

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR FEBRUARY 7, 2012

COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, FEBRUARY 7, 2012

TIME: 6:30 PM [or thereafter]

- I. **CALL TO ORDER** - Chair Stevens called the meeting to order at 6:31 p.m.
- II. **ROLL CALL** - LESLIE STEVENS (CHAIR), TOM MARTIN (VICE-CHAIR), CAROL CHELLMAN, PATRICK ELLIS, KENT LAPAGE, MARY OLEA, MITCHELL SHULDMAN, ANN WALKER, EDWARD MCDONOUGH (SUPERINTENDENT), STEVE BARTLETT (BUSINESS ADMINISTRATOR), STEVE ZADRAVEC (ASSISTANT SUPERINTENDENT) AND ANN MAYER (SAU 50 REPRESENTATIVE)
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **ACCEPTANCE OF MINUTES**
 - a. FEBRUARY 2, 2012
MOTION: Motion to accept the minutes of February 2, 2012 by Mr. Shuldman
SECOND: Ms. Chellman
DISCUSSION:
VOTE: Unanimous
- VI. **PUBLIC COMMENT**
- VII. **ITEMS FOR INFORMATION**
 - a. LETTER TO CITY MANAGER RE: APT CONTRACT EXTENSION
 - b. LETTER TO CITY MANAGER RE: RETIREMENT INCENTIVE– Mr. McDonough will share copies of both letters Thursday evening.
- VIII. **WORKSHOP SESSION ON FY 2013 BUDGET**
 - a. ADULT EDUCATION – Ms. Kim LaCroce presented an update since her last meeting with the School Board. In July, the School Board asked her to work towards making the program a self-sustaining endeavor. Ms. LaCroce reported a significant drop in enrollment and believes it is due to the brochure no longer being printed and mailed to people's homes. She also reported that Portsmouth does not qualify for grant opportunities due to the types of programs offered. Courses that would qualify the program for grant funding are offered through Community Campus. Mr. Bartlett stated that revenue has decreased from \$20,000 to \$3,100, depleting the balance from previous years. Board members encouraged Ms. LaCroce, Mr. Bartlett and Mr. McDonough to enter into a conversation with the Recreational Center and Community Campus to see whether there are opportunities to join printing efforts or to cross advertise. Mr. LaPage recommended utilizing community radio, television and newspapers. Ms. LaCroce and

Mr. Bartlett will work on a proposal and present back to the Board prior to the beginning of June.

- b. **MIDDLE SCHOOL REQUESTS** – Mr. Stokel requested one custodial position be added beginning in July. Increased square footage and the added responsibility of cleaning the Youth Recreation Center will require this new position.
- c. **HIGH SCHOOL REQUESTS** – Mr. Collins is requesting a one-time funding increase in the amount of \$20,470 to cover costs incurred by the NEASC re-accreditation process. Mr. Collins also requested that the Technology Educational Counselor be reinstated to full time. This hybrid position will not only fill the responsibilities of the CTE guidance counselor, but will work with the Virtual Learning Academy Charter School, internships and Extended Learning Opportunities.
- d. **REVIEW PROPOSED ADJUSTMENTS** – Mr. Bartlett updated Board members on three funding areas: federal grant funding, local grant funding and tuition and fees.

Mr. McDonough reported that City Manager Bohenko will use funds from the city's health insurance stabilization fund to decrease the school budget by \$406,000.

- IX. **ADJOURNMENT** – Motion to adjourn by Vice-Chair Martin, seconded by Mr. Shuldman at 8:29 p.m.