

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, APRIL 18, 2011 TIME: 7:00PM

AGENDA

- I. CALL TO ORDER [7:00PM or thereafter]
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PROCLAMATIONS

- 1. Earth Day 2011
- 2. Arbor Day – April 29, 2011
- 3. Poet Laureate (*Proclamation will be handed out to City Council on Monday evening*)

V. ACCEPTANCE OF MINUTES – APRIL 4, 2011

VI. PUBLIC COMMENT SESSION

VII. PUBLIC HEARINGS

- A. ORDINANCE AMENDMENT TO CHAPTER 7, ARTICLE I, SECTION 7.1 – PARKING METERS (DOWNTOWN PARKING OMNIBUS) – SECTION 7.102 PARKING METER ZONES AT METERED SPOTS UPON STREETS AND METERED PARKING LOTS SHALL BE INCREASED TO \$1.00 PER HOUR WITH MAXIMUM TIME PERMITTED FOR PARKING OF TWO (2) HOURS. SECTION 7.105 – PARKING – ALL ON-STREET METERED PARKING SHALL BE INCREASED TO \$1.00 PER HOUR FOR A MAXIMUM OF TWO HOURS
- B. ORDINANCE AMENDMENT TO CHAPTER 7, ARTICLE IV, SECTION 7.402 – OFF-STREET PARKING AREAS – PARROTT AVENUE PARKING LOT (DOWNTOWN PARKING OMNIBUS) BY THE PLACEMENT OF PARKING METERS
- C. ORDINANCE AMENDMENT TO CHAPTER 7, VARIOUS LIMITED TIME PARKING SECTIONS – SUNDAY HOURS (DOWNTOWN PARKING OMNIBUS) TO HAVE PARKING METERS OPERATIONAL ON SUNDAY
- D. ORDINANCE AMENDMENT TO CHAPTER 7, SECTION 7.101 – DEFINITIONS AND SECTION 7.105 – VARIABLE PARKING RATES (DOWNTOWN PARKING OMNIBUS) – TO CREATE SPECIAL PARKING DISTRICTS WITH INDIVIDUAL RATES

VIII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. First Reading of a Resolution Authorizing a Bond Issue of up to Twelve Million Dollars (\$12,000,000.00) for the Construction of a new Parking Facility
- B. Second Reading of Proposed Amendment to Chapter 7, Article I, Section 7.1 – Parking Meters (Downtown Parking Omnibus) – Section 7.102 Parking Meter Zones at metered spots upon street and meter parking lots shall be increased to \$1.00 per hour with maximum time permitted for parking of two (2) hours. Section 7.105 – Parking – All on-street metered parking shall be increased to \$1.00 per hour for a maximum of two hours
- C. Second Reading of Proposed Ordinance Amendment to Chapter 7, Article IV, Section 7.402 – Off-Street Parking Areas – Parrott Avenue Parking Lot (Downtown Parking Omnibus) by the placement of parking meters
- D. Second Reading of Proposed Ordinance Amendment to Chapter 7, Various Limited Time Parking Sections – Sunday Hours (Downtown Parking Omnibus) to have parking meters operational on Sunday
- E. Second Reading of Proposed Ordinance Amendment to Chapter 7, Section 7.101 – Definitions and Section 7.105 – Variable Parking Rates (Downtown Parking Omnibus) to create special parking districts with individual rates
- F. Third and Final Reading of Proposed Ordinance Amendment to Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability
- G. Adoption of Proposed Resolutions Appropriating Funds for the Construction of a Youth Recreation Facility
 - Resolution Appropriating The Sum of Five Hundred Twelve Thousand, Seven Hundred Dollars and Fifty-eight cents (\$512,700.58) from the premium the City received from the sale of its \$17,300,000.00 General Obligation Capital Improvement Bonds for Expenses Relating to the Construction of a Youth Recreation Facility
 - Resolution Authorizing a Supplemental Appropriation from Undesignated Fund Balance for necessary expenditures for the Construction of a Youth Recreation Facility. The City Council has determined that the sum of One Million Eight Hundred Thousand (\$1,800,000.00) Dollars be Appropriated to pay a portion of the costs of the Construction of the Youth Recreation Facility

X. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Acceptance of Donation for USS Virginia
 - Cynthia A. and Robert J. Lister - \$110.00

(Anticipated action – move to accept the donation for the USS Virginia, as listed)
- B. Letter from Peter Somssich requesting permission to hold the 2nd Annual Portsmouth Peace Treaty Parade on Sunday, September 25, 2011 ***(Anticipated action – move to refer to the City Manager with power)***
- C. Letter from Jay Diener, Co-Race Director, requesting permission to hold the 6th Annual Half Marathon on Sunday, November 13, 2011 ***(Anticipated action – move to refer to the City Manager with power)***

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Youth Recreation Facility Correspondence
 - Bob Vaccaro
 - Joel Look
 - Todd Henley
- B. Letter from Stephen Alie regarding downtown parking system
- C. Letter from Mike Young, President of Rockland Street Baseball (Portsmouth Babe Ruth) requesting approval to install signage at Leary Field for the 2011 Baseball Season ***(Sample motion – move to refer to the Recreation Board for report back)***

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action Under Other Sections of the Agenda

- 1. Consideration of First Reading of Proposed Resolution:
 - 1.1 First Reading of a Resolution Authorizing a Bond Issue of up to Twelve Million Dollars (\$12,000,000.00) for the Construction of a new Parking Facility

2. Public Hearing/Second Reading of Proposed Ordinance Amendments:
 - 2.1 Public Hearing/Second Reading of Amendments to Chapter 7 – Vehicles, Traffic Parking Omnibus Ordinances:
 - a) Chapter 7, Article I, Section 7.1 – Parking Meters (**Action on this matter should take place under Section IX of the Agenda**)
 - b) Chapter 7, Article IV, Section 7.402 – Off-Street Parking Areas (**Action on this matter should take place under Section IX of the Agenda**)
 - c) Chapter 7 – Various Sections
 - 7.105 – Parking
 - 7.324 – Limited Parking – One Hour
 - 7.325 – Limited Parking – Thirty Minutes
 - 7.326 – Limited Parking – Fifteen Minutes
 - 7.327 – Limited Parking – Two Hours
 - 7.329 – Limited Parking – Four Hours(**Action on this matter should take place under Section IX of the Agenda**)
 - d) Chapter 7 – Definitions and Parking
 - 7.101 – Definitions
 - 7.105 - Parking(**Action on this matter should take place under Section IX of the Agenda**)
3. Third and Final Reading of Proposed Ordinance Amendments:
 - 3.1 Third and Final Reading of Proposed Ordinance Amendment to Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability (**Action on this matter should take place under Section IX of the Agenda**)
4. Proposed Adoption of Appropriating Funds for the Construction of a Youth Recreation Facility:
 - 4.1 Adoption of Resolution Appropriating The Sum of Five Hundred Twelve Thousand, Seven Hundred Dollars and Fifty-eight cents (\$512,700.58) from the premium the City received from the sale of its \$17,300,000.00 General Obligation Capital Improvement Bonds for Expenses Relating to the Construction of a Youth Recreation Facility (**Action on this matter should take place under Section IX of the Agenda**)
 - 4.2 Adoption of Resolution Authorizing a Supplemental Appropriation from Undesignated Fund Balance for necessary expenditures for the Construction of a Youth Recreation Facility. The City Council has determined that the sum of One Million Eight Hundred Thousand (\$1,800,000.00) Dollars be Appropriated to pay a portion of the costs of the Construction of the Youth Recreation Facility (**Action on this matter should take place under Section IX of the Agenda**)

City Manager's Items Which Require Action

1. Report Back Re: 54 Rogers Street
2. Request for Approval of Pole License #63-0498
3. Report Back Re: Red Eft Project
4. Request for a License from Mark Tremontana, owner of The Upper Crust for property located at 41 Congress Street to install a projecting sign

