

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE

Co-Chairs: Dexter Legg- School Board  
Chris Dwyer-City Councilor  
City Council Members: Jerry Hejtmanek, Eric Spear  
School Board Members: Leslie Stevens  
Citizen Members: Ernie Carrier, MaryAnn List, Peter Middleton  
Ex Officio: Stephen Bartlett, Business Administrator  
Also: John Bohenko, City Manager  
Ed McDonough, Superintendent  
John Stokel, Middle School Principal

FROM: Stephen Bartlett, Clerk for the Committee

DATE: August 11, 2010

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the Portsmouth Public Library on August 11, 2010. Attending were School Board Members: Dexter Legg, Leslie Stevens, City Council Members: Chris Dwyer, Citizen Members: Ernie Carrier, MaryAnn List, and Peter Middleton.

Also attending were: Stephen Bartlett, Business Administrator, Clerk for the Committee, City Manager John Bohenko, Superintendent Edward McDonough, Clerk of the Works Dan Hartrey, and Middle School Principal John Stokel and former School Board Member Lisa Sweet.

### **Meeting Call to Order**

Ms. Dwyer called the regular meeting #19 of the JBC to order at 5:36 pm.

### **Roll Call**

Mr. Bartlett took roll call.

Mr. Legg announced that Ms. Sweet would be stepping down from the JBC and has resigned from the School Board to accept a teaching position at the Portsmouth Middle School. Best wishes go out to her.

### **MOTION:**

Mr. Carrier made a motion to accept the July 28, 2010 minutes as presented.

Ms. Stevens seconded the motion.

The motion passed unanimously.

### **Correspondence**

Mr. Tom Morgan's letter, which makes mention of parking/pavement concerns was presented. JBC members will read his letter and discuss its contents at the next meeting.

### **Public Comment:**

Mr. Tom Morgan asked about procedures regarding further discussion of the parking design. Mr. Roberts stated that there would be a City Council meeting on Monday regarding the Parrott Avenue/Junkins lot. After the meeting Mr. Roberts will report back to JBC but does not expect the plan to change significantly. Mr. Legg reported that the site plans, which included parking, were presented to TAC by JCJ. If TAC and City

Council approve, JBC would not have further need to discuss parking. Mr. Morgan said he would continue to check upcoming agendas.

### **Old Business**

#### 6a) Design Charette Presentation

Ms. Emily Czarnecki, Senior Interior Designer at JCJ presented the 4 color schemes (A, B, C, D) that the JBC's liaisons and staff had chosen. A final decision of the color scheme should be made by late September or early October. JBC members agreed to eliminate D and B; leaving A and C. Mr. Legg asked Ms. Czarnecki if she could take out the purple sample in scheme C and present a C-1 with cranberry. Ms. Czarnecki will get this information together and report back to JBC.

#### 6b) Parrott Avenue Update

Ms. DeStefano reported on the Pre-Tac meeting of August 3<sup>rd</sup> where the major portion of the discussion focused on drainage. On August 19<sup>th</sup> the next application goes to TAC. There was a meeting with the Trees and Greenery Committee on August 11. At their next meeting on September 8<sup>th</sup>, Ms. DeStefano and VHB will discuss the proposal to remove Norway maples and replace with Autumn maples. It was noted that Norway maples are on the banned list in New Hampshire as they are an invasive species. Mr. Bohenko reported the protocol for removal is to tag them and have a public hearing. Recommendations will be brought to the next JBC meeting. Upcoming meetings are: Pre-Tac on Aug. 31<sup>st</sup>, Trees/Greenery on September 8<sup>th</sup>, Traffic and Safety on September 9<sup>th</sup>, and Planning Board on Sept 15<sup>th</sup>.

Mr. Roberts handed out a letter and information from JSN Associates recommending the use of rammed aggregate piers, in lieu of deep pile foundation systems. A letter from R.W. Gillespie and Associates was also handed out regarding rammed aggregate piers.

