

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
October 29, 2008

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Paul Wentworth called the meeting to order at 1900 hours and led Pledge of Allegiance. Along with Chairman Wentworth present were Commissioner Richard Gamester; Chief Christopher LeClaire; Assistant Chief Steven Achilles; Deputy Chief Steven Griswold; Captain Tim Collins and Firefighters: Peter Gordon and Jim Rivais.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of September 24, 2008, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

III. Recognition of Groups or Individuals: None.

IV. Reports:

A. Fire Chief's Reports:

Chief LeClaire updated the Commission on FY09 budget which is tracking slightly higher than normal due to engine overhauls on E4 and E6. Will continue to monitor.

Motion, to accept Chief's Reports 08-062 through 08-066, made by Commissioner Gamester, seconded by Chairman Wentworth, unanimous.

B. Other (to include internal dept. written communications): None.

V. Old Business:

Station 1 repairs and renovation is ongoing. Should wrap up in the next week or two with the first set of doors and continue to other bays soon. Project should be complete by end of December.

Station 2 discussed at City Council meeting on October 20, 2008. Mayor asking for the reduction of another \$500K, total reduction of \$1M, from proposed original plan of \$5.2M.

Minutes of October 29, 2008 Continued:

Chief met with Achilles, Parkinson, Architect Durand and Construction Mgr. Parsons to discuss the Mayor's reduction. The following cost reductions were noted: HVAC controls, Landscape, Interior finishes in apparatus bay, furniture allowance, exercise equipment, air compressor, dispatch consoles, telephone allowance, use of Dura-block, fire pole and the removal of the training room/Emergency Operation Center. With this reduction it would represent a loss of LEED Silver certification, back-up dispatch capability and training room/EOC. Plans would need to be redesigned which would offset much, if not all, of the savings.

A Building Committee meeting has been scheduled for November 5th at 6:30pm.

November 10, 2008 City Council meeting will have the 2nd reading on Station 2 and public hearing on the matter.

VI. Presentations of Written Communications: None.

VII. New Business:

Capital Improvement Plans for 2010 are in the process. New ambulance identified for 2009, Heavy rescue for 2010 and engines in 2012 and 2014. The department's communications upgrade continues over the next 3-years and cardiac monitors upgrade scheduled for 2011. New this year is the need to purchase NFPA compliant turnout gear for the department due to changes in NFPA standards. Station 3 still identified for 2012.

Conditional offer made to firefighter from Tilton/Northfield.

Three members of the department will be starting Paramedic school beginning in January 2009 and will last for 1 ½ years.

Four members graduated from Company Officer School.

Firefighters: Miller, Osgood and Kenneway will be heading to Guatemala on Wednesday to assist with aid.

VIII. Public Hearings: None.

Minutes of October 29, 2008 Continued:

IX. Non-public Session:

Motion, to enter into Non-public at 1935 hours to discuss personnel matter, made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Motion, to come out of Non-public at 1948 hours with no votes taken, made by Commissioner Gamester, seconded by Commissioner Hughes, unanimous.

X. Adjournment:

Motion, to adjourn at 1950 hours made by Chairman Wentworth, seconded by Commissioner Gamester, unanimous.

Michael Hughes, Clerk