

Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: **January 21, 2009**

Time: 6:30 p.m.

Place: MacLeod Board Room

- I. Call to Order
- II. Secretary's Report. Minutes of December 8, 2008 meeting.
- III. Financial Report
 - A. Income / Expenditure report through December 31, 2008
See attached
 - B. Trustee Funds report
- IV. Director's Report
 - A. Budget Planning 2010
 - i. City Council guidelines
 - ii. Goals and objectives
 - iii. Budget development to date / City budget due January 28, 2009
 - B. New Hire—Julie King Library Assistant I in Circulation
 - C. Programs for January and February
 - D. Friends of the Library activities
 - i. Coffee House / Book Swap February 15th.
 - ii. Splash! Youth art show in March with reception March 8th.
- V. Technology Report
 - A. Customize accounts
 - B. Establishment of Personal Identification Numbers
 - C. "Encore" interface for searching in library catalog
- VI. Trustee Activities/ Reports/ Discussion
 - A. Parking and Access to the Library during and after the expansion of Portsmouth Middle School
- VII. Adjournment

Next Regular Full Board Meeting: **February 18, 2009 6:30 p.m. MacLeod Board Room**

Please email Mary Ann List at malist@lib.cityofportsmouth.com or telephone 766-1710 if you are not able to attend.