

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE APRIL 23rd, 2008 MEETING

6:00 PM (Non-Public) 7:00 PM (Public)
Eileen Dondero Foley Council Chambers

Gerald W. Howe, Chairman
John C. Russo
John F. Golumb

- I. **CALL TO ORDER:** The chairman called the April 23rd, 2008 monthly police commission public session to order at 7:01 PM.

Present during public session: Commissioners Howe, Russo, and Golumb, Chief Michael Magnant, Deputy Chief Len DiSesa, Captain Dave Ferland, Executive Assistant Kathleen Levesque.

- II. **PLEDGE OF ALLEGIANCE:** Cadet Captain Kyle Brake of the Portsmouth Police Explorers led the pledge of allegiance. Chairman Howe also asked for a moment of silence to acknowledge the service and sacrifice of our men and women in the armed services.

The first class of the Portsmouth Police Citizen's Police Academy was in attendance at the commission meeting and the Chairman acknowledged and welcomed the class and asked them to stand. Chairman Howe and Chief Magnant thanked CrimeStoppers for their grant which made this class a reality.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON: March 19th, 2008.**

Action: Commissioner Golumb moved to accept the minutes and place them on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted to accept the minutes of the March 19th, 2008 meeting and place them on file.

- IV. **PUBLIC COMMENT:** None

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION:

1. Personnel Items that require action:

Action: Commissioner Golumb moved to appoint Officer Jessica Malcolmson to permanent status as a Portsmouth Auxiliary Officer.

Seconded by Commissioner Russo.

On a Roll Call Vote: The Board voted unanimously to appoint Officer Jessica Malcolmson to permanent status as a Portsmouth Auxiliary Officer.

Action: Commission Russo moved to appoint Officer Erik Rappolt to permanent status as a Portsmouth Auxiliary Officer.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The Board voted unanimously to appoint Officer Erik Rappolt to permanent status as a Portsmouth Auxiliary Officer.

Action: Commissioner Golumb moved to accept the donation of retired gym equipment from Mr. John Parker.

Seconded by Commissioner Russo.

On a Roll Call Vote: The Board voted unanimously to accept the donated equipment and forward notice of same to the city council.

Action: Commissioner Russo moved to accept a donation in the amount of \$30.00 for the Portsmouth Police Honor Guard from Mrs. P.L. Cashman.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The Board voted unanimously to accept the donation and forward it to the city council.

Action: Commissioner Golumb moved to accept a donation for the Police Explorers in the amount of \$50.00 from W.B. and P.A. Holt

Seconded by Commissioner Russo.

On a Roll Call Vote: The Board voted unanimously to accept the donation and forward it to the city council.

Action: Commissioner Golumb moved to accept a donation for the Police Explorers in the amount of \$25.00 from J.M. and B.M. Mulkern.

Seconded by Commissioner Russo.

On a Roll Call Vote: The Board voted unanimously to accept the donation and forward to the city council.

Action: Commissioner Golumb moved to accept a grant in the amount of \$6,216.40 from CrimeStoppers to fund the Citizens' Police Academy.

Seconded by Commissioner Russo.

On a Roll Call Vote: The Board voted unanimously to accept the grant and forward to the city council.

B. CHIEF OF POLICE

- 1. Formal retirement ceremony for the K-9 team of Hester & Viktor. Other K-9 teams.**
- 2. Formal recognition of the New England Explorer Post of the Year, Portsmouth Post #609.**
- 3. Letter of Appreciation to Mr. John Parker for his generous donation of retired gym equipment.**
- 4. Letters of Appreciation to the officers and civilians who volunteered to dismantle, move and set-up the donated equipment and remove the old equipment.**
- 5. Letter of Appreciation to Officer Rochelle Jones for her grant work to secure a long-term re-outfitting of the police department fitness room.**
- 6. Letters of Recognition to the officers and detectives responsible for the apprehension of two escaped prisoners who were fugitives from the state of Wyoming.**
- 7. Letter of Recognition to Det. Chris Roth for unraveling an elaborate theft of services scheme being used at a local gas station.**
- 8. Letter of Recognition to Officer Duane Jacques for his investigative work which interrupted the completion of a copper theft.**
- 9. Records Manager Nicole Perl will brief the commission on the Records Dept. and the Right-to-Know Law.**
- 10. Financial Report**
- 11. Grants & Donations – Accepted under VI. Item A.**
- 12. Division and Team Reports**
 - a. Information Systems Division Report
 - b. Accident Investigation Report
 - c. Records Division
- 13. Letters of Thanks and Appreciation from outside the department:**

A letter of appreciation from Professor Frank E. Jones of New England College for Crime Analyst Krista Xintaras' presentation to a class of Criminal Justice students.

C. PATROL SERVICES BUREAU:

1. Log Activity Reports
2. Emergency Communications Center Report
3. FTO Report
4. K-9 Report
5. Auxiliary Monthly Activity Report
6. Personnel Out Sick or Injured
7. Special Events in the City

D. CITY PROSECUTOR REPORT

E. BUREAU OF INVESTIGATIVE SERVICES

VII. MISCELLANEOUS OTHER BUSINESS

Action: Commissioner Golumb moved that the board accept the division and team reports and place them on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the division and team reports and place them on file.

VIII. MOTION TO ADJOURN

There being no further business before the commission, the Chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the April 23rd, 2008 meeting be adjourned.

Seconded by Commissioner Golumb.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 8:00 P.M.

IX. NEXT MEETING: - *May 21st, 2008, 7:00 p.m. – Eileen Dondero Foley Council Chambers, Portsmouth City Hall*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Russo, Clerk*