

PARKING COMMITTEE MEETING
7:30 AM –Thursday, May 13, 2010
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at approximately 7:30 a.m.

II. ROLL CALL

Members Present:

Councilor Kenneth Smith, Chair
David Allen, Deputy Public Works Director
Andrew Purgiel, City Auditor
Steven DuBois, Deputy Police Chief
Jon Frederick, Parking Manager

Members Absent:

John Bohenko, City Manager
Steve Parkinson, Director of Public Works

Also present were Caleb Allen of Atlantic Parking, Denise Mallett of the Black Trumpet and Douglas Bates, Chamber of Commerce.

III. ACCEPTANCE OF THE MINUTES:

MOTION made by Andrew Purgiel to accept the minutes of the April 8, 2010 meeting. Seconded by Deputy Police Chief DuBois. Motion passed. Dave Allen abstained.

IV. FINANCIAL REPORT – Andrew Purgiel referred to the FY 10 Budget which he presented to the members, showing a projected 3% surplus over budgeted revenues.

V. NEW BUSINESS:

- (A) **Black Trumpet** – Request for Trial Valet for Saturday, June 19, 2010 – Jon Frederick referred to a letter from Denise Mallett of the Black Trumpet requesting use of the valet service on Ceres Street on a trial basis for one day - June 19, 2010. If this is something they are interested in continuing, they will come back to request a Valet License Agreement. Jon Frederick's recommendation is to allow them to proceed with this trial valet on Saturday, June 19th. The loading zone that would be utilized is on the right hand side of Ceres St coming off Bow St. Denise Mallett stated the event is an anniversary party and they asked about parking. She will have the host tell the guests where to come for the valet.

Caleb Allen stated that Atlantic Parking is no longer using the lot on Green Street. They are now on 31 Raynes Street which is around the corner in the same plaza. Mr. Allen will be using the Raynes St. area on June 19th, as it is closer to the exit of Ceres Street onto Market Street.

MOTION made by Dave Allen to approve the request for a one day trial valet parking on June 19, 2010 from 5:00 – 10:00 p.m.. Seconded by Deputy Police Chief DuBois. Motion passed.

VI. OLD BUSINESS:

- (A) **Parking Enforcement Officers communicating with the Police Department - Report Back –Public Works** - Jon Frederick reported the most cost effective way to communicate with the PEO's, because we already communicate with cell phones, is to enable a texting format. This would be the easiest way to communicate if there is any kind of message that needs to be relayed in a hurry. There would be a minor cost to enable the phones to be text capable, approximately \$3.00/mo per phone. Charges would be based per text message.

Deputy Police Chief reported this would not be a problem for the PD, as a group for Parking Enforcement Officers could be enabled.

Jon Frederick reported that he has started working towards this functionality.

MOTION made by Dave Allen for Public Works to begin implementing texting on the phones to better communicate with the Police Department. Seconded by Deputy Police Chief DuBois. Motion passed.

VII. OTHER BUSINESS:

Doug Bates, Chamber of Commerce reported there has been an under current in the City complaining about parking. Mr. Bates stated he would like to work with whomever to do a campaign about the ease of parking and Valet service in the City. Would like to set up a page on their web for positive campaign regarding parking in Portsmouth. If the valet were used, people would pay a third of what they pay in Boston and their car is parked for them.

The Chair stated this is a good idea and suggested he work with Jon Frederick as well as the Department of Public Works to display construction schedules. The Chair stated one of the biggest messages we are trying to get out there, especially on Pay and Display meters, is that people can use their slips to move around the City (they can take their time with them).

VIII. ADJOURNMENT:

MOTION made by Andrew Purgiel to adjourn at 7:45 am. Seconded by Dave Allen. Motion passed.