Informational Items

1. Events Listing
2. Upcoming Budget Work Sessions
3. Report Back Re: Safe Routes to School Projects
4. Work Session for Census Update and Workforce Housing
5. Report Back Information Request Re: Financing Options for Worth Garage

B. MAYOR FERRINI

1. Appointments to be Considered:
 - John Gregg – Reappointment to the Cable Television & Communications Commission
 - Allison Tanner – Reappointment to the Conservation Commission
 - Barbara McMillan – Reappointment to the Conservation Commission
 - Steve Miller – Reappointment to the Conservation Commission
 - Philip Cohen – Appointment to the Economic Development Commission
2. *Reports

C. COUNCILOR LISTER

1. Single-payer Health Care

D. COUNCILOR DWYER

1. *Update on Middle School

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT [AT 10:00PM OR EARLIER]

**KELLI L. BARNABY, CMC/CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the Historic District Commission Minutes of March 2, 2011 meeting are available on the City's website for your review
2. Notification that the Site Review Technical Advisory Committee Minutes of the March 8, 2011 meeting are available on the City's website for your review

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

CITY OF PORTSMOUTH PORTSMOUTH, NH 03801

Office of the City Manager

Date: April 14, 2011
To: Honorable Mayor Thomas G. Ferrini and City Council Members
From: John P. Bohenko, City Manager
Re: City Manager's Comments on April 18, 2011 City Council Agenda

Proclamation:

1. **Announcement of new Poet Laureate.** On Monday evening, the Poet Laureate Program Co-Chair Lesley Kimball will announce the new Poet Laureate.

Items Which Require Action Under Other Sections of the Agenda:

1. **Consideration of First Reading of Proposed Resolution:**
 - 1.1 **First Reading of a Resolution Authorizing a Bond Issue of up to Twelve Million Dollars (\$12,000,000) for the Construction of a new Parking Facility.**

As requested by the City Council at the March 21, 2011 Downtown Parking Omnibus Work Session, under Section IX of the Agenda, I am bringing back for first reading the [attached proposed Resolution](#) authorizing the Bonding of up to Twelve Million Dollars (\$12,000,000) for the construction of the Worth Lot Parking Garage. The estimated number of parking spaces is 440 in this proposed facility. [See attached memorandum and report from Jon Frederick, Director of Parking and Transportation, as well as a map and amortization schedule.](#)

I would recommend the City Council move to pass first reading and schedule a public hearing and second reading on the proposed Bonding Resolution, as presented, at the May 2nd City Council meeting. Action on this item should take place under Section IX of the Agenda.

2. **Public Hearing/Second Reading of Proposed Ordinance Amendments:**

2.1 **Public Hearing/Second Reading of Amendments to Chapter 7 – Vehicles, Traffic Parking Omnibus Ordinances.** As a result of the April 4th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed four \(4\) Ordinances](#) amending Chapter 7 – Vehicles, Traffic Parking Omnibus Ordinances. As you will recall, the City Council held a Downtown Parking Omnibus Work Session on March 21, 2011. Jon Frederick, Director of Parking and Transportation, will make a presentation to the City Council, regarding this matter. The total estimated annual revenue impact for the [attached proposed ordinance amendments](#) is \$604,025:

- a) **Chapter 7, Article 1, Section 7.1 – Parking Meters.** [Attached is a proposed Ordinance amendment](#) to Chapter 7, Article 1, Section 7.1 Parking Meters, specifically, under Section 7.102 – Parking Meter Zones and Section 7.105 – Parking, which increases the on-street parking rates to \$1.00 per hour. This rate is enforceable Monday through Saturday, from 9:00 a.m. to 7:00 p.m. The estimated annual revenue impact is \$189,120.

I would recommend the City Council move to pass second reading and schedule third and final reading on the proposed Ordinance amendment, as presented, for the May 2nd City Council meeting. Action on this item should take place under Section IX of the Agenda.

