

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, DECEMBER 19, 2011 TIME: 7:00PM

AGENDA

- I. CALL TO ORDER [7:00PM or thereafter]
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

MAYOR'S AWARDS

- 1. Portsmouth High School Football Team

PRESENTATIONS

- 1. Portsmouth High School Holiday Ensemble
- 2. African Burying Ground Memorial Park, *We Stand in Honor of Those Forgotten* – Cindy Hayden, Deputy City Manager
- 3. *Farewell Address by Mayor Ferrini

V. ACCEPTANCE OF MINUTES – DECEMBER 5, 2011

VI. PUBLIC COMMENT SESSION

VII. PUBLIC HEARING

- A. RESOLUTION AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF UP TO \$600,000.00 FROM UNDESIGNATED FUND BALANCE FOR NECESSARY EXPENDITURES FOR MUNICIPAL COMPLEX RENOVATIONS

VIII. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Grant from Northeast Utilities - \$1,500.00 (***Sample motion – move to accept and approve the grant, as submitted***)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Second reading of Ordinance Amending Chapter 7, Article IV - Off-Street Parking, Section 7.402 - Areas Established and Described by the addition of Middle School – Library Parking Lot Off-Street Parking Area. The Proposed Ordinance sets Hourly Limits on Parking in the Lot, Delineates certain Parking Spaces for Library Use and Prohibits Overnight Parking in the Lot (***Postponed from December 5, 2011 City Council meeting***)

Sample motions:

A.1. Move the following amendment: Move that Section 7.402 (I) (3) be amended to read as follows: No parking shall be allowed in the lot between the hours of 11:00 p.m. and 7:00 a.m. at any time, except for the 24 parking spaces directly abutting Parrott Avenue, which spaces shall be vacated no later than 7:00 a.m.; or

**A.2. move to pass second reading (without the amendment),
then in either case;**

A.3. Move to suspend the rules to take up third and final reading (two-thirds vote is required), and,

A.4. Move to pass third and final reading

B. Adoption of Resolution Authorizing a Supplemental Appropriation of up to \$600,000.00 from Undesignated Fund Balance for Necessary Expenditures for Municipal Complex Renovations (*Sample motion – move to adopt the proposed Resolution appropriating a sum of up to \$600,000.00 from undesignated fund balance for the renovations to the Municipal Complex for the relocation of the School Administrative Offices*)

X. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

A. Letter from Heidi Roy, National Multiple Sclerosis requesting permission to hold the 2012 Walk MS Portsmouth on Saturday, April 14, 2012 from 10:00 a.m. until 2:00 p.m. (*Anticipated action – move to refer to the City Manager with power*)

B. Letter from Doug Bates, President of Greater Portsmouth Chamber of Commerce requesting permission to hold the Portsmouth Community Road Race Series 5K Races for 2012 and January of 2013:

- Sunday, January 1st – Great Bay Services – Little Harbour School Course
- Saturday, May 19th at 9:00 a.m. – YMCA – YMCA Peverly Hill Road Course
- Saturday, July 7th at 9:00 a.m. – Harbour Trail Road Race - Little Harbour School Course
- Thursday, August 2nd at 6:00 p.m. – Portsmouth Rotary Club Thunder Chicken – Peirce Island - Prescott Park Course
- Saturday, September 15th at 9:00 a.m. – BreastCancerStories.org – Little Harbour School Course
- Saturday, October 13th at 9:00 a.m. – Community Child Care – Little Harbour School
- Thursday, November 22nd at 8:30 a.m. – Seacoast Rotary Club Turkey Trot – Peirce Island – Prescott Park Course
- Tuesday, January 1, 2013 – Great Bay Services – Little Harbour School Course
(Anticipated action – move to refer to the City Manager with power)

- C. Letter from Todd Hanson, New Heights requesting permission to hold the 3rd annual St. Paddy's Five Miler on Sunday, March 11, 2012 (***Anticipated action – move to refer to the City Manager with power***)
- D. Letter from Kathryn M. Libby, American Lung Association requesting permission for the 3rd Annual Cycle the Seacoast Ride on Sunday, May 6, 2012 (***Anticipated action – move to refer to the City Manager with power***)
- E. Request for a License from Mari Woods owner of Mari Woods Kitchen Bath Home for property located at 11 Ladd Street to install a projecting sign on an existing bracket (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director and, further, authorize the City Manager to execute a License Agreement for this request***)

Planning Director Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- F. Request for a License from Sorassa Soeur owner of Salonista for property located at 90 Fleet Street to install a projecting sign on an existing bracket (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director and, further, authorize the City Manager to execute a License Agreement for this request***)

