

**Portsmouth School Board  
Portsmouth, New Hampshire**

**Notice of Special Meeting**

**Wednesday, January 21, 2009  
City Hall**

The Portsmouth Superintendent Search Committee, a Portsmouth School Board sanctioned committee, will hold public meetings throughout the day at City Hall on January 21, 2009 in order for city officials, parent organizations and community members to meet the three finalists for the new Superintendent of Schools of Portsmouth.

The public open forum will begin at approximately 7:00 p.m. in City Hall, Council Chambers. Public feedback forms will be available.

For a copy of the entire day's agenda, please see below.



**Notice to the members of the public who are hearing impaired:**

If you wish to attend a meeting and need assistance, please contact the Superintendent's office at 431-5080 one week prior to the meeting.

**Portsmouth School Department  
Candidates Visitation Schedule  
January 21, 2009**

<b>Time</b>	<b>Donna Harlan</b>	<b>Maureen Ward</b>	<b>Ed McDonough</b>
7:30 AM- 8:10 AM	Administrative Team (CO Boardroom)	CO Staff (CO Office)	Superintendents (Supt's Office)
8:10 AM- 8:50 AM	CO Staff (CO Office)	Superintendents (Supt's Office)	Administrative Team (CO Boardroom)
8:50 AM- 9:30 AM	Superintendents (Supt's Office)	Administrative Team (CO Boardroom)	CO Staff (CO Office)
9:30 AM- 10:30 AM	All Candidates- Tour of PMS and PASS		
10:40 AM- 11:15 AM	All Candidates- PHS Students (PHS Little Theater)		
11:15 AM- 12:30 PM	Dondero lunch and Elem school tours	New Franklin lunch and Elem school tours	Little Harbour lunch and Elem school tours
12:45 PM- 1:25 PM	PTA/PTO/PAC (City Council Chambers)	City Officials (City Hall Conf. Room A)	School Board (City Hall Conf. Room B)
1:25 PM- 2:05 PM	City Officials (City Hall Conf. Room A)	School Board (City Hall Conf. Room B)	PTA/PTO/PAC (City Council Chambers)
2:05 PM- 2:45 PM	School Board (City Hall Conf. Room B)	PTA/PTO/PAC (City Council Chambers)	City Officials (City Hall Conf. Room A)
2:45 PM- 3:15 PM	Break		
3:30 PM- 4:05 PM	High School Staff (PHS Café)	Middle School Staff (PHS Little Theater)	Elementary Staff (PHS Library)
4:05 PM- 4:40 PM	Middle School Staff (PHS Little Theater)	Elementary Staff (PHS Library)	High School Staff (PHS Café)
4:40 PM- 5:15 PM	Elementary Staff (PHS Library)	High School Staff (PHS Café)	Middle School Staff (PHS Little Theater)
5:15 PM- 6:45 PM	All Candidates- Dinner with a board member		
7:00 PM- 9:00 PM	Public Forum (City Council Chambers)		

## Summary: Dr. Maureen Ward

### Education:

**Doctorate** in Educational Leadership: Sarasota University, Florida: 2003

**Master of Arts** in Administration and Curriculum: San Diego University, CA: 1997

**Bachelor of Education** from the University of British Columbia: 1971

### Experiences:

**Assistant Superintendent** of SAU 21 comprising of Seabrook, North Hampton, South Hampton, Hampton Falls, Hampton, and Winnacunnet Cooperative High School. I act as the superintendent for three districts - Seabrook (832 students), Hampton (1239 students), and South Hampton (84 students) within this 6 district SAU. Duties include budget preparation and delivery, staffing, buildings and maintenance, curriculum, instruction, special education and 504 accommodation plans. I also coordinate vertical alignment of instruction and assessment, 504 practices and policies, home-school for all 6 districts and perform other duties as assigned by the Superintendent. (2006-current)

**Consultant** with the State Department of Education in Connecticut - worked within the School Improvement Unit of Curriculum and Development to review school district improvement plans, develop criteria for successful implementation of No Child Left Behind requirements, and conduct district and school visitations for compliance. This position was a direct result of my leadership expertise on Arizona Solution Teams developed in 2003 to assist districts and schools that failed to make AYP. (2005-2006)