- b) **Chapter 7, Article IV, Section 7.402- Off-Street Parking Areas.** [Attached is a proposed Ordinance amendment](#) to Chapter 7, Article IV, Section 7.402 – Parrott Avenue Off-Street Parking Areas, which calls for the metering of the Parrott Avenue Lot at \$0.50 per hour. Enforcement is from Monday through Friday, from 9:00 a.m. to 5:00 p.m. The estimated annual revenue impact is \$110,000.

I would recommend the City Council move to pass second reading and schedule third and final reading on the proposed Ordinance amendment, as presented, for the May 2nd City Council meeting. Action on this item should take place under Section IX of the Agenda.

- c) **Chapter 7 – Various Sections.** [Attached is a proposed Ordinance amendment](#) to Chapter 7 for the following Sections:

- 7.105 – Parking
- 7.324 – Limited Parking – One Hour
- 7.325 – Limited Parking – Thirty Minutes
- 7.326 – Limited Parking – Fifteen Minutes
- 7.327 – Limited Parking – Two Hours
- 7.329 – Limited Parking – Four Hours

These amendments clarify and expand the parking meter hours for on-street parking so that the hours between Monday and Saturday will be 9:00 a.m. to 7:00 p.m. and 12:00 p.m. to 7:00 p.m. on Sunday. The estimated annual revenue impact is \$204,225.

I would recommend the City Council move to pass second reading and schedule third and final reading on the proposed Ordinance amendment, as presented, for the May 2nd City Council meeting. Action on this item should take place under Section IX of the Agenda.

- d) **Chapter 7 – Definitions and Parking**, Attached is a proposed Ordinance amendment to Chapter 7 for the following Sections:

7.101 – Definitions

7.105 – Parking

These amendments create a “High-Occupancy Parking Area” with a \$1.25 per hour rate. This rate is enforceable Monday through Saturday, from 9:00 a.m. to 7:00 pm. The estimated annual revenue impact is \$100,680.

I would recommend the City Council move to pass second reading and schedule third and final reading on the proposed Ordinance amendment, as presented, for the May 2nd City Council meeting. Action on this item should take place under Section IX of the Agenda.

3. **Third and Final Reading of Proposed Ordinance Amendments.**

3.1 **Third and Final Reading of Proposed Ordinance Amendment to Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability.**

As a result of the April 4th City Council meeting, under Section IX of the Agenda, I am bringing back for third and final reading [the attached proposed Ordinance Amendment](#) to Chapter 7, Article IX, Section 7.901 – Penalties, Forfeitures and Separability. At the City Council meeting of February 7, 2011, the Council accepted the action sheet of the Parking Committee. That action sheet included a recommendation, “to reduce the habitual offender to 10 tickets”. This recommendation is intended to reduce the number of parking violations that any person could receive in one year before enhanced penalties would be implemented.

By ordinance, after Council acceptance of Committee minutes, Parking Committee actions are valid for up to one year without further Council action. However, ordinance Section 7.103 which creates the Committee provides only limited authority to the Committee to act. This authority does not extend as far as increasing the penalties for violations. In general, the Parking Committee has the authority to adjust the time and location of parking spaces, but not to adjust penalties. Thus, the acceptance of the Committee minutes by the Council in this situation does not accomplish the action desired by the Committee. An ordinance

is necessary to do so. Jon Frederick, Director of Parking and Transportation, has advised me that the Parking Committee would like to see the enhanced penalties in place effective July 1, 2011.

I would recommend the City Council move to pass third and final reading of the proposed ordinance, as presented. Action on this item should take place under Section IX of the Agenda.

4. **Proposed Adoption of Resolutions.**

4.1 **Proposed Adoption of Resolutions Appropriating Funds for the Construction of a Youth Recreation Facility.** As you will recall, at the March 21st City Council meeting, the Council postponed action on the proposed Resolutions appropriating funds for the construction of a Youth Recreation Facility to this evening's meeting and also referred this matter to the Parking Committee. [Attached are two proposed Resolutions](#) appropriating funds for the construction of a Youth Recreation Facility:

A) Five Hundred Twelve Thousand, Seven Hundred Dollars and Fifty-eight cents (\$512,700.58) Resolution. This Resolution appropriates the sum of Five Hundred Twelve Thousand, Seven Hundred Dollars and Fifty-eight cents (\$512,700.58) for expenses relating to the construction of a Youth Recreation Facility, which represents the premium the City received from the sale of its general obligation bonds in May of 2010. State law requires that the use of the bond premium be allocated for a capital project with a useful life of 20 years.

