

PARKING COMMITTEE MEETING
9:00 AM –Thursday, February 8, 2007
City Hall – Conference Room A

I. CALL TO ORDER:

Chairman Ken Smith called the meeting to order at approximately 10:00 a.m.

II. ROLL CALL

Members Present: Councilor Ken Smith, Chair
Steve Parkinson, Public Works Director
Deputy Police Chief Len DiSesa
Jon Frederick, Parking Manager
Judy Belanger, Finance Director

III. ACCEPTANCE OF THE MINUTES:

MOTION made by Steve Parkinson to accept the minutes of the January 11, 2007 meetings. Seconded by Jon Frederick. Motion passed.

IV. NEW BUSINESS:

(A) **Taxi Commission** – North Church Request for taxi stand (memo dated January 17, 2007 attached).

MOTION made by Jon Frederick to deny the Taxi Commission’s request and keep the taxi stand on Market St. as it currently stands. Seconded by Steve Parkinson. Motion passed.

(B) **Library Shared lot Handicap Parking** - Request for two HC parking spaces (Memo dated January 31, 2007 together with map attached) – Jon Frederick referred to the request from the Library to add two handicap spaces in the shared parking lot between the Library and the Middle School. The spaces have been added in place of three regular parking spots. Jon Frederick recommended that the Committee accept the two walking disabled parking spaces added to the shared lot.

MOTION made by Steve Parkinson to accept the two walking disabled parking spaces added to the shared lot. Seconded by Deputy Police Chief DiSesa. Motion passed.

(C) **Handicap Parking Violation** – Request to Increase Fine – (Memo dated January 31, 2007 attached) –Jon Frederick stated that NH State RSA dictates that a minimum fine for an individual violating a reserved parking space for walking disabled be \$250 and we are currently at \$100, and the

late fee an additional \$50.00 what it currently is. This will put us in line with the State.

MOTION made by Jon Frederick to submit to the City Council the recommended changes to Chapter 7, Article IX, Section 7.901 for violation of Sec.7.120 of the City Ordinances to be effective July 1, 2007 for a \$300 maximum fine for violation of parking regulations and a \$250 minimum fine for illegally parking in reserved space for walking disabled with a \$300 fine in the event payment is not made within 30 days of the violation. Seconded by Steve Parkinson. Motion passed.

- (D) **Bow Street** – Request for No Parking or Standing” signs (letters dated September 29, 2006 and January 20, 2007 attached).

MOTION made by Steve Parkinson to place on file. Seconded by Jon Frederick. Motion passed.

V. OLD BUSINESS:

- (A) **Handicap Flyer** – Parking Time Limit for the Walking Disabled (Flyer attached/**Pleasant @ Porter Streets** – Handicap space Time Limits – (Letter attached) – Requesting recommendation of what she should do after March 1st when time limits are enforced. She works Monday thru Friday 8a.m. to 5p.m. Jon Frederick stated that currently the only facility that would allow a handicap individual to park free all day without a time limit would be in the parking garage. After discussion it was decided to speak with the Legal Department and the Parking Enforcement Officers to see how many people have handicap placards in downtown day in and day out.

Steve Parkinson suggested notating where the cars are parking, how many we have on a daily basis and monitor usage of our handicap spaces. If the handicap spaces are not being utilized, we may need to move them to an area where it would be more utilized and put the handicap space back into regular service.

MOTION made by Steve Parkinson to table to the next meeting to allow time to speak with the Legal Department and the parking enforcement officers and come back with a report. Seconded by Jon Frederick. Motion passed

VI. ADJOURNMENT: Adjourned at approximately 10: 30 a.m.

Respectfully submitted
Elaine E. Boucas, Secretary