

**Portsmouth Public Library Trustees Meeting  
Wednesday, April 20, 2005**

**PRESENT:** Maria Sillari, Rai Bowles, Phyllis Eldridge, Amy Brnger, Teresa Garabedian, Suzanne Foley, Mary Ann List, and Sue McCann. **NOT PRESENT:** Ed DelValle, Dana Levenson, and Barbara Ward.

**I. CALL TO ORDER**

Chairman Phyllis Eldridge called the meeting to order at 7:05 p.m.

**II. SECRETARY'S REPORT**

The minutes were approved as presented.

**III. FINANCIAL REPORT**

Assistant Director Sue McCann reported that the Library trust funds checking account has \$3526.00 as of April 7 and the trust funds total assets is \$118,764. Director Mary Ann List reported that the library budget remains on target for the fiscal year, having spent 71% of the annual budget while 75% of the year is completed.

**IV. DIRECTOR'S REPORT**

*New Library.* North Branch, the construction management company will be on site beginning Monday, May 2, 2005. The piles have been ordered. Foundation sub-contractors have met with North Branch, the architect, and the city staff construction steering committee. There will be activity at the new library site from May 2 onward.

Interior and exterior design details are currently being refined. Construction drawings beyond foundation are being prepared. LEED remains on track. The occupancy date remains Summer 2006.

*Budget.* There will be a public hearing on the budget May 3, 2005. Director List will present budget highlights with an explanation of what we anticipate being able to deliver with the budget proposed.

*Staff Activities:* Catherine Lyon has been hired as a temporary librarian, to fill in for Nicole Cloutier while on leave. Rachel Knapp has been hired as a 10 hour a week library assistant in the Reference Department.

The staff is working to prepare the collection for the new library.

The library is applying for a Moose Plate grant for the conservation of some paintings and the eagle, and for moving paintings and objects to the new library.

*Programs:* The library is presenting a series of introductory programs for the 1905 Russo Japanese Peace Treaty commemoration.

A basketball clinic for children 6 to 16, with former Cleveland Cavaliers star Dwight Davis, was held April 9 at the High School gym. There were 37 attendees. 6 children received scholarships. 9 local coaches worked with Dwight. There were 3 local sponsors: George and Phillips, Portsmouth Pizza Factory, and the Friends of the Library.

## **VI. TRUSTEES ACTIVITIES**

The fundraising brochure is completed and has gone to printers for bids.

## **VII. OLD BUSINESS**

None

## **VIII. NEW BUSINESS**

None

## **IX. ADJOURNMENT**

The meeting adjourned at 7:40 p.m. The next meeting will be on Wednesday, May 18, 2005.

*Minutes were taken by Sue McCann in place of Secretary Barbara Ward.*