B) One Million Eight Hundred Thousand (\$1,800,000) Dollars Resolution. This Resolution authorizes a supplemental appropriation of One Million Eight Hundred Thousand (\$1,800,000) from undesignated fund balance for necessary expenditures for the construction of a Youth Recreation Facility.

For your information, I have [attached a copy of the presentation](#) that was made at the March 21, 2011 City Council meeting, regarding the proposed Youth Recreation Facility that would be built in conjunction with the Middle School project to replace the Connie Bean Center. As you are aware, the Joint Building Committee has been reviewing costs associated with the construction of the Middle School including the Youth Recreation Facility. It appears that the cost of this facility would be approximately \$2 million dollars rather than the \$2.3 million dollars as originally estimated. If the City Council wishes, the Council could reduce the amount to be used from fund balance by amending the Resolution. On Monday evening, I will ask that Councilor Dwyer give an update as to this issue and at that time a decision can be made regarding the amount to be used from fund balance. Because these are supplemental appropriations, it requires two thirds vote of the City Council to adopt the use of these funds for the purposes described.

I would recommend the City Council move the following two motions:

- a) *Adopt the Resolution in the amount of Five Hundred Twelve Thousand, Seven Hundred Dollars and Fifty-eight cents (\$512,700.58), in accordance with the attached Resolution, and,*
- b) *Adopt the Resolution in the amount of One Million Eight Hundred Thousand (\$1,800,000) Dollars in accordance with the attached Resolution.*

Action on this matter should take place under Section IX of the Agenda.

Consent Agenda:

1. **Acceptance of Donation for USS Virginia.** The City of Portsmouth has received a donation in the amount of \$110.00 from Robert J. and Cynthia A. Lister for the USS Virginia party.

I would recommend the City Council move to approve and accept the donation for the USS Virginia, as presented. Action on this matter should take place under Section X of the Agenda.

City Manager's Items Which Require Action:

1. **Report Back Re: 54 Rogers Street.** As you will recall, at the March 7, 2011 City Council meeting, the Council referred the [attached letter from William Hess and Jane Donovan](#), regarding the location of the boundary line between the City's Middle School property and the Hess/Donovan property at 54 Rogers Street, to the Planning Board for a recommendation and a report back to City Council. Also, [attached is a letter from Attorney Douglas W. Macdonald](#), on their behalf, regarding this matter.

William Hess and Jane Donovan are the owners of a parcel of land at 54 Rogers Street, adjacent to the Middle School, having purchased the lot in 2008. In the course of planning an expansion of their dwelling, they discovered that their property description did not agree with the survey of the Middle School parcel prepared for the City, which shows the property boundary going through the Hess/Donovan shed and driveway. This situation prevented the applicants from being able to obtain financing for their intended expansion project, and they have been in discussions with City staff for several months in an attempt to resolve the problem. The City Attorney and Planning Director determined that the best solution would be for the applicants to formally acquire the small strip of land in question from the City.

Because the lot line relocation involves City-owned land which is currently under the care and control of the School Board, the following actions were required:

- (1) Subdivision approval by the Planning Board;

- (2) A vote of the School Board to determine that this portion of the parcel is no longer needed for public school purposes, and to transfer its care and control to the City (RSA 199:4, II);
- (3) Approval of the City Council for the transfer of municipal property; and
- (4) Rezoning of the parcel from the Municipal (M) district to the Mixed Residence Office (MRO) district, which is the zoning of the Hess/Donovan property.

