

TO: MEMBERS OF THE JOINT BUILDING COMMITTEE:
Co-Chairs: School Board Chairman Kent LaPage
City Councilor Joanne Grasso
City Council Members: Laura Pantelakos and Thomas Ferrini
School Board Members: John Lyons and Ann Walker
Citizen Member: Robert Iafolla
Ex Officio: W. Peter Torrey, Business Administrator
Also: John Bohenko, City Manager
David Holden, City Planning Department

FROM: W. Peter Torrey, Clerk for the Committee

DATE: June 22, 2005

RE: Joint Building Committee Meeting Minutes

The Joint Building Committee held a meeting at the PHS Conference Room on June 22, 2005. Attending were: City Council members: Co-Chair Joanne Grasso and Thomas Ferrini; School Board members: Co-Chair Kent LaPage and Ann Walker; Robert Iafolla and School Business Administrator W. Peter Torrey. Absent: Laura Pantelakos and John Lyons.

Also attending: Wes Bonney of Team Design, Wayne Blais of Hutter Construction, Bill DiBartolomeo, Clerk-of-the-Works and Forrest Ransdell, Principal.

1. Meeting Call to Order and Roll Call

Co-Chair LaPage called the regular meeting of the JBC to order at 7:50 a.m.

2. Approval of Minutes

Motion: Co-Chair LaPage called for a motion to approve the minutes from the meeting of May 25, 2005. Mr. Iafolla moved. Mrs. Walker seconded. The motion was unanimously voted.

Mr. Torrey stated that there was no correspondence to report.

3. PHS - Project Status Report

Mr. DiBartolomeo reported on the status of the PHS project – The gym flooring is starting to be removed in preparation for the new floor. The security system is being tied into the Career-Tech Center, ductwork is

being installed in the woodshop area, and the culinary arts kitchen is now under construction. Site work is underway in preparation for new curbing. The new curbing is to be installed by the end of the month and the paving will be started the first part of July. Mr. Blais reported that the playground drainage is installed and operational. Dr. Play will install the playground equipment during the first week of July.

4. Old Business

Main Entry Doorways –Mr. Bonney reported that new aluminum walk off grates (6' x 4' each) for the outside area in front of each set of doors would cost \$5,000 for the grates plus installation cost. The carpeting inside the entry doors should show less wear and tear with the installation of the walk off grates. Mr. Torrey explained that the main entrance of PHS should project a good impression of the school. He further expressed the interest of a carpet company to replace the worn out carpeting in the main entrance vestibule with their product at no cost to the school department. Mr. Torrey further reported that during a visit to Nashua North High School, he noticed that they have a very similar set-up at their main entrance.

Auditorium Doors – Mr. Torrey reported that the final cost to replace the auditorium doors is \$29,725, which will come out of FF & E. Mr. Blais stated that they are using oak doors to replace the old ones. Some of the hardware will be used from the old doors as it is still in good shape. The stage doors will be upgraded with panic devices.

Mr. Blais also stated that the school entrance (directional) signs are being constructed of concrete and wood. He further stated that ground lighting would be used to illuminate the signs. The two entrance signs will be located on Andrew Jarvis Drive and on Summit Avenue. The entrance signs will provides direction to:

- Main Entrance
- Visitor Parking & Athletic Fields
- Student Drop-Off
- Auditorium & Gym Entrance
- Career Tech Center

There would also be signs for:

- Hagstrom Auditorium
- Stone Gymnasium
- Malloy Career Tech Center

5. New Business

Mr. Torrey reported that the 60' x 80' childcare area fencing around the playground area was originally a 4' fence. After discussion with the Career

Tech personnel, it was decided for security reasons to increase the fence to a 6' fence. The cost difference is \$13,315, which would come out of the FF & E for the Career Tech Center. The 4' fencing has already been purchased by Hutter Construction and will be used at the Community Field House area. This fencing (with gate) would run along the tree line next to the parking lot into the brush line at the end of the guardrail. The fencing will have black webbing. Areas in need of fencing include the practice field, project adventure, tennis courts, near Ledgewood and the Greek Church. Mr. Torrey will speak to the fencing company to possibly obtain a "package deal". Mr. Bonney stated that the signage, paving, and fencing will all help to keep the traffic flowing around the school in the proper manner.

