Hogan regarding the property management of the building.

City Manager Bohenko said that Mr. Hogan will need to make the report to the City Council at the August 19<sup>th</sup> Council meeting.

**Motion passed. Councilor Lown abstained from voting on this matter.**

2. Proposed Additional Study Areas Re: Form-Based Zoning

City Manager Bohenko said we have a proposal from Town Planning & Urban Design Collaborative (TPUDC), LLC to add the following areas to the study:

- The "Northern Tier" at the edge of the downtown between the railroad tracks and North Mill Pond;
- An area on the opposite side of the Maplewood Avenue bridge;
- The Islington Street corridor with expanded areas at the north and south ends.

The cost of expanding this study would be \$97,000.00 and could be funded through the City's Capital Contingency Account. Phase I of this project was paid for through a \$44,000.00 grant.

Mayor Spear asked if the City Manager could enter into the contract in a few months. Councilor Dwyer stated that we should see how the Charrette's work and have the authorization at that point, to do what is needed.

City Manager Bohenko asked if Councilor Dwyer would like to table this matter until the next meeting.

Councilor Thorsen said he would like to postpone this matter indefinitely.

City Manager Bohenko suggest postponing this matter until the August 5, 2013 City Council meeting. No motion is required. City Manager will bring the matter back on the agenda for the Council at the August 5, 2013 meeting.

4. Acceptance of Easement and Quitclaim of Abandoned Line Re: Lincoln 3B Sewer Separation Project

City Manager Bohenko asked for an acceptance and quitclaim for the Lincoln #B Sewer Separation Project. The easement will be across property owned by Portsmouth Place Apartments, LLC and located at 293 Rockland Street.



**Councilor Novelline Clayburgh moved to authorize the City Manager to negotiate and accept a sewer easement from Portsmouth Place Apartments, LLC and quitclaim any municipal interests in the older line once abandoned. Seconded by Councilor Smith and voted.**

**B. MAYOR SPEAR**

1. Appointment to be Considered:
  - Ronald Poulin – Cable Television Advisory Board

The City Council considered the appointment of Ronald Poulin to the Cable Television Advisory Board which will be voted on at the June 17, 2013 City Council meeting.

2. Appointments to be Voted:
  - Daniel Rawling – Reappointment to the Historic District Commission (*postponed from May 20, 2013 meeting*)
  - Jonathan Wyckoff – Reappointment to the Historic District Commission (*withdrawn for action at May 20, 2013 meeting*)
  - Joseph Almeida – Reappointment to the Historic District Commission
  - Tracy Kozak – Reappointment to the Historic District Commission

**Councilor Lown moved to reappoint Daniel Rawling, Jonathan Wyckoff, Joseph Almeida, and Tracy Kozak to the Historic District Commission until June 1, 2016. Seconded by Councilor Coviello.**

Councilor Coviello stated that these are volunteer boards and lately they have had their reputations called into question. He said the Council needs to proceed with caution when things like this come forward. He said there are consequences to what you say.

Councilor Thorsen indicated that he watched the Historic District Commission meeting after the Council postponed the appointments. He apologized to Dan Rawling and Jonathan Wyckoff for making the motion to postpone their appointments.

Councilor Novelline Clayburgh said she would support the appointments. She said their work is admirable and they have tremendous backgrounds.

Councilor Lown said he appreciates Councilor Thorsen's apology to Dan Rawling and Jonathan Wyckoff and said volunteers that seek reappointment should be reappointed.

Councilor Smith stated he voted to postpone the appointments to make sure we are meeting the requirements of the Historic District Commission. He apologized to Dan Rawling and Jonathan Wyckoff.

Councilor Kennedy said she felt the postponement was for the City Council to stop and take a breath. She said no one questioned the individual's abilities.

**Motion passed.**

### 3. Request for Funds for HDC tools

Mayor Spear spoke to the letter from Joseph Almeida, Chair of HDC regarding presenting some items that have been identified by the Commissioners as high priority items that they would like the Council's assistance with.

**Councilor Coviello moved to suspend the rules to allow Chairman Almeida to speak before the Council. Seconded by Councilor Smith and voted.**

Commissioner Almeida reviewed the Project Evaluation Form and his letter with the Council. He said the Commission would like to hire a consultant to develop and produce the following tools:

- A Design Guideline Manual to support the findings and criteria listed in the Ordinance
- A Neighborhood Pattern Book
- An electronic 3D model to use in studying scale and mass of proposed projects
- A complete and independent assessment and ranking of all existing buildings within the historic district in order to help identify priority areas for preservation and enhancement.

Mayor Spear stated his intention is that the Commission would continue to mature their ideas and the Council would have a Work Session with the HDC at the appropriate time.

Councilor Coviello asked questions relative to the 3D model.

Councilor Kennedy said there are areas still under development and we need to get the tools in place that are needed by the HDC.

Mayor Spear stated he would come back to the City Council with a suggested date to establish a Work Session with the Historic District Commission.

### **C. COUNCILOR KENNEDY**

1. Maximum Structure Height Dimensions in the Central Business District A and B District to be 35 feet

Councilor Coviello recused himself from this matter and stepped down from the dais.

**Councilor Kennedy moved to pass first reading and schedule a public hearing and second reading of an ordinance to amend the Maximum Structure Height Dimensions in the Central Business District A and B District to be 35 feet. Seconded by Councilor Thorsen.**

Councilor Novelline Clayburgh asked City Attorney Sullivan if a zoning amendment needs to go before the Planning Board.

City Attorney Sullivan stated an amendment to the zoning ordinance needs to be referred to the Planning Board but is not required to be before first reading.

Councilor Lown said he appreciates everyone that came out this evening to speak regarding the zoning ordinance and the need for changes. He stated he does not feel any zoning changes should be made immediately; the process needs to be respected.