Planning Director Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- G. Request for a License from Judit Vano-Tydeman owner of Portsmouth Salt Cellar for property located at 7 Commercial Alley to install a projecting sign on an existing bracket ***(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director and, further, authorize the City Manager to execute a License Agreement for this request)***

Planning Director Stipulations:

- ***The license shall be approve by the Legal Department as to content and form;***
- ***Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Vernis Jackson, Chair, African Burying Ground Committee requesting permission to hold a Visibility and Awareness Event the evening of Monday, February 13, 2012 ***(Sample motion – move to refer to the City Manager with power)***
- B. Letter and petition from Nancy Brown and Macy Morse, For Seacoast Peace Response requesting Portsmouth joins the Mayors for Peace
- C. Letter from Randy Eaton requesting permission to hold a 5K “My Walk for Faith” on Sunday, April 15, 2012, at 1:00 p.m.

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

Items Which Require Action Under Other Sections of the Agenda

1. Public Hearing:
- 1.1 Public Hearing and Adoption of Proposed Resolution Re: Supplemental Appropriation of up to \$600,000.00 to Fund the Relocation of School Administrative Offices at the Municipal Complex (City Hall)***(Action on this matter should take place under Section IX of the Agenda)***
2. Second Reading of Proposed Ordinance Amendments:
- 2.1 Second Reading of Ordinance Amending Chapter 7, Article IV - Off-Street Parking, Section 7.402 - Areas Established and Described ***(Postponed from the December 5, 2011 City Council Meeting) (Action on this matter should take place under Section IX of the Agenda)***

City Manager's Items Which Require Action

1. Approval of Superintendent of Schools Contract
2. Request for Approval of Inter-Municipal Sewer Agreement Re: Town of Rye to extend to Foyes Corner
3. Wastewater Regulatory Impasse

Informational Items

1. Events Listing
2. Organizational Meeting of New City Council – January 3, 2012

B. MAYOR FERRINI

1. Appointments to be Voted:
 - Rich DiPentima – Appointment to the Conservation Commission
 - Ronald Cypher – Appointment to the Parking & Traffic Safety Committee
 - Frederick (Ted) Gray – Appointment to the Parking & Traffic Safety Committee
 - Harold Whitehouse – Appointment to the Parking & Traffic Safety Committee
 - Thomas R. Watson – Appointment to the Trustees of the Trust Funds

C. COUNCILOR SMITH

1. Traffic & Safety Committee Action Sheet and Minutes of the December 8, 2011 meeting
2. Parking Committee Action Sheet and Minutes of the December 8, 2011 meeting

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the Historic District Commission Minutes of October 5, 2011 meeting are available on the City's website for your review
2. Notification that the Planning Board Minutes of September 15, 2011 meeting are available on the City's website for your review

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: December 15, 2011

To: Honorable Mayor Thomas G. Ferrini and City Council Members

From: John P. Bohenko, City Manager

Re: City Manager's Comments on December 19, 2011 City Council Agenda

Presentation:

1. **Portsmouth High School Holiday Ensemble.** The Portsmouth High School Holiday Ensemble will perform on Monday evening.
2. **African Burying Ground Memorial Park, We Stand in Honor of Those Forgotten.** Deputy City Manager Cindy Hayden will make a brief presentation regarding the status of the African Burying Ground Memorial Park project, *We Stand in Honor of Those Forgotten* ([please see attached materials](#)). The Deputy City Manager, along with Community Development Director David Moore and other City staff, have been working on this project with the African Burying Ground Committee, which is chaired by Vernis Jackson. City Councilor Chris Dwyer is the Council representative to the African Burying Ground Committee.

Acceptance of Grants and Donations:

1. **Acceptance of Grant from Northeast Utilities.** Northeast Utilities, the parent company of PSNH, has awarded the City a grant in the amount of \$1,500 through their Environmental Community Grant Program (ECGP). [The award letter is attached.](#) The purpose of this grant is to install an Osprey nesting platform in the Great Bog.