Mr. Hartrey handed out information on testing and special testing. A recommendation was made to contract with J.T.C. and to approve a purchase order for \$50,000.00 based on proposed rates outlined in the handout.

### **MOTION:**

Ms. Stevens made a motion to approve \$50,000.00 for testing/special testing by J.T.C.

Ms. List seconded the motion.

The motion passed unanimously.

#### 6c) PHS Turf Field Update

Mr. Weathers reported:

- Track spraying next week
- Turf is on-site, installation next week
- Bridge out on Friday.
- Irrigation connections are installed.

#### 6d) Granite Street Field Update

Mr. Roberts reported that VHB is working with NHDHR. An August 3<sup>rd</sup> letter stated that DHR has concerns regarding the possible lack of public input into the mitigation plan and has requested a dedicated public participation session. This meeting, most likely, won't take place until September due to many people's vacation schedules. Once this meeting takes place, construction may commence. Mr. Bartlett has sent an email to solidify commitment from City. He is awaiting NHDHR's response.

#### 6e) Value Management Report by Staff

Mr. Hartrey reported on the staff discussion of cost savings possibilities. During Phase 3 construction if the students eat in classrooms instead of rented modular units there would be an estimated savings of \$250,000.00. Ms. Sweet expressed concerns regarding food allergies when eating in classrooms. The School Board will discuss this possibility at their August 24<sup>th</sup> meeting. Mr. Stokel will attend to provide input.

Ms. Sweet reported that the website is complete.

### **New Business**

#### 7a) ArtSpeak Presentation and Discussion

Ms. Jane James gave a PowerPoint presentation. Mr. Bohenko discussed his memo, which explains the Art Ordinance. It states that 1% of the bid price from \$2-\$15 million shall be contributed to the Public Art Trust for funding public art. The contribution is capped at \$150,000.00. 90% of the \$150,000.00 is allocated for art, 10% is reserved for maintenance, stewardship and contingency. The JBC must: 1) authorize a public art project and 2) determine a method for selecting the public art project. Ultimately, the JBC has the authority for expenditures of funds for public art.

Ms. James noted that RFP's could stipulate specific details and JCJ can make recommendations/suggestions. The question was brought up if there is any artwork currently at PMS that should be used/restored for the new building? Ms. List has an inventory of artwork located in the City of Portsmouth. Ms. James will put together a rough draft timeline for JBC members to peruse.

Mr. Bohenko suggested that a working group be formed to identify key locations at PMS for artwork to be displayed. This group will include JCJ and report back to JBC in two weeks. Mr. Bartlett will coordinate the meeting.

### **Consideration and Approval of Manifest**

Mr. Bartlett presented the manifest for a total of \$188,755.92. This represented:

1) Seacoast Media Group \$223.52

#### **MOTION:**

Mr. Carrier made a motion to approve \$223.52.

Ms. Dwyer seconded the motion.

The motion passed unanimously.

2) Gilbane Building Company \$6000.00

**MOTION:**

Mr. Carrier made a motion to approve \$6000.00.

Ms. Dwyer seconded the motion.

The motion passed unanimously.

3) JCJ \$182,532.40

**MOTION:**

Ms. Stevens made a motion to approve \$182,532.40.

Ms. Dwyer seconded the motion.

The motion passed unanimously.

Mr. Bartlett presented an Unaudited Draft financial report showing two different formats. Mr. Legg requested an additional column on format B. It was decided that both formats would be used. Mr. Bohenko suggested that “Note: For Discussion Only” be added to the reports.

**Future Agenda Items**

- Traffic Study results and report
- Geotech Study results and report
- Samples of Parrott Avenue exterior material.
- Next meeting is August 25<sup>th</sup>, 6:30 pm at Little Harbour conference room.

**Adjournment**

The meeting adjourned at 8:17 pm

Respectfully submitted,

Stephen Bartlett, Clerk for the Committee