

MINUTES
TRAFFIC & SAFETY COMMITTEE MEETING

8:00 A.M. – Thursday, July 14, 2011
City Hall – Eileen Dondero Foley Council Chambers

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at 8:00 a.m. He then announced that members John Connors and Kent Kirkpatrick have both submitted their resignation from the Committee.

II. ROLL CALL:

Members Present:

Councilor Ken Smith, Chair
Steve Parkinson, Public Works Director
Capt. Mike Schwartz, Police Department Rep.
Steve Achilles, Assistant Fire Chief
Ron Cypher, Member
Ted Gray, Vice-Chair
Harold Whitehouse, Member
Jon Frederick, Parking & Transportation Director

Members Absent: Christina Westfall

Also in attendance: David Moore, Community Development Coordinator

III. ACCEPTANCE OF THE MINUTES:

Motion made by Ron Cypher to accept the minutes of the April 14, 2011 meeting as presented.

Mr. Whitehouse offered an amendment to the minutes to reflect his presence at the April 14, 2011 meeting as it was inadvertently omitted by the recording secretary.

Seconded by Ted Gray and voted as amended.

IV. NEW BUSINESS:

- A. **Atlantic Heights Emergency Access** – Request Atlantic Heights Area Neighborhood Association (Referred by City Council)

Steve Parkinson reviewed the background of the request stating this has been an ongoing issue and is once again being requested by the neighborhood association to identify a new route of travel in the event of a long-term disruption to Kearsarge Way, which is currently the sole vehicular access way to the neighborhood. He stated that the recommendation is to request authorization from the City Council to secure the services on an engineering consultant in order to facilitate a report back to the Council.

David Moore, Community Development Director, stated he has worked with Steve Parkinson to prepare the draft request for proposals that was included in their packets for the meeting. He said he has worked on several previous streetscape improvement

projects in the neighborhood and he looks forward to working with the Traffic and Safety Committee on this project.

Mr. Whitehouse asked where the funding will come from for this. Chairman Smith stated the Council will make that decision and it may come from contingency.

MOTION made by Assistant Fire Chief Achilles to request authorization from the City Council to secure the services of an engineering consultant in order to facilitate a report back to the Council. Seconded by Mr. Whitehouse and voted.

B. Hunking and Mechanic Street – Resident Request to remove “Stop” and “Children Playing” signs

Mr. Gray stated that there was a site walk held in this area and he feels that the “Children Playing” sign could be removed but not the “Stop” sign. He stated that this is an area where tourists often travel and are looking at the water, etc. and the stop sign needs to be there.

MOTION made by Mr. Gray to approve the removal of the “Children Playing” sign, but deny the request to remove the “Stop” sign. Seconded by Mr. Cypher and voted.

C. High and Deer Street – Resident Request to remove parking spaces on Deer Street

Assistant Fire Chief Achilles stated that there was a site walk held at which time it was determined that the required site distance was met of 20’ both ways with 30’ to the left and 20’ to the right. He stated he also observed cars traveling through that intersection and did not see any problems.

MOTION made by Assistant Fire Chief Achilles to deny the request to remove parking spaces from Deer Street. Seconded by Steve Parkinson.

Mr. Whitehouse stated he agrees with the recommendation as there are many areas throughout the city with this issue.

Chairman Smith stated that he feels that people tend to go through the intersection slower when they have to look beyond the parked vehicles.

Mr. Cypher stated we could potentially lose 150 parking spaces if we made this recommendation throughout the city.

MOTION passed.

VI. OLD BUSINESS: NONE

VII. ADJOURNMENT

Harold Whitehouse moved to adjourn at 8:10 a.m. Seconded by Ted Gray and voted.