

PARKING COMMITTEE MEETING
9:00 AM –Thursday, March 8, 2007
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at approximately 10:00 a.m.

II. ROLL CALL

Members Present: Councilor Ken Smith, Chair
John Bohenko, City Manager
Steve Parkinson, Public Works Director
Deputy Police Chief Len DiSesa
Jon Frederick, Parking Manager
Andrew Purgiel, City Auditor

III. ACCEPTANCE OF THE MINUTES:

MOTION made by Steve Parkinson to accept the minutes of the February 8, 2007 meeting. Seconded by Andrew Purgiel. Motion passed.

IV. NEW BUSINESS:

(A) **Temple Israel** – Request for one additional temporary handicap parking space on State Street and eliminate two handicap spaces on Court St. during remodeling project (letter dated February 13, 2007 attached) – Jon Frederick reported receiving a letter from Temple Israel requesting a temporary additional handicap space in front on State Street while their facility is undergoing construction. They presently have two handicap spaces on the Court St. side of building, but the access there is no longer in use due to construction. Jon Frederick referred to a map showing one space in front of the Temple with a cross walk cutting it off from being able to add any additional spaces and recommended that we make space #1038 which is the metered space to the left, a handicap parking space to accommodate services from Friday at 6:00 p.m. to Saturday at 2:00 p.m. The Temple Israel representative felt this would more than ample to meet their needs.

The City Manager suggested all day Saturday to 7:00 p.m.

MOTION made by Jon Frederick to install a temporary “Handicap Parking Space” sign at space #1038 handicap accessible from Friday 6:00 p.m. to Saturday 7:00 p.m. for 12 months. Motion passed.

(B) **557 State Street** - Request for parking space lined on street (photograph attached) – Deputy Police Chief presented the Committee with a report requested by Jon Frederick. The report went back five years to see what

the parking complaints were at 557 State Street. There were five calls, the first call was in May 2006. Four were actual specific parking complaints being unable to get out of their driveway or driveway was blocked, one was a request for a regular patrol with no specific complaint. Actually one call was unfounded, the vehicle was not blocking the driveway, just a large vehicle and the site line was blocked.

Responses in May, October 2006 and January, 2007 summonses were issued. This is all we had in the past five years, five calls, one unfounded and three actually took action, and one with no specific complaint. All calls for service were between 11:30 a.m. and 1:00 p.m., all from the same residence.

The chair stated the request was for a line painted so that vehicles will stay forward of this.

The City Manager suggested enforcement.

MOTION made by Steve Parkinson to accept the report and place on file. Seconded by Jon Frederick. Motion passed.

The chair suggested a letter be sent informing them of our decision and please continue to notify the Police Department for enforcement. Deputy Police Chief DiSesa will prepare and send letter with a copy to the Committee.

V. OLD BUSINESS:

- (A) **Handicap Flyer** – Parking Time Limit for the Walking Disabled – Report back – Jon Frederick presented a memo to the Committee for handicap utilization throughout the City which shows that eight vehicles park all day long during the work day or 24-7. These are vehicles that the Parking Enforcement Officers see on a regular basis. The remaining handicap spaces throughout the City is listed below and are fairly random not seeing the same vehicles there all the time. A concern was received from an employee that if we instituted time limits on handicap parking throughout the City, what would she do?

The Chair recommended keeping it as it is, putting report on file and keep track of this.

MOTION made by Steve Parkinson to place on file. Seconded by Andrew Purgiel. Motion passed.

VI. ADJOURNMENT: Adjourned at approximately 10: 20 a.m.

Respectfully submitted
Elaine E. Boucas, Secretary