Assistant Mayor Lister spoke in support of the Charrette's and the need to follow a process. He stated he would vote oppose to the motion because we need to continue with the Charrette and work together.

Councilor Thorsen said he feels we need to pass first reading or nothing will happen in parallel. He said we should refer this to the Planning Board and amendments can be made at second reading, if necessary.

City Attorney Sullivan stated if the City Council wants any projects to comply with the 35ft height restriction, it is upon the notice being posted for the public hearing and second reading. He stated people would need to comply with the current ordinance requirements as well as the proposed ordinance requirements.

*Councilor Kennedy agreed as the maker of the motion to add the date of July 15, 2013 for the public hearing and second reading of the ordinance to occur. Councilor Thorsen as the second to the motion agreed to the addition and no amendment is required to the motion.*

Councilor Dwyer expressed concerns going to second reading with an ordinance we know we want to amend. City Attorney Sullivan stated if the City Council sets the public hearing on the 35ft height restriction and after that the City Council wants to change that the Council would need to set and hold another public hearing to notice people. He also stated that minor amendments may be made without conducting a new public hearing, but major changes cannot be made without noticing the public and holding another public hearing.

Mayor Spear passed the gavel to Assistant Mayor Lister.

Mayor Spear asked if 51 Islington Street is in the Central Business District A or B. Planning Director Taintor stated it is located in the Central Business District B.

Planning Director Taintor stated creating a 35ft height restriction seems more appropriate for residential.

Mayor Spear stated he is uncomfortable passing temporary zoning ordinances. He said the Historic District Commission has the authority to make sure mass, height and set backs are appropriate. He said between now and December we are relying on the Historic District Commission to initiate their authority and stewardship. He further stated we should reassess this in January.

Assistant Mayor Lister returned the gavel to Mayor Spear.

Councilor Novelline Clayburgh said what is good about what is happening now, is that residents are getting involved. She stated people did not come out for the Portwalk or 51 Islington Street projects. She said the Wright Avenue plan has been scaled back from its original design.

**On a roll call 2-6, motion to pass first reading and schedule a public hearing and second reading of an ordinance to amend the Maximum Structure Height Dimensions in the Central Business District A and B District to be 35 feet at the July 15, 2013 City Council meeting failed to pass. Councilors Kennedy and Thorsen voted in favor. Assistant Mayor Lister, Councilors Novelline Clayburgh, Lown, Dwyer, Smith and Mayor Spear voted opposed. Councilor Coviello recused himself from the discussion and vote.**

**Councilor Kennedy moved to suspend the rules in order to make a further motion on this matter. Seconded by Councilor Dwyer.**

**On a roll call 4-4, motion to suspend the rules in order to make a further motion on this matter failed to pass. Councilors Kennedy, Dwyer, Smith and Thorsen voted in favor. Assistant Mayor Lister, Councilors Novelline Clayburgh, Lown and Mayor Spear voted opposed. Councilor Coviello recused himself from the discussion and vote.**

#### **D. COUNCILOR LOWN**

1. Proposed Work Session to Review Report of the Operational Efficiencies Committee for Police and Fire Departments

Councilor Lown requested the Council review the Report and that he would not be bringing forth a motion to hold a Work Session, as he does not feel it is necessary.

#### **E. COUNCILOR DWYER**

1. Ideas Related to HDC

Councilor Dwyer spoke to her memorandum and ideas relating to the Historic District Commission. She said we need a Work Session with the Historic District Commission to look at their processes. Councilor Dwyer said she is recommending a two part HDC. The challenge for the HDC is new buildings in the historic district and what the guidelines are. Councilor Dwyer also recommended that discussions at the HDC meetings should be facilitated by the Planning Department staff to allow all HDC members to express their opinions.

City Manager Bohenko indicated that Councilor Dwyer's memorandum would be forwarded to the HDC.

Mayor Spear stated the Council will conduct a Work Session with the HDC.

**F. COUNCILOR SMITH**

1. Parking and Traffic Safety Committee Action Sheet and Minutes of the May 9, 2013 meeting

**Councilor Smith moved to approve and accept the Action Sheet and Minutes of the May 9, 2013 Parking and Traffic Safety Committee meeting. Seconded by Councilor Novelline Clayburgh and voted. Councilor Kennedy voted opposed.**

**XII. MISCELLANEOUS/UNFINISHED BUSINESS**

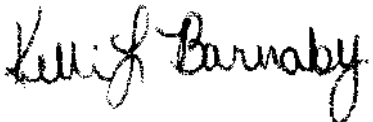
Mr. Cracknell, Planner announced the dates of the Form-Based Zoning Charrette Sessions:

- Opening Session – Thursday, June 6<sup>th</sup> – 6:00 p.m. to 8:30 p.m. – City Council Chambers (Live on Channel 22)
- Open Studio – June 7<sup>th</sup> through June 10<sup>th</sup> – Former Connie Bean Center on 143 Daniel Street (If the lights are on, the studio is open)
- Interim Pin-Up & Review – Saturday, June 8<sup>th</sup> – 6:00 p.m. to 7:30 p.m. – Former Connie Bean Center on 143 Daniel Street
- Closing Session – Monday, June 10<sup>th</sup> – 6:00 p.m. to 8:30 p.m. - City Council Chambers (Live on Channel 22)

All of these sessions are open to the public; the members of the public are welcome to visit and participate as much as they wish and are able to. The Opening and Closing Presentations will be broadcasted live on Channel 22 and archived recordings of those meetings will be available on the City's website.

**XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]**

**At 11:15 p.m., Councilor Coviello moved to adjourn. Seconded by Councilor Smith and voted.**



Kelli L. Barnaby, CMC/CNHMC  
City Clerk