I would recommend the City Council move to accept and approve the grant, as submitted. Action on this matter should take place under Section VIII of the Agenda

Items Which Require Action Under Other Sections of the Agenda:

1. Public Hearing:

- 1.1 **Public Hearing and Adoption of Proposed Resolution Re: Supplemental Appropriation of up to \$600,000 to Fund the Relocation of School Administrative Offices at the Municipal Complex (City Hall).** As a result of the December 5th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and adoption the [attached proposed Resolution](#) regarding the supplemental appropriation of up to \$600,000 to fund the relocation of school administrative offices at the Municipal Complex (City Hall). [Attached is a letter from Edward McDonough, Superintendent of Schools](#) requesting the relocation of School Administrative Offices to the Municipal Complex on Junkins Avenue. As you are aware, the Mayor's Blue Ribbon Committee on Operational Efficiencies in its report to the City Council recommended this relocation. The Blue Ribbon Committee noted that administrative functions such as centralizing benefits administration, joint purchasing and payroll administration are just a few of the operational efficiencies that may arise from this co-location. This request is the result of the School Board working to solve the instructional space issue at Little Harbour School for the school year 2012-2013 and beyond. Originally, in the Superintendent's correspondence, the request was to fund this project through the Capital Improvement Plan for fiscal year 2013. Because of the timing on the School Board's request to expand space into Little Harbour for the school year 2012-2013, it would necessitate work to commence on the renovations at the Municipal Complex after the first of the year.

Funding for this supplemental appropriation would come from undesignated fund balance. I believe this would be a good use of fund balance given that it is a non-recurring expense and that it implements a major initiative outlined in the City Council's Operational Efficiency Blue Ribbon Committee report.

In addition, [attached is a memorandum from Steve Parkinson, Public Works Director](#), regarding this matter. Prior to the public hearing, I have asked Ed McDonough, Superintendent of Schools and Steve Parkinson, Public Works Director, to make a short presentation regarding this matter.

I recommend that the City Council move to adopt the proposed Resolution appropriating a sum of up to \$600,000.00 from undesignated fund balance for the renovations to the Municipal Complex for the relocation of the School Administrative Offices. Action on this item should take place under Section IX of the Agenda.

2. **Second Reading of Proposed Ordinance Amendments:**

- 2.1 **Second Reading of Ordinance Amending Chapter 7, Article IV - Off-Street Parking, Section 7.402 - Areas Established and Described (Postponed from the December 5, 2011 City Council Meeting).** As a result of the December 5th City Council meeting, under Section IX of the Agenda, I am bringing back for second reading the [attached proposed Ordinance](#) amending Chapter 7, Article IV – Off-Street Parking, Section 7.402 – Areas Established and Described, which would designate the parking area between the Library and the Middle School as a municipal off-street parking lot. At the December 5th City Council meeting, the Council postponed second reading to this evening in order to consider an amendment which would allow a certain amount of overnight parking in the lot.

A motion could be made on Monday evening, which the City Attorney believes would accomplish the intended goal of the City Council is as follows:

Moved: That Section 7.402 (I) (3) be amended to read as follows:

3. No parking shall be allowed in the lot between the hours of 11:00 p.m. and 7:00 a.m. at any time, except for the 24 parking spaces directly abutting Parrott Avenue, which spaces shall be vacated no later than 7:00 a.m.

Since this ordinance appears on the agenda at second reading, the foregoing amendment can be made by a simple motion and passed by a majority vote. If that occurs, it will be necessary for the City Council to suspend the rules and pass third and final reading in order to avoid losing the proposed ordinance due to the end of the Council term.

[Attached is a copy of the map, as well as a letter from the Library Board of Trustees and the School Board Minutes for the October 25, 2011 meeting,](#) regarding this matter.

If the City Council wishes, the Council may move the following motions:

1. *Move the aforementioned amendment; **or***
2. *Move to pass second reading (without the amendment),*

Then in either case,

3. *Move to suspend the rules to take up third and final reading (2/3's vote is required), and,*
4. *Move to pass third and final reading.*

Action on this item should take place under Section IX of the Agenda.

Consent Agenda:

1. **Request for Licenses to install Projecting Signs.** Attached under Section X of the Agenda, are the following requests for Projecting Sign Licenses (see memorandums from Rick Taintor, Planning Director):
 - a) Mari Woods, owner of Mari Woods Kitchen Bath Home for property located at 11 Ladd Street.
 - b) Sorassa Soeur, owner of Salonista for property located at 90 Fleet Street.
 - c) Judit Vano-Tydeman, owner of Portsmouth Salt Cellar for property located at 7 Commercial Alley.

I would recommend the City Council move to approve the aforementioned Projecting Sign Licenses as recommended by the Planning Director and, further, authorize the City Manager to execute License Agreements for these requests. Action on this matter should take place under Section X of the Agenda.

City Manager's Items Which Require Action:

1. **Approval of Superintendent of Schools Contract.** Attached is a letter from Mitchell Shuldman, Chair of the School Board, requesting that the City Council approve the 4-year Employment Agreement between the Portsmouth School Board and Edward McDonough, Superintendent of Schools commencing July 1, 2012 and ending June 30, 2016 (see attached Agreement and Changes in the Superintendent's Contract dated November 22, 2011).