At its meeting on March 17, 2011, the Planning Board voted to grant subdivision approval to enable the parcel to be transferred, and took the following additional actions:

- A. Voted to refer the proposed lot line relocation and land transfer to the School Board for a determination as to whether the land is needed for school purposes.
- B. Voted to recommend that the City Council approve the transfer of land to the applicants under such terms as may be deemed appropriate to the City, and based on the appraised value of the land, subject to a positive recommendation from the School Board.
- C. Voted to recommend that the parcel of land so transferred be rezoned from the Municipal (M) district to the Mixed Residence Office (MRO) district, subject to positive action by the City Council on the lot line relocation and transfer of land to the applicants.

On April 12, 2011, the School Board voted to transfer care and custody to the City. City Council action on the land transfer (item B above) and the rezoning (item C) are now required.

I would recommend the City Council move to accept the recommendations of the Planning Board and School Board, as presented in the aforementioned comment and authorize the City Manager to proceed with the release of the City's disputed claim to the parcel based upon the appraised value of that claim, which is anticipated to be approximately \$1,282.00 (641 square feet at \$2.00 per square foot).

2. **Request for Approval of Pole License #63-0498.** Attached is a request for a Pole License Agreement from PSNH, License 63-0498. This request is to license one pole located on State Street in conjunction with the 10 State Street Project. This pole poses no impact to existing City infrastructure and the Public Works Department recommends approval of this license. Attached is a photograph of the pole.

I would recommend that the City Council approve the request from PSNH for pole license agreement, #63-0498, as recommended by the Public Works Department.

3. **Report Back Re: Red Eft Project.** As you will recall, at the April 4th City Council meeting, the Council referred the attached request from Red Eft Project to the Art-Speak Board of Directors for a recommendation and report back to the City Council.

Red Eft Project's request was reviewed by Art-Speak, to locate three temporary environmental art sculptures between Market Square and the High School during the May 14th Whaleback Environmental Film and Art Festival. A report back on the proposed public art sites and a recommendation for evaluation of the artwork is included in the [attached memorandum from Sue Cobler, Art-Speak Coordinator](#). Basically, within the next week, Red Eft will be providing the Art-Speak Coordinator and the City with renderings of the three proposed small artworks. The Public Works Director will evaluate each piece for safety, stability, appropriateness of location anchoring method and traffic sight distances before any approval is given. As with Overnight Art, each artist will be required to indemnify and hold the City harmless.

I would recommend the City Council move to refer this matter to the City Manager with power.

4. **Request for a License from Mark Tremontana, owner of The Upper Crust for property located at 41 Congress Street to install a projecting sign.** [Attached is a copy of a memorandum](#) from Rick Taintor, Planning Director, outlining his recommendation regarding a request from Mark Tremontana owner of The Upper Crust for property located at 41 Congress Street, to install a projecting sign on an existing bracket. [Attached are the photographs.](#)

The proposed sign complies with the Zoning Ordinance in all other respects. If a license is granted by the City Council, no other municipal approvals are needed and shall be subject to the following conditions:

1. The license shall be approved by the Legal Department as to content and form;
2. Any removal or relocation of the projecting sign, for any reason, will be done at no cost to the City; and
3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.

I would recommend the City Council move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of Mark Tremontana, owner of The Upper Crust to install a projecting sign on an existing bracket at 41 Congress Street and further authorize the City Manager to execute a License Agreement for this request.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on April 4, 2011. In addition, this now can be found in the City's website.
2. **Upcoming Budget Work Sessions.** Just a reminder of the upcoming budget work sessions starting at 6:30 p.m., on the following dates:
 - 1) Wednesday, April 20th - School Department Budget.
 - 2) Thursday, April 21st - Municipal Budget.
 - 3) Wednesday, April 27th - Fire and Police Department Budgets.
3. **Report Back Re: Safe Routes to School Projects.** The following is a list of grants and current status of each component associated with the Safe Routes to School Program:

