

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON JUNE 11, 2012, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SPEAR, ASSISTANT MAYOR LISTER, COUNCILORS COVIELLO, KENNEDY, NOVELLINE CLAYBURGH, LOWN, DWYER, SMITH AND THORSEN

1. Acceptance of Minutes – April 18, 2012 – Moved to approve and accept the minutes of the May 7, 2012 City Council meeting. Voted to amend page 9 fourth paragraph to read as follows: *Councilor Thorsen stated he deems this to be a voluntary merger.* Main motion passed as amended.
2. Public Comment Session – There were four speakers: Tom Carroll (Scrap Metal Pollution on Market Street); George Stamos (Parking, Restrictions Lifted, Garage); Josh Pierce (Bicycle Parking); and Senator Nancy Stiles (Thank you).
3. Acceptance of Donation Re: NH Fish & Lobster Festival - \$500.00 – Voted to accept the donation for the NH Fish & Lobster Festival, as presented.
4. NH Community Planning Grant Application – Voted to authorize the City Manager to apply for, accept and expend a \$50,000.00 grant from the New Hampshire Community Planning Grant Program for the purpose of developing local regulations that foster sustainable community development.
5. First Reading of Ordinance amending Chapter 10 – Zoning Ordinance, Article 11, Section 10.1115 - Off-Street Parking Provisions in the Downtown Overlay District – On a roll call 8-1, voted to pass first reading of the proposed Ordinance amendments, as presented, and schedule second reading and public hearing for the June 25, 2012 City Council meeting. Assistant Mayor Lister, Councilors Coviello, Novelline Clayburgh, Lown, Dwyer, Smith, Thorsen and Mayor Spear voted in favor. Councilor Kennedy voted opposed.

Councilor Dwyer requested that members of the Planning Board, Economic Development Commission, Zoning Board of Adjustment and Parking, Traffic & Safety Committee be invited to attend the June 18, 2012 City Council Work Session regarding Parking Supply and Demand Strategies at 6:30 p.m.

6. Consent Agenda – Voted to adopt the Consent Agenda.

- A. Request for Approval of Pole License to install/replace 1 pole located on Constitution Avenue (***Anticipated action – move to approve the aforementioned Pole License Agreement as recommended by the Public Works Department with the approval conditioned upon amendment of the license to allow for the collection of any lawfully assessed real estate taxes***)
- B. Acceptance of Police Department Donations:
- Donation from Mr. & Mrs. Lamontagne for the Portsmouth Police Explorers - \$200.00
 - Donation from Ms. York for the Portsmouth Police Explorers - \$50.00
- (***Anticipated action – move to approve and accept the donations to the Portsmouth Police Department, as listed***)
- C. *Acceptance of Donations Re: Welcome Home, Iraq Veterans Parade
- Harold Whitehouse - \$25.00
 - The Nancy N. Clayburgh Rev Trust - \$25.00
 - Optima Bank & Trust - \$100.00
 - Daniel K. Poling Chapter 992 VVA - \$100.00
 - The Portsmouth Democratic City Committee - \$100.00
 - William A. and Cynthia M. Duncan - \$500.00
- (***Anticipated action – move to accept the donations for the Welcome Home, Iraq Veterans Parade, as presented***)
- D. Letter from David Hallowell requesting permission to hold the 13th Annual Portsmouth Maritime Folk Festival on Saturday, September 29th and Sunday, September 30th (***Anticipated action – move to refer to the City Manager with power***)
- E. Request for License from Andrea Rossetto, owner of Dolce Freddo Gelato for property located at 90 Fleet Street for a projecting sign on an existing bracket (***Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Andrea Rossetto, owner of Dolce Freddo Gelato for 1 projecting sign at property located at 90 Fleet Street and, further, authorize the City Manager to execute License Agreements for this request***)

Planning Director's Stipulations:

- ***The licenses shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting signs, for any reason, will be done at no cost to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- F. Letter from Virginia Skevington, AIRWalk, requesting permission to hold the second annual fundraising walk on Saturday, October 20, 2012 (***Anticipated action – move to refer to the City Manager with power***)
7. Letter from Robert L. Sutherland, Jr., St. John's Lodge, No. 1, A. & A.M, requesting permission to march from the William Pitt Tavern on Court Street to the Queen Chapel on Sunday, June 24, 2012 at 8:30 a.m. for St. John's Sunday (Not on agenda) – Voted to refer to the City Manager with power.
 8. Letter from Petra & Christopher Barstow requesting permission to replace front steps and retaining walls in front of their property located at 528 Dennett Street – Voted to refer to the Planning Board for report back.
 9. Request to Establish a Work Session Re: Connie Bean Center – Voted to establish a Work Session for Monday, June 25, 2012 at 6:00 p.m. regarding the disposal of the Connie Bean Center.
 10. Report Back Re: Request from Julie Bokat and Jeanne Carter, Fuel Training Studio, for permission to hold outdoor fitness classes on Peirce Island – Voted to grant approval for this request through the rest of the calendar year. Councilor Kennedy voted opposed.
 11. Committee for Evaluation of City Manager – Mayor Spear appointed Assistant Mayor Lister, Councilors Novelline Clayburgh, Lown and Smith to the Committee for Evaluation of the City Manager. Mayor Spear announced that Assistant Mayor Lister will serve as the Chair of the Committee.
 12. Report on Elderly Services (Postponed from the May 21st City Council meeting) – Councilors Novelline Clayburgh and Kennedy provided a status Report on Elderly Services. No action required. City Manager Bohenko stated based on consensus of the City Council he would work towards interim activities for the senior citizens.
 13. Bike Corrals – Letter from Peter Egelston of The Portsmouth Brewery (Postponed from the May 21st City Council meeting) – On a unanimous roll call 9-0, voted to direct the Parking & Traffic Safety Committee to report back to the City Council at the July 16, 2012 meeting with locations to install bike corrals in a parking area.
 14. Parking and Traffic Safety Committee Action Sheet and Minutes of the May 10, 2012 meeting – Voted to approve and accept the action sheet and minutes of the May 10, 2012 Parking and Traffic Safety Committee meeting. Councilor Kennedy voted opposed.

15. Historic District Commission Council Representative – Voted to accept with regret the resignation of Councilor Thorsen as the City Council Representative to the Historic District Commission. Mayor Spear announced that Councilor Kennedy will serve as the City Council Representative to the Historic District Commission.

16. City Council Rule 23 – Committee Nominations (Postponed from the May 21st City Council meeting) – On a roll call vote 4-5, motion to amend City Council Rule 23 – Committee Nominations, as presented ***failed*** to pass. Councilors Coviello, Lown, Dwyer and Mayor Spear voted in favor. Assistant Mayor Lister, Kennedy, Novelline Clayburgh, Smith and Thorsen voted opposed.

17. Adjournment – At 9:30 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, CMC/CNHMC
City Clerk