

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON JANUARY 8, 2007, COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR MARCHAND, ASSISTANT MAYOR FERRINI, COUNCILORS GRASSO, DWYER, RAYNOLDS, PANTELAKOS, WHITEHOUSE, SMITH AND HYNES

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1. Proclamation – The Chase Home for Children – Kathleen McDermott – Councilor Grasso read the Proclamation in recognition of 130 years of service to the Community by The Chase Home for Children. Mayor Marchand presented the Proclamation to Ms. McDermott who accepted it with thanks and appreciation.
2. Presentation – FY06 Comprehensive Annual Financial Report (Annual Audit) – Scott McIntyre, Melanson Heath Company, provided the City Council with the FY06 Comprehensive Annual Financial Report.
3. Acceptance of Minutes – December 18, 2006 – Voted to approve and accept the minutes of the December 18, 2006 City Council meeting.
4. Public Comment Session – There were nine speakers: Eric Anderson, Bill St. Laurent (Letter from Portsmouth Taxpayers Association); Richard Adams, Chris Mayeux, Lenore Weiss Bronson, Maureen MacCallum (Appointment to Zoning Board of Adjustment); Liz Bratter (Brick Sidewalks); and Catherine Keenan & Susanne Delany (Portsmouth Criterium).
5. Voted to suspend the rules in order to take up Item XI. B. - Letter from Susanne Delaney and Catherine Keenan, Race Directors, Portsmouth Criterium, requesting permission to hold the Portsmouth Criterium Bike Race on Sunday, September 16, 2007.
6. Letter from Susanne Delaney and Catherine Keenan, Race Directors, Portsmouth Criterium, requesting permission to hold the Portsmouth Criterium Bike Race on Sunday, September 16, 2007 – Voted to refer to the City Manager with power.
7. Public Hearing - Ordinance amending Chapter 10, Article III, Section 10-304(A) – Zoning – Table 10 Dimensional Requirements of the Ordinance of the City of Portsmouth, which reduces the permissible height of building in the Central Business A District from 50-foot maximum to 40-foot maximum – Voted to continue the public hearing and table second reading and schedule a joint work session with the Planning Board on February 1, 2007 at 6:30 p.m. in the City Council Chambers.
8. Voted to suspend the rules in order to take up Item XI. C. - Letter from James Petersen, Tidewater School, expressing Tidewater's interest in the sustainable reuse of the Lafayette School as an elementary school.
9. Letter from James Petersen, Tidewater School, expressing Tidewater's interest in the sustainable reuse of the Lafayette School as an elementary school – Voted to refer to the City Manager to forward the letter onto the Building Re-Use Committee for review and report back.

10. Acceptance of 2007 Source Water Protection Grant – Voted to enter into and approve a grant agreement with New Hampshire Department of Environmental Services in the amount of \$15,000.00 to the City of Portsmouth and to authorize the City Manager to execute this grant agreement and any documents, which may be necessary for this grant agreement, on behalf of the City.
11. Acceptance of Grant from the Geoffrey E. Clark and Martha Fuller Clark Fund of the New Hampshire Charitable Foundation – Piscataqua Region to the New Library Building Fund for the naming of the Special Collection Room – Voted to approve and accept the grant from the Geoffrey E. Clark and Martha Fuller Clark Fund of the New Hampshire Charitable Foundation – Piscataqua Region, as listed.
12. Acceptance of Donation to the New Library Building Fund from Jerry J. Hejtmanek in the amount of \$5,000.00 for the Naming of the Periodicals Room (This is the second installment of the donation) – Voted to approve and accept a donation to the New Library Building Fund for the naming of the Periodicals Room, as listed.
13. Acceptance of Donation to the New Library Building Fund from M. Christine Dwyer and Michael Huxtable in the amount of \$10,000.00 for the Naming of the Library Reference Area and Reference Desk (This is the remainder of the donation) – Voted to approve and accept a donation to the New Library Building Fund for the naming of the Library Reference Area and Reference Desk, as listed.
14. Acceptance of Donation to the New Library Building Fund from the Morse Hill Trust in the amount of \$1,000.00 – Voted to approve and accept the donation to the New Library Building Fund, as listed.
15. Acceptance of Donation to the Fire Department from the NorthEast Auctions by Ronald Bourgeault LLC in the amount of \$10,000.00 for the Station One Firefighters' Monument project – Voted to approve and accept the donation to the Fire Department for the Station One Firefighters' monument project as listed, and further, authorize the City Manager to expend \$10,000.00 from contingency to match this donation.
16. Acceptance of Donation to the Fire Department from M. Christine Dwyer in the amount of \$5,000.00 for the Station One Firefighters' Monument project – Voted to approve and accept the donation to the Fire Department for the Station One Firefighters' monument project, as listed.
17. Acceptance of Donation to the Peirce Island Committee in the amount of \$1,400.00 – Voted to approve and accept the donation to the Peirce Island Committee, as listed.
18. Third and final reading of Ordinance amending Chapter 10, Article XV of the Ordinances by the Adoption of a New Section 10-1508 entitled Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance; Addition of Definitions to Article 1, Section 10-102A of the Zoning Ordinance – Voted to pass third and final reading of the proposed Residential Density Incentive Planned Unit Development (RDI-PUD) Ordinance.

