

**MIDDLE SCHOOL
JOINT BUILDING COMMITTEE**

DATE: MAY 9, 2012
SUBJECT: **REGULAR JBC MEETING #52**
LOCATION: LITTLE HARBOUR BOARD ROOM
TIME: 6:30 P.M.

MINUTES

- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 6:34 p.m.
- II. ROLL CALL
CO-CHAIR DWYER
CITY COUNCIL MEMBER CLAYBURGH
SCHOOL BOARD MEMBERS WALKER AND STEVENS
CITIZEN MEMBERS MIDDLETON AND CARRIER
NON-VOTING MEMBERS CITY MANAGER BOHENKO, SUPERINTENDENT
MCDONOUGH, PMS PRINCIPAL STOKEL AND CLERK OF THE WORKS
HARTREY
- III. ACCEPTANCE OF MINUTES APRIL 11, 2012
MOTION: Motion to accept the minutes of April 11, 2012 by Mr. Carrier
SECOND: Ms. Walker
DISCUSSION: Ms. List was not in attendance.
VOTE: Pending above change, unanimously approved
- IV. CORRESPONDENCE
- V. PUBLIC COMMENT
- VI. OLD BUSINESS
 - i. PARROTT AVE UPDATE – Mr. Weathers presented the committee with engraved bats and thanked the committee for including him in the field dedication of Alumni Wentworth. Gilbane Construction continues to remain on schedule, reporting the chillers are now on the roof and duct work is being tied in to the gymnasium. Flooring is next and NH Glass will increase their manpower to complete all the glazing on time in the youth rec. facility. Bathrooms are completed in the new wing and painted. Teachers' rooms are nearing completion and Principal Stokel is now preparing staff to transition to their new spaces. Committee members asked questions regarding moisture levels of the gymnasium concrete slabs and rental policies of the new facilities.

VII. NEW BUSINESS – Mr. Stokel discussed the May 17th orientation which will include a tour by staff members of the current construction space. JCJ will present a PowerPoint, followed by a time of Q&A. The orientation will include:

- JCJ PRESENTATION
- PHASING/TRANSITION
- SAFETY
- NOISE CONTROL
- INDOOR QUALITY CONTROL
- TRAFFIC PATTERNS
- MOVING STAFF INTO NEW SPACES
- PROGRAM PERSPECTIVE
- RELOCATION OF SUMMER PROGRAMMING
- TEMPORARY RELOCATION OF MAIN OFFICE TO MUSIC CLASSROOM FOR SUMMER MONTHS
- ENTRANCE SECURITY DURING PHASE II

Clerk of the Works Hartrey, Mr. Bartlett, Mr. Carrier, Mr. Middleton and Attorney Woodland met with Gilbane to resolve larger changes before contingency funds are used on either side. Mr. Hartrey will share his findings at the June meeting.

The Art Group held its first meeting to discuss concrete ideas and in what direction to go. They will now receive examples of RFP/RFQ's and will meet with city officials at the next meeting to better understand how the entire RFP process works.

Co-Chair Dwyer encouraged Mr. Weathers to discuss changing traffic patterns with Parking Manager Mr. Jon Frederick. City Manager Bohenko reported that he would be meeting with Mr. Frederick and would let Mr. Frederick know that Mr. Weathers would be attending the meeting in June.

VIII. MANIFEST

MOTION: Motion to approve the manifest in the amount of \$3,788,969.74 by Ms. Stevens

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS Vanderweil RFP, Art Group, Small Wares Purchasing

X. ADJOURNMENT Motion to adjourn at 7:25 p.m. by Ms. Clayburgh and seconded by Ms. Walker.