Therefore, I would recommend that the City Council approve the Employment Agreement to expire on June 30, 2016 with Edward McDonough, Superintendent of Schools.

2. **Request for Approval of Inter-Municipal Sewer Agreement Re: Town of Rye to extend to Foyes Corner.** As a result of the December 5th City Council meeting, I am bringing back the attached proposed Inter-Municipal Sewer Agreement between the City of Portsmouth and the Town of Rye to extend the City's sewer service to Foyes Corner as requested by the Town of Rye, through its Sewer Commission. See the area to be served on Exhibit A attached. The owner of multiple properties in the Foyes Corner area has been in communication with City staff and the Rye Sewer Commission for several years to explore an extension. In March of 2010, the Town of Rye approved at Town Meeting an inter-municipal agreement in concept for this purpose.

This proposed Agreement to extend sewer service to Foyes Corner is similar to the Agreement recently entered into with Greenland, namely, an extension of the City's sewer lines would be completed at the expense of the benefiting party. No additional cost to extend service would be borne by existing sewer rate payers. Expansion of the City's sewer franchise is in the best interest of the rate payers because it promotes an economy of scale which expands the system's user base spreading future capital and operations costs over a larger number of users. This larger user base will help reduce future rate impacts on existing rate payers. Exploring

expansion of the City's sewer franchise is consistent with past Council direction and was included as part of the recently completed Wastewater Master Plan.

City staff will make a brief presentation this evening regarding this matter, and also recommends the City enter into the proposed inter-municipal agreement between the City and Rye for purposes of allowing the extension of sewer service to the Foyes Corner area.

I would recommend the City Council move to approve the aforementioned Inter-Municipal Sewer Agreement, and further, authorize the City Manager to execute the document.

3. **Wastewater Regulatory Impasse.** As you are aware, at the City Council's direction, the City entered into the Great Bay Municipal Coalition with the cities of Dover and Rochester as well as the towns of Exeter and Newmarket. The goal of the Coalition is to ensure sound science is used as a basis for State and Federal regulatory decisions. Current regulatory decisions are being based on standards set by the New Hampshire Department of Environmental Services (DES), such as the Nutrient Criteria that were never adopted in accordance with the rule-making process required of New Hampshire's Administrative Procedure Act. Consequently, the standards did not receive the public and scientific peer review required for valid rules.

To accomplish the Coalition's effort, the communities entered into a Memorandum of Agreement (MOA) with the DES to work collaboratively to conduct additional studies to resolve uncertainties with the DES's Nutrient Criteria. [The Memorandum of Agreement, signed by the DES Commissioner, is attached.](#) In good faith through the MOA process, the Coalition committed public moneys to conduct the additional studies. The Coalition completed additional studies and presented the new information to the DES at a meeting on November 30, 2011. Those studies strongly suggest that the health of the Great Bay Estuary can be protected by limiting publicly owned treatment works (POTW) discharges to 8 mg/L TN. The Environmental Protection Agency has relied heavily on the DES standards to try to impose severe limits on nitrogen, 3mg/L TN, from wastewater treatment plant discharges. Unexpectedly, DES disavowed the MOA process at the meeting and so the City has reached a critical crossroads relative to the on-going nutrient criteria regulatory negotiations. Direction from the City Council is necessary at this time.

At the November 30, 2011 meeting, which involved legal and engineering representatives from each of the Coalition communities, it became clear that the DES has turned its back on the MOA and the collaborative process. The DES is refusing to take seriously the scientific findings and apparently intends to stand by its findings and refuse to withdraw them in favor of a formal rulemaking proceeding as requested by the Coalition. Through a Freedom of Information Act request to the EPA, it also came to light last week that the DES staff was, without even informing the Coalition, conducting studies which included work duplicative of the Coalition's work after it had encouraged the Coalition to do the work because DES did not have sufficient funds. Given the lack of sincere effort by the DES and the EPA to work in good faith with the Coalition to address its concerns staff representing the various Coalition communities has concluded that additional efforts are necessary to force the regulators conduct a proper rulemaking proceeding and revisit their science.

