

MIDDLE SCHOOL JOINT BUILDING COMMITTEE

DATE: AUGUST 22
SUBJECT: **REGULAR JBC MEETING #55**
LOCATION: CITY HALL, SCHOOL DEPARTMENT CONFERENCE ROOM
TIME: 6:30 P.M. OR SHORTLY THEREAFTER

MINUTES

- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 6:32 P.M.
- II. ROLL CALL CO-CHAIR DWYER AND CO-CHAIR LEGG
CITY COUNCIL MEMBER CLAYBURGH
SCHOOL BOARD MEMBER WALKER
CITIZEN MEMBERS MIDDLETON, LIST AND CARRIER
NON-VOTING MEMBERS CITY MANAGER BOHENKO, BUSINESS ADMINISTRATOR BARTLETT, SUPERINTENDENT MCDONOUGH AND CLERK OF THE WORKS HARTREY
- III. ACCEPTANCE OF MINUTES – AUGUST 22, 2012
MOTION: Motion to accept the minutes of August 22, 2012 by Ms. Walker
SECOND: Ms. Dwyer
DISCUSSION:
VOTE: Unanimously Approved
- IV. CORRESPONDENCE – Co-Chair Legg asked for an update on the written correspondence by JCJ Architecture to the Department of Education regarding recommendations made by Mr. Ed Murdough during the inspection process of the middle school project. Mr. Roberts stated that the recommendations made were not out of the ordinary and part of the normal review process. Mr. Roberts has since received a response to his letter, thanking him for responding to their recommendations.
- V. PUBLIC COMMENT - NONE
- VI. OLD BUSINESS
 - i. PARROTT AVE CONSTRUCTION UPDATE – Teachers were welcomed back to unpack classrooms. Custodians continue to assist teachers in between cleaning and moving new furniture into place. Elevators, fire alarms and emergency generator have all passed inspection. The electrical inspector has requested extra emergency exit signage, which will be installed immediately.

Rick Hopley, Chief Building Inspector for the City, is scheduled to conduct a final walk through on Monday, August 27th. All items, including the temporary egress stairway, certification of food service sinks and several minor items in the kitchen will need to be completed Thursday morning.

School lockers are running 10 days behind schedule. The company shipping the lockers was hit by lightning and has been delayed filling orders by approximately two weeks. Mr. Weathers is hopeful that the lockers will be received one week into the start of school. A crew will install the lockers during the second shift, when students are no longer in the building.

Power supply changes for the basketball hoops delayed the painting of the gym floor for about a week. Principal Stokel will conduct gym classes for the first week outside during good weather, allowing the lines on the gym floor to set properly.

Mr. Weathers stated that during the demolition of the old building, it would be necessary to lay temporary materials between the new wing and the old wing. Although not the most appealing, connecting work between buildings requires a continuous flooring material, just not an expensive one.

Co-Chair Dwyer was happy to report that a sidewalk has been installed and is being well received by the public.

Co-Chair Legg raised the question whether or not the committee should return to meeting twice a month now that phase II of the construction project has begun. Mr. Weathers asked for two weeks to assess the demolition site before responding.

Mr. Stokel has been working with Mr. Weathers and Student Transportation of America, the police department, Mr. Thomas Cocchiaro, and parents to coordinate the new traffic patterns of pick up and drop off of students in the morning and afternoon. Teachers have once again received staff parking stickers and traffic control assignments. Parents have been informed not to park on Parrott or Rogers and, if picking up their student after school, to please do so AFTER all buses have left. Mr. Thomas Cocchiaro has reassigned crossing guards from Richards to new locations to assist with congestion issues.

- ii. OPENING DAY OF SCHOOL – Principal Stokel has arranged for staff to conduct tours the Friday before school opens. All parents and students are encouraged to attend one of the three tours being offered. Two fire drills will be conducted the first week to familiarize all students with the sound that the new system makes and where all new exits are. In the month of September, several drills will be conducted in order to familiarize the students with exiting from different locations of the new building.
 - iii. PLAN FOR 9/8? OPEN HOUSE- The meeting will be rescheduled for Saturday September 29th @ 2 p.m. and the Recreation Commission will be asked to schedule a grand opening for the Connie Bean Center at the same time. Phases I & II story boards will be displayed in the Media Center.
- VII. NEW BUSINESS – The Art Group continued to focus on the RFP and what 35K should purchase. The group will now discuss who the RFP committee will consist of. It should have an odd number of members. It was noted that Art Speak is hiring a new coordinator. A representative from Art Speak thought it might be a

possibility for the new coordinator to catalog bids as they arrive and forward them on to the committee for review. An update will be given at the next meeting.

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$2,679,922.35 by Ms. Clayburgh

SECOND: Ms. Walker

DISCUSSION:

VOTE:

IX. FUTURE AGENDA ITEMS

- X. ADJOURNMENT Motion to adjourn at 7:28 p.m. by Mr. Middleton and seconded by Ms. Clayburgh.