

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
May 25, 2006

Portsmouth, NH
1900 hours

I. Call to Order:

Commissioner Gamester called the meeting to order at 1901 hours and led Pledge of Allegiance. Along with Commissioner Gamester, present were Commissioner Wentworth and Chief LeClaire. Absent: Chairman Hughes, Assistant Chief Achilles and Deputy Chief Griswold.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of April 19, 2006, made by Commissioner Wentworth, seconded by Commissioner Gamester, unanimous.

III. Reports:

A. Fire Chief's Reports:

Motion, to accept Chief's Reports 06-037 through 06-041, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

Chief LeClaire reviewed the 06 Budget. Overtime costs for flooding emergency was just shy of \$20K however, believe we can absorb the cost providing there isn't an increase in earned time leave for the remainder of the fiscal year or have any major incidents that require recall personnel.

V. Presentations of Written Communications:

Motion, to accept and place on file, Ms. Hardin's thank you letter and Mr. Barrow's thank you letter, which was received today, made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

VI. New Business:

Chief LeClaire made note of the upcoming public hearings on the FY2007 Budget process. May 30, the Portsmouth Herald – *Portsmouth Listens*- will be holding a round table discussion on the City's FY2007 Budget Proposal at the Portsmouth High School Library at 7PM. The second Public Hearing on the City Manager's proposed FY2007 Budget is scheduled for June 7, 2006 followed by a work

Minutes from April 19, 2006 Continued:

session with City Council for final budget review, if necessary, on June 13, 2006. Adoption of the FY2007 budget is scheduled for June 19, 2006.

Chief LeClaire spoke briefly about our participation in the MCI Drill held at Pease.

He also updated the Commission on the Architect RFP process for design phase of the new fire station. Interviews are scheduled, with the top 5 firms, on June 5, 2006 in Conference Room A at City Hall beginning at 9:00 am. A sub-committee has been formed who will ask questions to each firm in their 45-minute interview.

VII. Recognition of Groups or Individuals: None.

VIII. Public Hearings: None.

IX. Non-public Session: None.

X. Adjournment:

Motion to adjourn at 1950 hours made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

Richard Gamester, Clerk