

ACTION SHEET

**MEETING OF THE
HISTORIC DISTRICT COMMISSION
PORTSMOUTH, NEW HAMPSHIRE
1 JUNKINS AVENUE**

EILEEN DONDERO FOLEY COUNCIL CHAMBERS

7:00 p.m.

April 1, 2009

MEMBERS PRESENT: Chairman Sandra Dika; Vice-Chairman Richard Katz; Members; Tracy Kozak, City Council Representative Eric Spear; Planning Board Representative Paige Roberts; Alternate George Melchior

MEMBERS EXCUSED: John Wyckoff, Elena Maltese; Alternate Joe Almeida

ALSO PRESENT: Roger Clum, Assistant Building Inspector

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I. OLD BUSINESS

A. Approval of minutes – March 4, 2009

It was moved, seconded, and passed unanimously to approve the minutes as presented.

B. Request for a one year extension of the Certificate of Appropriateness – 111 Maplewood Avenue – requested by Nip Lot 2, LLC and Nip Lot 5/6, LLC

The Commission voted to approve a one year extension of the Certificate of Appropriateness issued on May 7, 2008. The Certificate of Appropriateness will now expire on May 7, 2010.

C. Petition of **March Twenty Two, LLC, owner**, and **Donna White, applicant**, for property located at **56 State Street**, wherein permission was requested to allow exterior renovations to an existing structure (install awning) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 105 as Lot 12 and lies within the Central Business B and Historic A Districts. *(This item was postponed at the March 4, 2009 meeting to a work session/public hearing at the April 1, 2009 meeting.)*

After due deliberation, the Commission voted that the requested be approved with the following stipulations:

- 1) That the sign is flush mounted to the signboard.**
- 2) That the mounting occur between the upper and lower rail cap of the signboard and does not extend beyond the horizontal limits.**
- 3) That the sign will not extend beyond the vertical extents of the storefront. (The storefront includes the windows to the right and the door to the left.)**

II. PUBLIC HEARINGS

1. Petition of **Fifty/Fifty-Two Market Street Realty, owner, Peter R. Egelston, trustee, and John F. Merrigan, applicant**, for property located at **56 Market Street**, wherein permission was requested to allow exterior renovations to an existing structure (restore existing cupola at rear of building) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 117 as Lot 33 and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

After due deliberation, the Commission voted that the request be approved as presented.

2. Petition of **Coventry Assets, Ltd., owner**, for property located at **10 Pleasant Street**, wherein permission was requested to allow exterior renovations to an existing structure (remove existing first floor storefront windows on Pleasant St. side, replace with folding windows and screens) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 107 as Lot 82 and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

After due deliberation, the Commission voted that the request be approved as presented.

3. Petition of **Brent Schmitt and Alexandra A. Chan, owners**, for property located at **300 Cass Street, Unit 2**, wherein permission was requested to allow new construction to an existing structure (construct deck with spiral stairs to grade) and allow exterior renovations to an existing structure (replace existing window with a door) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 147 as Lot 21-2 and lies within Mixed Residential Office and Historic A Districts.

After due deliberation, the Commission voted that the request be approved as presented.

4. Petition of **Joseph J. and Jennifer Almeida, owners**, for property located at **33 Blossom Street**, wherein permission was requested to allow new construction to an existing structure (construct shed dormer on rear elevation) and allow a new free standing structure (construct 8'x12' shed) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 110 as Lot 2 and lies within the General Residence B and Historic A Districts.

After due deliberation, the Commission voted that the request be approved as presented.

5. Petition of **Parade Office, LLC, owner**, for property located at **195 Hanover Street**, wherein permission was requested to allow an amendment to a previously approved design (change window/door patterns and window design on building on Lot 1) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lot 1 and lies within the Central Business B, Historic A, and Downtown Overlay Districts.

After due deliberation, the Commission voted that the request be approved as presented.

III. WORK SESSIONS

A. Work Session requested by **Friends of the Music Hall and 82-86 Congress, LLC, owners**, for properties located at **28 Chestnut Street and 82-86 Congress Street**, wherein permission was requested to allow exterior renovations to an existing structure (add lighting to the exterior of the buildings). Said properties are shown on Assessor Plan 126 as Lot 7 and Assessor Plan 117 as Lot 45 and lie within the Central Business B, Historic A, and Downtown Overlay Districts.

The Commission recommended another work session.

IV. NEW BUSINESS

1. Review of additional changes to HDC Rules and Procedures draft document

After a review of the document, the Commission suggested additional minor changes.

V. ADJOURNMENT

At 9:15 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.

Respectfully submitted,

Liz Good
HDC Recording Secretary