**Superintendent** of Naco Elementary School District in Arizona. The district had 97% English Language Learner population, 72% Free and Reduced and a history of failing to make Arizona Academic Standards as well as Adequate Yearly Progress (AYP). As the sole Administrative leader in this small border community with a very supportive School Board, we concentrated on integration of all populations, professional development for best teaching practices, partnerships within the community, alignment of curriculum and instruction to state standards and moved this district from Underperforming to Performing Plus in 3 years. (2001-2005)

**School Board Member** for Our Lady of the Mountains Catholic School in Sierra Vista Arizona. During my tenure on the Board we increased the grade level from PreK – 4 to PreK-6, completed a playground, and established connectivity throughout the building. (2002-2005)

**Principal** for Col. Johnston Elementary School, Fort Huachuca, AZ (335 students). I established site-based management with peer-leadership teams, initiated looping, lobbied in Washington, DC with the Superintendent for funding for our Military Impacted Students.

**Principal, Asst. Principal, and Teacher** in British Columbia at both the elementary and high school levels. Initiated change from central office to site-based budgeting, partial inclusion of Special Needs students, promoted Bully-Proofing to compliment the Glasser Method of Discipline, aligned provincial standards to online learning through Pathfinder Learning Lab for grades 10 – 12, developed outcome based criteria in Math for promotion from 10<sup>th</sup> grade to senior classes, designed and implemented a teacher advisement program that created a core 18:1 student teacher ratio for mentoring, parent conferencing and counseling. Taught 5<sup>th</sup> and 7<sup>th</sup> grade at the elementary level and math grades 8 – 11. Developed a “stay in school” program for students who were at risk of dropping out. (1971-1997)

**Adult Instructor and Community College Coordinator** in both British Columbia and Arizona. Taught evening GED classes, aligned GED standards to state and federal graduation expectations, surveyed community needs for other adult and evening courses, coordinated the hiring of instructors, secured classrooms, managed budgets, and promoted education through continued learning.

**EDUCATION**

1996 M.A.A.T. Master of Arts in Applied Theology, Elms College, Chicopee, MA.  
1986 Ed.D. University of Massachusetts, Amherst; Education Administration and Policy  
1974 M.Ed. Trinity University; San Antonio, Texas  
1969 B.S. University of Texas at Austin

MASSACHUSETTS PROFESSIONAL TEACHING CERTIFICATIONS: #265383

English: 5-9 and 9-12  
History: 5-9 and 9-12  
Principal: Pre-K-6, 5-9 and 9-12  
Social Studies: 5-9  
Special Needs: PreK-9 and 5-12  
Superintendent/Assistant Superintendent: all levels (primary certificate)  
Supervisor/Director: all levels

**EMPLOYMENT HISTORY**

July 2005- Present Superintendent – Central Berkshire Regional School District; 2100 students, PK-12, four elementary schools, one regional middle school, one regional high school, seven towns, 15 member school committee; 400 staff and faculty; \$26 mil. budget; \$1,500,000 grants.

July 2003- July 2005 Superintendent - Oxford Public Schools; 2200 students, PK-12; two renovated elementary schools, PK-4; one middle school, 5-8; one new high school, 9-12; one regional alternative school, 5-12; \$12,124,290 budget; \$1,166,970 in grants; 250 staff and faculty.

Aug. 1998 - July 2003 Associate Superintendent, Curriculum, Instruction and Equity  
Northampton Public Schools, PK-12; Northampton, Massachusetts: four elementary schools, one middle school, one high school with an alternative learning center off campus; approximately 3000 students, 500 staff and faculty. \$2.3 mil. in grants.

Aug. 1990 – Aug. 1998 Tenured Associate Professor of Education  
Elms College; Chicopee, Massachusetts.

July 1987 - Aug. 1990 Principal of Guilford Center School  
Windham Southeast Supervisory Union, Brattleboro, Vermont.

July 1983- July 1987 UMass graduate assistant Early Childhood; special ed. teacher Marks Meadow lab school; assistant to Dean for Development, Springfield Technical Community College.

Jan. 1980 - June 1983 Vice Principal, PreK-6; Curriculum Coordinator PreK – 12  
Fort Sam Houston Independent School District; San Antonio, Texas.

Aug. 1978 - Jan. 1980 Education Coordinator for Assistant Executive Director  
Education Service Center, Region 20; San Antonio, Texas.

Aug. 1976 - Aug. 1978 Principal – Villa Rosa School, grades K – 12  
Villa Rosa Psychiatric Hospital (350-bed psychiatric hospital for Santa Rosa Hospital Complex), Northeast Independent School District, San Antonio, Texas.

