

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE NOVEMBER 15TH MEETING

Noon (Non-Public) 1:00 PM (Public)
Wm. Mortimer Conference Room, Portsmouth Police Department
John D. Kelley, Chairman
William F. Devine
Gerald W. Howe

- I. **CALL TO ORDER:** The chairman called the November 15th monthly police commission meeting to order at 12:10 PM. (*One cassette tape documenting this meeting is on file for reference*).

Action: Commissioner Devine moved to go into non-public session as appropriate under RSA91-A.

Seconded by Commissioner Howe.

On a Roll Call Vote: The Board voted unanimously to move to non-public session.

The Commission immediately went into non-public session at 12:11 PM.

Action: Commissioner Devine moved the commission adjourn from non-public session and re-enter public session.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to move to public session at 1:04 p.m.

Present during public session: Commissioners Kelley, Devine, and Howe, Chief Michael Magnant, Deputy Chief Dave Young, Deputy Chief Len DiSesa, Councilor Harold Whitehouse, Foster's Democrat Reporter Doug Guarino, Former Detective Tim West and his wife, Amy, Explorer Post Advisors Det. MacDonald, and Officer Munson, Several Explorer Cadets, Several officers and detectives, Budget Coordinator Karen Senecal, Executive Assistant Kathe Hoyt.

- II. **PLEDGE OF ALLEGIANCE:** Cadet Sgt. Virginia Koziomko led the Pledge of Allegiance.

III. ACCEPTANCE OF THE MINUTES:

Action: Commissioner Howe moved the board accept the minutes of the meeting held on October 18th, 2005.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously in favor of the motion to accept the minutes and place them on file.

IV. UNFINISHED BUSINESS: None.

V. NEW BUSINESS:

A. POLICE COMMISSION:

Action: Commissioner Howe moved the board suspend the agenda and move directly to section V. Chief's Report, Item 1.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to suspend the agenda and move directly to the Chief's Report.

B. CHIEF'S REPORT:

1. Presentation of Shadow Box

Chief Magnant presented former detective Tim West with his shadow box for 18 years of service with the Portsmouth Police Department. The presentation of the shadow box has a long tradition in the department. During his tenure, Tim West was a driving force in the highly specialized areas of investigation of internet crimes against children and physical and sexual assaults against children, and received state and federal recognition for his work. Tim's attendance at the monthly meeting could not be confirmed in time for this presentation to appear on the printed meeting agenda.

2. Certificates of Recognition

Chief Magnant presented Certificates of Recognition to each of the Explorer Cadets who participated in this year's State Competition. For the third year in a row, the Portsmouth Police Cadet Explorers took first place in the overall competitions. These high-school-aged cadets were evaluated in 10 different events, including building searches, motor vehicle stops, a 1.5 mile obstacle course, and drill and ceremony, among others.

Action: Commissioner Howe moved to return to the written agenda.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to return to the written agenda.

3. Financial Report

Karen Senecal reported that we should be at 34% expended, and our actual is 31.45% expended. She noted that no individual department was over their target.

4. Grants and Donations

Action: Commissioner Howe moved the board accept the Department of Safety Homeland Security Grant in the amount of \$49,185.73. The grant funds must be used to equip the police department and its personnel to respond to a homeland security threat or incident in Portsmouth that falls within the buffer zone as defined in the grant paperwork.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the grant in the amount of \$49,185.73 and forward same to the city council.

Chairman Kelley asked how this grant money can be used. Chief Magnant said that barricades, hi-tech batteries, traffic control cones, and certain other supplies can be purchased with this money. These are items that we would normally not be able to purchase out of our budget. In particular, the hi-performance batteries necessary for certain pieces of equipment can be quite costly.

Action: Commissioner Howe moved that the board accept the donation of \$1,000 from Wal-Mart for safety/neighborhood programs.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to accept the donation from Wal-Mart for \$1,000 and forward same to the city council.

At this point in the meeting, the commission returned to section **V.**, heading **'A.'** to address two personnel items.

A. POLICE COMMISSION:

1. Personnel items that require action.

Action: Commissioner Howe moved that the board accept the resignation of Tammy Maio from her crossing guard position.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to accept the resignation of Tammy Maio from her crossing guard position.

Action: Commissioner Howe moved to approve a wage increase for the Victim/Witness Advocate.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to approve a wage increase for the Victim/Witness Advocate.

B. CHIEF'S REPORT (resumed)

Action: Commissioner Howe moved that the board authorized the sale of the ERT van to the Seacoast Emergency Response Team as per the terms presented.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to approve the sale of the ERT van to the Seacoast Emergency Response Team.

6. Division and Team Reports

- a. Information Systems
- b. Honor Guard Report
- c. Accident Investigation Team
- d. Records Division

7. Letters of Thanks and Appreciation from Outside the Department

- a. A letter of thanks from the New Hampshire SPCA for the assistance of the Portsmouth Police Cadets at their recent fundraiser.
- b. A letter of thanks from the Louisiana Sheriff's Association for the surplus equipment we sent to them to aid in re-equipping their officers after the losses resulting from hurricane Katrina.

C. PATROL SERVICES BUREAU:

1. **Log Activity Reports**
2. **Emergency Communications Center Report**
We still have one vacancy due to the resignation of Dispatcher Clark.
3. **FTO Report**
4. **Auxiliary Monthly Activity Report**
5. **Personnel Out Sick or Injured**

6. Special Events in the City

D. CITY PROSECUTOR REPORT

E. BUREAU OF INVESTIGATIVE SERVICES

VI. MISCELLANEOUS OTHER BUSINESS

Action: Commissioner Howe moved that the board accept the division and team reports and place them on file.

Seconded by Commissioner Devine.

On a Roll Call Vote: The board voted unanimously to accept the division and team reports and place them on file.

VII. MOTION TO ADJOURN

There being no further business before this commission,

Action: Commissioner Devine moved the November 15th meeting be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The Board voted unanimously in favor of the motion at 1:29 P.M.

VIII. NEXT MEETING: *Scheduled for Tuesday, December 20th, 2005*

*Respectfully Submitted By Kathleen Hoyt, Administrative Aide
Reviewed By Commissioner Gerald Howe, Clerk*