

PORTSMOUTH POLICE COMMISSION

MINUTES OF THE FEBRUARY 15th, 2012 MEETING

5:00 p.m. (Non-Public) – Wm. Mortimer Conference Room, Police Dept.

6:00 p.m. (Public) – Eileen Dondero Foley Council Chambers, City Hall

John F. Golumb, Chairman

Gerald W. Howe

John C. Russo

- I. **CALL TO ORDER:** The chairman called the February 15th, 2012 monthly police commission public session to order at 5:04 p.m.

Action: Commissioner Howe moved to go into non-public session for the purpose of discussing personnel issues as per RSA 91-A:3, II.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:04 p.m.

Action: Commissioner Russo moved to come out of non-public session.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to come out of non-public session at 6:10 p.m.

Chairman Golumb called the public session back to order at 6:15 p.m. in the Eileen Dondero Foley Council Chambers.

Present during the public session: Commissioners Golumb, Howe, and Russo, Chief Dave Ferland, Executive Assistant Kathleen Levesque, Officer Seth Tondreault

- II. **PLEDGE OF ALLEGIANCE:** Chief Ferland led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETINGS HELD ON:** January 18th, and January 30th, 2012

Action: Commissioner Russo moved to accept the minutes and place them on file.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted to accept the minutes of the January 18th, and January 30th, police commission meetings and place them on file.

IV. PUBLIC COMMENT: None

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION:

- 1. Personnel Items that require action: None.**
- 2. The commission has submitted a budget to the council that represents a 2.9% increase over last year.**

B. CHIEF OF POLICE:

- 1. Officer Seth Tondreault** was recognized for his kind actions in coming to the aid of an elderly woman on the afternoon of January 13th of this year.

2. Grants and Donations:

Action: Commissioner Howe moved to accept a grant in the amount of \$70,219 from the Department of Justice to support the Victim/Witness Advocate position in our court office.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the grant and forward to the city council for their action.

Action: Commissioner Howe moved to accept a grant in the amount of \$8,250 from the Department of Highway Safety for DWI/DUI patrols.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the grant and forward to the city council for their action.

Action: Commissioner Howe moved to accept a donation in the amount of \$500 from St. Andrew's Lodge No. 56 in support of the Portsmouth Police Honor Guard.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the donation and forward to the city council for their action.

In Capt. Warchol's absence, Chief Ferland briefed the commission on the financial report, indicating we were tracking at about 1.5% under budget at this point in the fiscal year.

Chairman Golumb asked about gasoline costs. The chief said we were currently within our line item for this expense. He said we have realized savings in other areas through measures and energy saving changes in equipment, but we are prepared to see those savings expended to pay for forecasted hikes in the cost of fuel.

Commissioner Howe said he would like to go on record as thanking the Chief and staff for the detailed information prepared for the commission each month. The revamped report document allows the commission to see clearly into the operation of the department each month by providing detailed information.

Chief Ferland reviewed thank you's received by the department since the last commission meeting, and then moved on to briefly review the patrol division reports.

Commissioner Howe asked about jurisdiction inside the federal buildings that are within city limits. He cited the suspicious pkg. at the post office on Daniel Street that closed the street this week. Chief Ferland explained that technically speaking in most cases, federal officers have jurisdiction in those buildings, but that it comes down to a case-by-case basis. The complement of federal officers may be inadequate to respond to a given incident or there may be other complications that dictate a larger response from us.

Commissioners Golumb and Russo, along with Chief Ferland, then made a surprise presentation of a commemorative service plaque to Commissioner Howe for his years of service as chairman of the commission.

3. Administrative Services Division Report

- a. Financial Reports, by line item
- b. Overtime Report
- c. Personnel and Training Report
- d. Information Systems Report
- e. Records Division Report
- f. Fleet Report

g. Communications Center Report

C. PATROL SERVICES DIVISION:

1. Offense Report
2. Program/Self-Initiated Activity/Directed Patrol Report
3. Animal Control Report
4. Special Teams/Programs report
 - a. K-9 Program
 - b. Seacoast Emergency Response Team
 - c. Field Training Program
 - d. Auxiliary Unit
 - e. Community Relations

D. CITY PROSECUTOR REPORT

E. DETECTIVE DIVISION

VII. MISCELLANEOUS OTHER BUSINESS:

Chairman Golumb and Commissioner Russo informed the public that Chief Ferland would be retiring in September of this year, and that the Commission had appointed Deputy Chief Stephen DuBois to be the next chief of police in Portsmouth.

VIII. MOTION TO ADJOURN

Chairman Golumb asked if there was any other business before the commission. There being none, the Chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the February 15th, 2012 meeting of the police commission be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:44 p.m.

Commissioner Howe, clerk of the commission, directed Kathe Levesque to place the division and team reports on file.

IX. NEXT MEETING:

Next Meeting - Wednesday, March 21st, 2012, at the Robert J. Lister Academy in their "Group Room" *The public session begins at 6:00 p.m. The public is welcome to attend.*

Kathe

*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Howe, Clerk of the Commission*

Gerald W. Howe