Why is Getting the Nutrient Criteria Right So Important

The nutrient criteria established by DES sets the water quality standard for the pollutant of concern (i.e. nitrogen). This water quality standard is used by EPA to establish permit limits. These permit limits will apply to both **wastewater and stormwater discharges**. City staff, Coalition members, and their water quality consultants believe the nitrogen nutrient criteria as written is overly severe and will be unnecessarily costly. Based on recent communications from EPA, if the overly restrictive nutrient criteria is not corrected the following is likely to occur:

- The City's Peirce Island and Pease Wastewater Treatment Plants will be required to meet a 3 mg/L permit limit for total nitrogen. Estimates at this time indicate this restrictive limit will increase the Capital cost of our Peirce Island upgrade by ~30%. No estimate is currently available for the cost impact to Pease. Recent correspondence from the EPA to City of Dover indicates that EPA is planning on setting a uniform limit throughout the Great Bay and the Piscataqua River. As described in the following bullet point, this financial investment is likely to deliver no discernable environmental benefit.
- As written by the DES, the nutrient criteria and water quality standard cannot be met; this means that the water quality will not be improved in any meaningful or functional way in spite of the investment of millions in dollars in treatment plant upgrades and operations to meet a 3 mg/L limit.
- A limit of 3mg/L for total nitrogen will likely require improvements "outside the fence line" to the Peirce Island Wastewater Treatment Plant. Although the City is piloting technologies that may diminish traditional space needs for such a high level of treatment, present indications are that work would be required outside the present fence line for the treatment plant unless substantial investments are made to redirect flow to the Pease Wastewater Treatment Plant.
- If water quality standards are not met, the EPA will likely restrict existing and future land use through the use of the Clean Water Act's residual designation authority (RDA). Use of RDA will allow the EPA, at its discretion, to place limits on what development can or can't be done in the City of Portsmouth, as well as limits on existing properties.

What is the Cost Impact to the Sewer Rate Payer

The capital and operation and maintenance costs for the increased levels of treatment required to meet a 3mg/L Total Nitrogen will bring the average sewer user's rate to over 2% of the median household income; a level deemed to be a financial hardship by EPA. The table below summarizes the potential capital and operation and maintenance costs impact the various levels of treatment could have. These costs are based on the engineering studies completed to date. Additional refinement of these costs will be done as the pilot study and design efforts are completed.

COST SUMMARY

	Secondary Treatment Only ¹	8 mg/L Total Nitrogen ²	3 mg/L Total Nitrogen ²
Capital Cost	~\$40 M	~\$60 M	~\$80 M
Additional Annual O&M Cost	\$0.45 M	\$0.92 M	\$1.63 M

¹ From AECOM Technology Evaluation Final Technology Memorandum September, 2011.

² From Weston and Sampson June 2010 Wastewater Master Plan. All costs in 2010 dollars. (Current FY12 O&M = \$5,828,369.)

Alternative Regulatory Strategy

In light of the scientific uncertainty and the significant cost to the region the Great Bay Municipal Coalition proposed an alternative regulatory approach. This approach would use an adaptive management plan to make incremental steps. The proposed adaptive management plan allows new information to be incorporated into a watershed management plan. It would allow for scientific research, monitoring, and implementation that provides an opportunity to build and measure. Specifically, the proposed adaptive management plan would:

- Commit the communities of Exeter, Dover, and Newmarket to immediately begin construction of treatment plant upgrades that would meet a total nitrogen limit of 8 mg/L. This limit would result in a total nitrogen load to the Great Bay to pre-1990 levels.
- Commit communities to participate in water quality monitoring program to improve scientific understanding of the issues.
- Commit communities to participate in eelgrass and shellfish restoration efforts.
- Commit communities to participate in non-point pollutions reduction.

Given the long-term impact of the State’s nutrient criteria, City Staff recommends that the City Manager be given authorization to continue working with the Great Bay Coalition through legislative and other means to: (1) ensure that DES is required to conduct a formal rulemaking proceeding which complies with state law to develop a sound scientific basis for permit limits; (2) oppose any permit limit for a Portsmouth wastewater treatment plant that exceeds 8 mg/L; and (3) pursue an adaptive management approach to Great Bay Estuary health.

Therefore, I would recommend the City Council move to authorize the City Manager to continue working with the Great Bay Coalition through legislative and other means to: (1) ensure that DES is required to conduct a formal rulemaking proceeding which complies with state law to develop a sound scientific basis for permit limits; (2) oppose any permit limit for a Portsmouth wastewater treatment plant that exceeds 8 mg/L; and (3) pursue an adaptive management approach to Great Bay Estuary health.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on December 5, 2011. In addition, this now can be found on the City's website.
2. **Organizational Meeting of New City Council – January 3, 2012.** For your information, an Organizational Meeting of the New City Council is scheduled for Tuesday, January 3, 2012 at 7:00 p.m., in the Eileen Dondero Foley Council Chambers. An agenda will follow.