

PARKING COMMITTEE MEETING
7:30 AM –Thursday, November 12, 2009
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at approximately 7:30 a.m.

II. ROLL CALL

Members Present: Councilor Kenneth Smith, Chair
John Bohenko, City Manager
Andrew Purgiel, City Auditor
Jon Frederick, Parking Manager
Steve DuBois, Deputy Police Chief

III. ACCEPTANCE OF THE MINUTES:

MOTION made by Andrew Purgiel to accept the minutes of the October 8, 2009 meeting. Seconded by Steve DuBois. Motion passed.

IV. NEW BUSINESS:

(A) Pay & Display Meter Placement – Jon Frederick presented the members with a map and informed the Committee there is enough CIP money to purchase seventeen (17) meters. As part of the Ceres St. Waterfront Improvements extended to Market Street, two meters will be placed in the spring. We will check to see if this can be part of that funding giving us two more meters. Recommended placement of two on Deer St. comes with the recommendation of eliminating the two 15-minute spaces.

Ken Smith stated the businesses on Deer St. are not happy with the elimination of the two spaces.

Jon Frederick suggested eliminating one space. The other area that needs adjusting is the 15 minute spaces in front of the Federal Building. In order to accommodate a pay & display meter, we would like to keep move the three directly in front of the Federal Building area in front of the old City Hall. The meters to the right of the Federal Building parking lot would be 15 minute spaces and everything to the left of the parking lot would be 2 hours.

Wright Ave. parking lot would get two; Daniel St. would get a total of four; three on Pleasant St.; two at the parallel section and one at the angle which is at the Green Monkey; one at Congress angle parking; Hanover St. and Ladd St. parking lots would each get one meter.

Funding for these meters is all from CIP money.

Jon Frederick stated that if we are able to wrap the two meters from Market St., proposes adding the meter on Porter St. and start working our way from

the garage on Hanover Street, below the taxi stand and on the other side of the street next to the hotel.

MOTION made by City Manager to accept Jon Frederick's recommendation with the addition of keeping one 15 minute parking space on Deer St. Seconded by Andrew Purgiel. Motion passed.

The City Manager stated we will be revisiting most of this over the next year.

- (B) Omnibus Ordinance Change** – Jon Frederick reported the addition of four hour parking on Livermore St.; four hour parking in the library parking lot, addition of the library parking lot to our inventory of off-street parking areas; addition of the former Children's Museum, which has the potential to change hands, but in order to enforce for the duration we add this to the off street 72-hour limit; two 24-hour loading zones on Ceres St., which worked well until construction began; addition of two 15 minute spaces on Marcy St. in front of the Fish Market; and the 15 minute area in front of the Red Ginger. These are changes that were tested during the past year and are submitted for Council approval. Additionally, we added changed verbiage regarding meters to reflect Pay and Display, In-Dash meters and any other systems we may come up with. Additionally, recommending a change to Sec.7.324, as we no longer have one hour parking in the City and the current Ordinance still reflects that. Recommend deleting all the streets in the one hour area to reflect current conditions but to keep this Section available for future use.

MOTION made by City Manager to accept Jon Frederick's recommendations as stated. Seconded by Andrew Purgiel. Motion passed.

The City Manager stated this will be presented to the New City Council the first meeting in January.

- (C) Free Holiday Parking** – The City Manager stated this item will be on City Council Agenda Monday night. He referred to the additional week and the loss of revenue would be approximately \$15,000 per week.

Jon Frederick stated that we usually go two full weeks including the day after Christmas.

Ken Smith suggested making this three weeks to support the businesses downtown, but at the same time \$15,000 is a lot to absorb in the City budget.

Steve DuBois wondered how positive an effect is it and does it out weight the cost?

Ken Smith would like to try it this year to see if it works.

The city Manager suggested a pilot program.

MOTION made by Jon Frederick to provide free Holiday parking December 14, 2009 to January 2, 2010. Seconded by Andrew Purgiel. Motion passed.

V. INFORMATIONAL:

- (A) **In-Vehicle Meter Update** – Jon Frederick reported since October 30th, we have sold 80 vehicle meters. The program seems to be working well and people using it like the benefit of this device. They are sold on-line and at the Parking Clerk's Office. Ultimately, users parking in other cities involved will be able to use the device in those cities.

- (B) **High Hanover Parking Garage** – Flat Parking Rates - Jon Frederick referred to the schedule he provided the committee of the flat rates, stating the ones coming up are the Holiday Parade and First Night. The flat rate is normally \$3.00, with the exception of Market Square Day which is \$5.00 the beginning half of the day and \$3.00 the latter half.

Ken Smith stated that a lot of people do not understand that the Pay and Display meters are transferable.

Jon Frederick responded something will be added to the information that is on the meters. That information is on our flyer and on the City's website.

VIII. ADJOURNMENT:

Respectfully submitted
Elaine E. Boucas, Secretary