Aug. 1974 - Aug. 1976 Special Education Teacher, grades 9 – 12 - Alternative High School, Center School  
Northeast Independent School District; San Antonio, Texas.

Aug. 1973 - Aug. 1974 Special Education Teacher, grades 7 – 10  
San Antonio Independent School District; designed and piloted first classroom for emotionally disturbed students in San Antonio, Texas, Tafolla Jr. High School.

Aug. 1969 - Aug. 1973 English Teacher, grades 7 – 10  
Health Teacher, grades 7 – 10  
San Antonio Independent School District, Tafolla Jr. High School.

**Edward Richard McDonough**

1853 Post Road  
Wells, Maine 04090

**SUMMARY OF QUALIFICATIONS**

- Seven years experience as superintendent and one year as assistant superintendent of schools.
- Certified as a Superintendent of Schools in Maine.
- Three years experience as secondary school principal, nineteen years teaching experience and eleven years as an English / Social Studies team leader experience.
- Bachelor of Arts in English, Master's Degree in English, Juris Doctorate in Law and additional course work in Education Administration.

**PROFESSIONAL EXPERIENCE**

***Superintendent of Schools***                      ***Wells-Ogunquit Community School District, Wells, ME***  
*2002 - Present*

***Assistant Superintendent of Schools***      ***Wells-Ogunquit Community School District, Wells, ME***  
*2001-2002*

***Principal***    ***Wells High School, Wells, ME***  
*1998-2001*

***Director of Student Administration***                      ***Morse High School, Bath, ME***  
*1998, July-November*

***English / Social Studies Instructor – Head Football Coach***      ***Wells High School, Wells, ME***  
*1985-1998*

***English Instructor***    ***Wolfboro Camp Summer School, Wolfboro, NH***  
*1989-1992*

***English Instructor, Coach***    ***St. Sebastian's Country Day School, Needham, MA***  
*1984-1985*

***English Instructor, Coach***    ***Timberlane Regional High School, Plaistow, NH***  
*1977-1980; 1981-1982*

***English Department Graduate Assistant***    ***University of Maine, Orono, ME***  
*1980 -1981*

**EDUCATION**

***Superintendent certificate requirements***    ***University of Southern Maine, Gorham, ME***  
*2002*

***Juris Doctorate***    ***Franklin Pierce Law Center, Concord, NH***  
*1982-1985*

***Master of Arts Degree in English***    ***University of Maine, Orono, ME***  
*1980-1981*

***Bachelor of Arts in English***    ***Suffolk University, Boston, MA***  
*1973-1977*

**ADDITIONAL COURSEWORK**

*Institute for School Leadership*    *Harvard University, Cambridge MA 2004, 2008*  
*National Endowment for Humanities: Socrates the Teacher*    *Boston University, Boston, MA 1988*  
*Breadloaf Writing Program*    *Middlebury College, Middlebury, VT 1981*

Portsmouth School Department  
 Superintendent Candidates' Feedback Form  
 January 21, 2009

**Candidate's Name:** \_\_\_\_\_

Did you see all three candidates?                      YES                      NO

<p><b>Circle whichever applies:</b></p> <ol style="list-style-type: none"> <li>1. Administrator</li> <li>2. Business Community</li> <li>3. City Official</li> <li>4. Parent or PTA/PAC</li> <li>5. Student</li> <li>6. Support staff</li> <li>7. Teacher</li> </ol>	<p><b>Below are key characteristics from our Leadership Profile.</b></p> <p><b>Please circle the number that best represents your impression of the candidate's "fit".</b></p> <p><b>Please leave blank if you are unable to assess.</b></p>
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<b>Leadership Profile</b>	Strongly Disagree	Disagree	Agree	Strongly Agree
Educator First	1	2	3	4
Visionary	1	2	3	4
Communicator	1	2	3	4
Learner-Focused	1	2	3	4
Innovative	1	2	3	4
Connects w/Community	1	2	3	4
Collaborative	1	2	3	4
Visible, Accessible	1	2	3	4
Integrity	1	2	3	4
Sense of Humor	1	2	3	4
Personable	1	2	3	4
Intelligent	1	2	3	4
Politically Savvy	1	2	3	4
Confident	1	2	3	4

<p><b>Comments:</b></p>          <p>Please return to Amy Noble by January 23, 2009, 50 Clough Drive, Portsmouth, NH 03801.</p>
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