19. Consent Agenda – Voted to adopt the Consent Agenda as presented.

- A. Acceptance of Fire Department Donations for the Firefighter Monument
- Susan R. Wallack, Property Management Account in Memory of Ian Esperian - \$300.00
  - Dennis M. Ryan - \$500.00

***(Anticipated action – move to accept and approve the aforementioned donation to the Fire Department for the Station One Firefighters' monument project as listed)***

- B. Acceptance of Donations to the New Library Building Fund
- L. Jonathan & Kathleen M. Ross - \$25.00
  - R.B. Cole - \$25.00
  - Roy W. & Ivan E. Helsel - \$25.00
  - Colonial Management - \$25.00
  - Steven A. & Gail Goldberg - \$50.00
  - Jeannette E. Hopkins - \$50.00
  - Elinor Frank - \$50.00
  - Jennifer Ellis Merriam and Jeffrey L. Merriam - \$75.00
  - Catherine Stella Jane Lyon - \$100.00
  - Anonymous - \$150.00
  - D. Boutilier - \$150.00
  - James & Michele Swisher - \$150.00
  - John S. Warburg, TTEE & Jane C. Wyman, TTEE - \$250.00
  - Mark A. & Deborah M. Chag - \$250.00
  - Karen L. Bouffard - \$300.00

***(Anticipated action – move to approve and accept the donations to the New Library Building Fund as listed)***

- C. Letter from Sarah Curtin, American Foundation for Suicide Prevention, requesting permission to hold the 3<sup>rd</sup> annual Out of the Darkness Community Walk on Saturday, September 29, 2007 from 10:00 a.m. – 3:00 p.m.  
***(Anticipated action – move to refer to the City Manager with power)***
- D. Letter from Charles Lassen, Friends of the South End, requesting permission to hold the 3<sup>rd</sup> annual Fairy House Tour on September 22 – September 23, 2007 in the South End ***(Anticipated action – move to refer to the City Manager with power)***
- E. Letter from Anne Rugg, AIDS Response Seacoast, requesting permission to hold the 11<sup>th</sup> annual Seacoast AIDS Walk and Dog Walk on Sunday, May 6, 2007 from 10:00 a.m. – 5:00 p.m. ***(Anticipated action – move to refer to the City Manager with power)***

20. Letter from Mitch Manin, Temple Israel Board of Directors, requesting that the City consider waiving a percentage of the building permit fees associated with the renovation of the property – Voted to refer this matter to City staff for a report back and recommendation at the January 22, 2007 City Council meeting.
21. Planning Board Report Back on the Request of The Housing Partnership for an Access Easement on Bedford Way – Voted to authorize the City Attorney's Office to draft the appropriate legal documents for this easement and bring back at the January 22, 2007 City Council meeting for review and action.
22. Appointments to be Considered – The City Council considered the appointment of John R. Howe to the Traffic & Safety Committee, the appointment of Richard G. Adams as an alternate to the Conservation Commission and the appointment of Richard Smith to the Peirce Island Committee. The City Council will vote on these appointments at the January 22, 2007 City Council meeting.
23. Appointments to be Voted – Voted to appoint Jody Record to the Board of Library Trustees until October 1, 2009. Ms. Record is filling the expired term of Suzanne Foley.

Voted to appoint Megan Tehan to the Board of Library Trustees until October 1, 2009. Ms. Tehan is filling the expired term of Dana Levenson.

Voted to appoint Paige Roberts as a regular member to the Planning Board until December 31, 2009. Ms. Roberts is filling the expired term of George Savramis.

Voted to appoint Christine Lukacz to the Portsmouth Housing Endowment Fund Advisory Board until June 1, 2009. Ms. Lukacz is filling the expired term of Linda Browning.

Voted to appoint Charles LeMay as an alternate to the Zoning Board of Adjustment until December 1, 2008. Mr. LeMay is filling the unexpired term of Henry Sanders who was appointed as a regular member.

Voted to appoint Henry Sanders as a regular member to the Zoning Board of Adjustment until December 1, 2011. Mr. Sanders is filling the expired term of Steven Berg.

Voted to appoint Carol Eaton as a regular member to the Zoning Board of Adjustment until December 1, 2011. Ms. Eaton is filling the expired term of Robert Marchewka.

Voted to remove from the table Duncan MacCallum's application to the Zoning Board of Adjustment which was tabled at the December 18, 2006 City Council meeting. Voted to table the appointment of Duncan MacCallum until the February 12, 2007 City Council meeting for further information. Assistant Mayor Ferrini and Mayor Marchand voted opposed.

24. Traffic & Safety Committee Action Sheet and Minutes of the December 14, 2006 meeting – Voted to approve and accept the action sheet and minutes of the December 14, 2006 Traffic & Safety Committee meeting.

25. Parking Committee Action Sheet and Minutes of the December 21, 2006 meeting – Voted to approve and accept the action sheet and minutes of the December 21, 2006 Parking Committee meeting.

26. Adjournment – At 10:20 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, CMC  
City Clerk