

**PORTSMOUTH POLICE COMMISSION  
MINUTES OF THE MAY 17<sup>th</sup> MEETING**

Noon (Non-Public) 1:00 PM (Public)  
Portsmouth Housing Commission – Feaster Apartments Community Room

John D. Kelley, Chairman  
William F. Devine  
Gerald W. Howe

- I. **CALL TO ORDER:** The chairman called the public session of the May 17<sup>th</sup> monthly police commission meeting to order at 1:03 PM. (*One cassette tape documenting this meeting is on file for reference*).

**Action: Commissioner Devine moved** the commission adjourn from non-public session and re-enter public session.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The board voted unanimously to move to public session at 1:03 p.m.

**Present during public session:** Commissioners Kelley, Devine, and Howe, Chief Michael Magnant, Deputy Chief Dave Young, Budget Coordinator Karen Senecal, City Councilor Harold Whitehouse, Foster’s Democrat Reporter Doug Guarino, Executive Assistant Kathe Hoyt and residents of Feaster Apartments.

Before the meeting commenced, Chairman Kelley asked for a moment of silence to remember police officers nationwide who have been killed in the line of duty.

The Chairman briefly explained the structure of the commission and the terms served. He said two of the commission terms are up this year and the seats will be open for election or re-election. The police commission comprises private citizens who are residents of Portsmouth, and their focus is public safety. The chairman then spoke briefly about the Trojanowicz Award received by the Portsmouth Police Department for our community policing structure and initiatives.

- II. **PLEDGE OF ALLEGIANCE:** Deputy Chief Dave Young led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES:**

**Action: Commissioner Howe moved** the Board accept the minutes of the meeting held on April 19<sup>th</sup>, 2005.

**Seconded by Commissioner Devine.**

**On a Roll Call Vote:** The Board voted unanimously in favor of the motion to accept the minutes and place them on file.

#### **IV. UNFINISHED BUSINESS:**

**Action: Commissioner Howe moved** the Board accept the Chief's report and recommendations on the crossing guard salary review.

**Seconded by Commissioner Devine.**

**On a Roll Call Vote:** The Board voted unanimously in favor of the motion to accept the report and recommendations.

#### **V. NEW BUSINESS:**

##### **A. POLICE COMMISSION:**

**Commissioner Howe** updated the commission on his efforts to secure insurance for our K-9's through the New Hampshire Municipal Association because they are sworn officers. Commissioner Howe initiated the project last year after K-9 Victor required emergency surgery for a life-threatening condition which can occur in large working dogs. Commissioner Howe reported that through his efforts, the NH Municipal Association is now extending coverage to working K-9's and horses of mounted patrol units in the state.

##### **B. CHIEF'S REPORT:**

###### **1. Letters of Appreciation**

Chief Magnant recognized the actions of three officers, Lieutenant Fred Hoysradt, Officer Eric Bentz, and Officer Scott Study, in a dangerous pursuit incident that occurred last month. All three officers are currently assigned to the midnight shift and were unable to attend the commission meeting. Chief Magnant read Officer Study's Letter of Appreciation aloud so that everyone would be aware of the circumstances and the actions of the officers.

###### **2. Financial Report**

Budget Coordinator Karen Senecal reported the department is about 84% expended through the fiscal year and our actual expenditures are at 79.83%, so we are in good fiscal condition.

### 3. Grants and Donations

**Action: Commissioner Howe moved** the Board accept the following grant award and donations:

- “Enforcing Underage Drinking Laws” grant in the amount of \$7,438.
- Donation of \$300 to the Portsmouth Honor Guard from Coast Pontiac-Cadillac-GMC
- Donation of \$1000 to the Portsmouth Explorer Post from The Fuller Foundation

**Seconded by Commissioner Devine.**

**On a Roll Call Vote: The Board** voted unanimously to accept the grant award and donations and forward them to the city council.

### 4. Division and Team Reports

- a. Information Systems
- b. Accident Investigation Team
- c. Records Division

**Action: Commissioner Howe made a motion** to accept the Division and Team reports as presented and place them on file.

**Seconded by Commissioner Devine.**

**On a Roll Call Vote: The Board** voted unanimously to accept the Division and Team reports and place them on file.

**Chairman Kelley** explained that Portsmouth has a resident population of about 21,000 people, yet we have about 93 liquor licenses. So, alcohol-related problems and calls for service are an on-going concern.

### C. PATROL SERVICES BUREAU:

1. Log Activity Reports
2. Emergency Communications Center Report
3. FTO Report
4. Auxiliary Monthly Activity Report
5. Officers Out Sick or Injured  
Officer Dan Bigda is out on FMLA.
6. Special Events in the City

### D. CITY PROSECUTOR REPORT

### E. BUREAU OF INVESTIGATIVE SERVICES

## VIII. MISCELLANEOUS OTHER BUSINESS

**Commissioner Howe moved** to accept the tendered resignation of Auxiliary Officer John H. Cunningham.

**Seconded by Commissioner Devine.**

**On a Roll Call Vote:** The Board voted unanimously to accept the resignation of Officer John H. Cunningham.

Deputy Young explained that Officer Cunningham maintains a full-time job and found he was not able to effectively serve as a Portsmouth Auxiliary and therefore made the decision to resign from the unit.

**IX. MOTION TO ADJOURN**

There being no further business before this Commission,

**Action: Commissioner Devine moved** the May 17<sup>th</sup> meeting be adjourned.

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The Board voted unanimously in favor of the motion at 1:40 P.M.

**X. NEXT MEETING: *Scheduled for Tuesday, June 21<sup>st</sup>, 2005***

*Respectfully Submitted By Kathleen Hoyt, Administrative Aide*

*Reviewed By Commissioner Gerald Howe, Clerk*