


SUBJECT: ACTIONS TAKEN BY THE PORTSMOUTH MIDDLE SCHOOL JOINT BUILDING COMMITTEE MEETING HELD ON DECEMBER 16, 2009, LITTLE HARBOR SCHOOL CONFERENCE ROOM, 50 CLOUGH DRIVE, PORTSMOUTH, NH

PRESENT: CO-CHAIR LEGG, CO-CHAIR DWYER
CITY COUNCIL MEMBERS: HEJTMANEK, SPEAR
SCHOOL BOARD MEMBERS: HAM-GARRITY, SWEET
CITIZEN MEMBERS: CARRIER, LIST, MIDDLETON
NON-VOTING MEMBERS: BUSINESS ADMINISTRATOR BARTLETT,
CITY MANAGER BOHENKO, SUPERINTENDENT MCDONOUGH,
PRINCIPAL STOKEL
CITY STAFF MEMBERS: ASSISTANT CITY ATTORNEY WOODLAND,
CITY ATTORNEY SULLIVAN

1. Acceptance of meeting minutes of December 2, 2009 -Voted to approve the minutes as presented.
2. Discussion of status of RFQ/RFP process
3. Discussion of Joint Building Committee Guiding Principles
4. Discussion of Portsmouth Middle School Joint Building Committee Roles and Responsibilities
5. Sub-committee was formed to work on Communication Protocol
6. Second and Fourth Wednesday's of each month were designated as meeting dates
7. Public Comment: Mr. Almeida spoke about the Owner's Project Manager concept. The President of the Local 961 Labor Union requested using his members for the project.

Respectfully submitted by:


Stephen T. Bartlett, Business Administrator