

**PARKING COMMITTEE MEETING**  
**7:30 AM –Thursday, September 11, 2008**  
**City Hall – Conference Room A**

**I. CALL TO ORDER:**

In Ken Smith's absence the City Manager addressed the following items at approximately 7:40 a.m.

**II. ROLL CALL**

**Members Present:** John Bohenko, City Manager  
Steve Parkinson, Public Works Director  
Deputy Police Chief Len DiSesa  
Jon Frederick, Parking Manager  
Andrew Purgiel, City Auditor

**III. NEW BUSINESS:**

- (A) **Snow Parking Ban** – Coupon System – Jon Frederick stated it will be the same as last year.

**MOTION** made by Steve Parkinson to adopt the Snow Parking Ban coupon System. Seconded by Andrew Purgiel. Motion passed.

The City Manager moved to Item C.

- (C) **Kline's Furniture** – Parking by occupants of Keefe House – Jon Frederick stated that Kline's is closing and there are residents of the Keefe House that some of the residents leased parking spaces. The Keefe House has only 18 spots available.

The City Manager asked whether or not anyone had checked with the Planning Dept. to see the approvals and whether or not the Keefe House is responsible for having any parking? Jon Frederick will check into this. Steve Parkinson stated that back 30 years it was strictly elderly housing and people didn't have cars then, but demographics has changed.

Jon Frederick reported he spoke with Fairpoint and they are not willing to share their lot.

Jon Frederick will do further research.

**V. OLD BUSINESS:**

- (A) **Residential Parking** – Scheduling of Public Input Session – The City Manager suggested having a public input session at the Levenson Room at 6:30 p.m. Jon Frederick will check on available dates. Jon Frederick stated that the hours for parking would be between 6:00 a.m. and 6:00

p.m., Monday through Friday. There is a misconception that residential parking is only for their neighborhood, when in fact it is for any resident of the City.

- (B) **Commercial Loading Zone Permits** – Jon Frederick presented the Committee with a memo regarding the Commercial Loading Zone Permit discussed at the last meeting for the proposed program. Jon Frederick stated there will be a \$25.00 fee for the calendar year, January 1<sup>st</sup> expiring December 31<sup>st</sup>. Tabled until October meeting.

**MOTION** made by Steve Parkinson to table the remaining items on the Agenda to the next meeting. Seconded by Jon Frederick. Motion passed.

**VI. ADJOURNMENT:**

Respectfully submitted  
Elaine E. Boucas, Secretary