

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE APRIL 19th MEETING

Noon (Non-Public) 1:00 PM (Public)
Portsmouth Police Department - Wm. D. Mortimer Conference Room

John D. Kelley, Chairman
William F. Devine
Gerald W. Howe

- I. **CALL TO ORDER:** The chairman called the public session of the April 19th monthly police commission meeting to order at 1:08 PM. (*One cassette tape documenting this meeting is on file for reference*).

Action: Commissioner Devine moved the commission adjourn from non-public session and re-enter public session.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to move to public session at 1:08 p.m.

Present during public session: Commissioners Kelley, Devine, and Howe, Chief Michael Magnant, Deputy Chief Dave Young, Budget Coordinator Karen Senecal, City Councilor Harold Whitehouse, Foster's Democrat Reporter Doug Guarino, Executive Assistant Kathe Hoyt

- II. **PLEDGE OF ALLEGIANCE:** Budget Coordinator Karen Senecal led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES:**

Action: Commissioner Howe moved the Board accept the minutes of the meeting held on March 24th, 2005.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously in favor of the motion to accept the minutes and place them on file.

- IV. **UNFINISHED BUSINESS: None**

- V. **NEW BUSINESS:**

A. POLICE COMMISSION:

Action: Commissioner Howe moved the Board appoint Officers McCain and Connell to permanent status in the Uniformed Patrol Division.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to appoint Officers McCain and Connell to permanent status.

Action: Commissioner Howe moved the Board defer the matter of a raise request from Crossing Guard Janat Vinciguerra to the Chief for his research and review. The Chief will return a recommendation to the Board.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to defer the matter to the Chief for review.

B. CHIEF'S REPORT:

1. Financial Report

Budget Coordinator Karen Senecal reported the department is nearly seventy-seven percent expended and we are running at 73.06%.

2. Grants and Donations

Action: Commissioner Howe moved the Board accept the donations received for officer trading cards, etc. in the amount of \$3,000.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the donations and forward them to the city council.

3. Division and Team Reports

- a. Information Systems
- b. Accident Investigation Team
- c. Records Division

Action: Commissioner Howe made a motion to accept the Division and Team reports as presented and place them on file.

Seconded by Commissioner Devine.

On a Roll Call Vote: The Board voted unanimously to accept the Division and Team reports and place them on file.

C. PATROL SERVICES BUREAU:

1. Log Activity Reports

In discussing the activity in the downtown area, Commissioner Howe reported that he had taken the opportunity for an extended observation of

activity in the square and of police interaction with the public in that location. Commissioner Howe said that Officer Kuffer Kaltenborn's manner and interpersonal skills with the public were nothing short of extraordinary. This officer clearly loves his work. Commissioner Howe made the observation that he felt he was watching the successor to the department's beloved Officer Lloyd Tibbetts.

Chairman Kelley observed that crimes of identity theft are a growing problem. The Chief added that we are seeing an increase of on-line auction fraud cases as well.

2. Emergency Communications Center Report

3. FTO Report

Deputy Chief Young reported that we had added two officers to the ranks of the FTO unit. Officers Aaron Stacy and Eric Kinsman successfully completed oral boards to become Field Training Officers.

Captain Janet Champlin heads up the Field Training Officer program and Chairman Kelley said he was pleased to learn she would be attending the fall session of the FBI Academy.

4. Auxiliary Monthly Activity Report

5. Officers Out Sick or Injured

Officer Dan Bigda is out on FMLA, and Officer William Dubois is out injured.

6. Special Events in the City

Deputy Young updated the commission on a very busy event season. The first big event will be Children's Day at the beginning of May. Chairman Kelley asked if the Explorer cadets would be participating as in the past.

Commissioner Kelley also asked if there was any new information on progress to get a safe pedestrian street crossing point near Crossroads House. Deputy Young said that information from the Traffic & Safety meetings indicate there is some state money available to reconfigure that area and they are presently looking at a site south of the Bournival car dealership. This prompted a brief discussion of the dangerous situation created there by Crossroads House residents crossing back and fourth at the merge median. The commissioners voiced doubt that a new crosswalk in the projected location would receive proper use.

D. CITY PROSECUTOR REPORT

E. BUREAU OF INVESTIGATIVE SERVICES

VIII. MISCELLANEOUS OTHER BUSINESS

IX. MOTION TO ADJOURN

There being no further business before this Commission,

Action: Commissioner Devine moved the April 19th meeting be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The Board voted unanimously in favor of the motion at 1:21 P.M.

X. NEXT MEETING: *Scheduled for Tuesday, May 17th, 2005*

*Respectfully Submitted By Kathleen Hoyt, Administrative Aide
Reviewed By Commissioner Gerald Howe, Clerk*