

**MIDDLE SCHOOL
JOINT BUILDING COMMITTEE**

DATE: DECEMBER 14, 2011
SUBJECT: **REGULAR JBC MEETING #45**
LOCATION: LITTLE HARBOUR CONFERENCE ROOM
TIME: 6:30 P.M.

MINUTES

- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 6:35 p.m. Councilor Spear recognized Mr. Hejtmanek and thanked him for his many years of service.
- I. ROLL CALL CO-CHAIR DWYER
CITY COUNCIL MEMBER SPEAR
SCHOOL BOARD MEMBER STEVENS AND WALKER
CITIZEN MEMBERS CARRIER, LIST AND MIDDLETON
NON-VOTING MEMBERS BUSINESS ADMINISTRATOR BARTLETT,
PRINCIPAL STOKEL AND CLERK OF THE WORKS HARTREY
- II. ACCEPTANCE OF MINUTES – NOVEMBER 30, 2011
MOTION: Motion to approve the minutes of November 30, 2011 by Mr. Spear
SECOND: Ms. Walker
DISCUSSION: Add additional language to motion to approve flooding language to include “as the last outstanding issue for finalizing GMP3”
VOTE: Pending above change, unanimously approved
- III. CORRESPONDENCE – Clerk of the Works Hartrey has been contacted by ArtSpeak, inquiring about available artwork funds and scheduled for the middle school project. Mr. Hartrey stated that the focus is currently on budget and construction issues, followed by FF&E and Technology purchases. Mr. Hartrey also reported that City Manager Bohenko requested that two items be added to the Alumni Wentworth Field punch list. 1.) Department of Public Works would like a light alarm for the pump station relocated. Mr. Weathers has contacted the vendor for the light alarm and is waiting to see if a different type of light is available and if altering the light will affect the warranty. 2.) The Recreation Department would like the field sprayed for grubs. Ms. Stevens questioned the reason for spraying and whether it would be effective this late in the year. She also requested that Clerk of the Works check to see if all fields are treated for grub infestation. Mr. Weathers will consult with Salmon Falls Nursery to see if adding grub control would affect the field’s warranty. A completed punch list will be available at the January 11th meeting. This list will include items within Gilbane’s scope and a separate list of items outside Gilbane’s scope.
- IV. PUBLIC COMMENT

V. OLD BUSINESS

- i. ALUMNI WENTWORTH FIELD UPDATE - All casework has been installed and stainless steel countertop joints will be field measured and installed next week. Electrical training will be conducted December 15th.
 - ii. PARROTT AVE UPDATE – The exterior CMU is nearly complete, as well as all curb locations. Exterior stud construction is prefabricated and will arrive on Monday. Roof joists have arrived and will begin being raised next week. MEP rough-in is 80% complete with all underground and electrical risers being run through courtyard into rooms. Mr. Bartlett has been asked when the Recreation Department could expect to begin using the new gymnasium. It is anticipated that the gym can begin being utilized August 24, 2012. Co-Chair Dwyer provided an update on the parking request made to City Council by the School Board. 24 spaces inside the joint lot along Parrott Avenue will be designated for overnight parking until the end of the project.
 - iii. GMP III UPDATE - Awaiting contract documentation signed by Gilbane Construction Company.
 - iv. TECHNOLOGY UPDATE – Mr. Bartlett reported that the committee has a series of meetings planned and is working to align the middle school technology concept with the district’s overall master plan submitted to the state. The committee is exploring the pros and cons of thin client and virtual desktop technology. Middle school decisions made now will be used as proof of concept for furthering the entire district. In parallel, the internal school technology group continues to meet to assure that teacher needs will be met. Co-Chair Dwyer recommended that a public informational night be planned in the spring and that the technology committee conduct a demo.
 - v. FF&E UPADTE – A working group met to further define budget scope. The committee has requested a revised proposal from JCJ.
 - vi. PROJECT MILESTONES REPORT – Mr. Weathers reported that all aspects of the project were on schedule.
- VI. NEW BUSINESS – Mr. Carrier inquired if a third party inspector would be inspecting the fire code specifications. Clerk of the Works stated yes.

VII. MANIFEST

MOTION: Motion to approve the manifest in the amount of \$6,817.20 by Mr. Carrier

SECOND: Ms. Walker

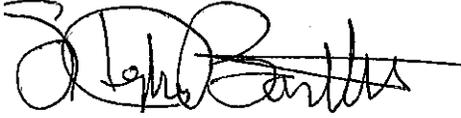
DISCUSSION:

VOTE: Unanimously approved

VIII. FUTURE AGENDA ITEMS – Green Schools Specs, FF&E, Technology, Explanation of phasing for incoming 6th grade parents.

IX. ADJOURNMENT – Motion to adjourn at 8:00 p.m.

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read "Stephen Bartlett", with a long horizontal flourish extending to the right.

Mr. Stephen Bartlett
Business Administrator