Grant #1

Infrastructure		
<i>Project Name</i>	<i>Cost</i>	<i>% complete</i>
Elwyn Park Pavement Markings	\$27,000	35%
Dondero - Garfield Rd. Pathway	\$32,000	15%
Bike Racks for LHS, SPS and PMS	\$15,000	90%
Crosswalk Safety Improvements		
i. weebles	\$1,200	100%
ii. Solar Flashing Signs	\$5,800	10%
Non-Infrastructure		
<i>Project Name</i>	<i>Cost</i>	<i>% complete</i>
National One Day Workshop	\$6,000	100%
Parent/Student Survey	\$3,000	0%
Student Incentive Program		
i. bike helmets	\$1,500	0%
ii. Incentive prizes	\$1,500	0%
Grant #1 Total	\$93,000	

Grant #2

Infrastructure		
Proposed Projects were not approved.		
Non-Infrastructure		
<i>Project Name</i>	<i>Cost</i>	<i>% complete</i>
Travel Plan Study	\$65,000	100%
Parent/Student Survey	\$2,013	100%
SRTS Banners	\$756	0%
Student Incentives	\$8,000	100%
Grant #2 Total	\$75,769	

The Public Works Department and School Department continue working collaboratively on completion of the infrastructure projects.

- A Categorical Exclusion is required for the Elwyn Park pavement markings. Completion of that project is under way to satisfy State requirements.
- Dondero – Garfield Road pathway will be reinforced with crushed gravel this spring. After consultation with the City Environmental Planner, the Superintendent of Schools and School Department personnel, it was determined that proceeding with the path as proposed (10 ft wide paved path with vegetation clearing 10 ft on each side of the path) would be invasive to the wetland area surrounding the path.
- Bike racks and weebles are in School Department possession.
- Bike rack pads were scheduled for installation this spring at Little Harbour School and St. Patrick's. Middle School bike racks will be installed in conjunction with the Middle School project.
- Completion of the solar flashing signs project is under way.

Invoices for work completed to date were submitted to the State of NH for reimbursement.

4. **Work Session for Census Update and Workforce Housing.** As you know, the U.S. Census Bureau has begun releasing data from the 2010 decennial census. City staff has been monitoring the Census developments and, as of this date, Redistricting Data is the only data released. This release included information on total population, total number of housing units, race and other limited information.

According to the Census release schedule, the next major data release is planned for May 2011, when the Demographic Profile is released. In June 2011, the Summary File data is planned to be released. Each release has more information and is presented in smaller geographic units such as census tracts and block groups. The Census Bureau will also be updating and correcting information.

The upcoming releases and updates will contain the needed information for staff to prepare an analysis of the data for Portsmouth and to compare it to earlier Census information. I anticipate that this information would be available to discuss in a work session with the City Council in late summer of 2011.

5. **Report Back Information Request Re: Financing Options for Worth Garage.** At the last meeting, Councilor Esther Kennedy asked for options for financing the Worth Garage. The purpose of this report back is to provide one option which includes Tax Increment Financing (TIF) as an economic development tool municipalities can use to finance public infrastructure projects. The City may wish to explore this financing mechanism in conjunction with the Worth Lot Parking Garage and other public infrastructure improvements in the Northern Tier.

Basically, tax increment financing is a method of targeting tax revenue to a specified area of the municipality (called a development district) to finance public improvements. The

district is typically an area in which the municipality wishes to encourage development and which would benefit from activities such as streetscape improvements, property acquisition, a parking garage or a commercial or industrial park.

The first step required before identifying potential TIF districts and projects is adoption of the TIF legislation. The City undertook this step in 2006. Next, a TIF district is established and a financing plan is developed. Depending on the plan, tax revenue for assessed value on new development gained above the base year is projected for the district.

The improvements planned in the district may be made over time as the tax revenues come in from new development or, may be built upfront and financed with bonds paid by the projected tax revenue increment. The City has the discretion to determine how much of the incremental tax revenues it allocates for this use. It can be anywhere from 10% to 100% of the revenues garnered from new value in the district. Development districts are dissolved per the initial plan, usually upon completion of an improvement, a set time period or, in the case of bond financed improvements, final payment of the debt.

A simplified outline of the TIF process, TIF eligible activities and a map of a potential downtown TIF district is [attached](#) for discussion purposes.