Mr. Iafolla stated that the punch list to finishing a job historically grows and grows. He further stated that 90% of overruns take place during the last 20% of the life of the project. He suggests that we have the remaining punch list presented at the next JBC meeting with updated financials.

Co-Chair LaPage stated that the School Board, City Council and JBC meeting would take place on Thursday, July 14th at 6:30 p.m. (possible walk-through at 6:00 p.m.). He further stated that during discussions with the School Board, questions regarding what was contracted for versus what wasn't as well as what is remaining to complete took place. Also, discussions and questions regarding the landscaping in front of the main entrance near the pavement. Mr. Ransdell stated that he felt it would be very wise if we could irrigate the area in front of the main entrance to develop good turf to handle the traffic. Mr. Ransdell stated that Hutter is going to increase the sweep of the corners to help alleviate the problem.

Co-Chair Grasso stated that a list should be developed of all the items that we have had the excess money to do that were not originally budgeted (i.e. gym flooring, auditorium curtains, rigging and seating; classrooms on the north side, stairwell upgrades throughout the new addition, 60" subterranean drain, field house). Mr. Iafolla stated that this project began \$5 million over budget and a lot was taken out of the project to reduce the budget. Once reduced, a review and approval was given by both the School Board and City Council allowing the JBC to proceed. Since then, we have been able to add significant improvements with no additional cost to the taxpayers, thanks to the collaboration with Hutter Construction and Team Design. There were thirty-three alternate deducts from the original budget.

Mr. Ransdell showed the members of the JBC a blueprint of the gym floor showing the basketball courts, the three volleyball courts, the badminton court, and the agility ladders for physical education. Mr. Blais stated that the gym flooring would be completed before the dedication. The company needed an additional five days for the lettering on the floor.

Mrs. Walker stated that graduation was very comfortable with the air-conditioned gym. Mr. Torrey stated that the use of the air-conditioning system needs to be managed, as it is very costly.

6. Other

Mrs. Walker requested the names of the Hutter and Team Design representatives for the dedication brochure. Gary Bertram, President will represent Hutter Construction and Daniel A. Bisson, AIA will represent Team Design. The dedication is scheduled for Sunday, August 28, 2005 at 2:00 p.m. The agenda was discussed with the members of the JBC. The placement of the plaque was also discussed with the JBC.

7. Financial

Mr. Torrey stated that the June financial report shows that the \$140,000 (seat money, PSNH, Voc Tech Equipment fund) has been added back into the project. Mr. Torrey stated that he was successful in transferring all the funds into the project with the cooperation of the finance department at City Hall. Mr. Torrey reported that with \$280,000 in FF & E, plus holding \$100,000 in that line item, and \$25,000 as a project surplus in the contingency line that we will have the ability to complete the remaining items (doors, curbing, fencing). Mr. Torrey further reported that the \$93,000 school building aid, previously held by the State, did come in for FY 05. Mr. Torrey stated that the auditorium doors are reflected in the financial report, \$29,725 from FF & E. Mr. Ferrini asked if the remaining wish list items exceeds the amount of remaining money and was reassured by Mr. Torrey that it is far less. Co-Chair LaPage stated that the July meeting would be the final opportunity to evaluate the remaining items on the wish list and the surplus funds in the budget.

Motion: Co-Chair LaPage called for a motion giving Mr. Torrey the authority to proceed with fencing decisions with funds coming from the FF & E for the Career Tech Center provided it has no impact on the final budget. Mr. Iafolla moved. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

Motion: Co-Chair LaPage called for a motion to authorize the payment of Manifest #97 in the total amount of \$90,305.04 for the Portsmouth High School main project. Co-Chair Grasso moved after properly vouched. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

Motion: Co-Chair LaPage called for a motion to authorize the payment of Manifest #98 in the total amount of \$268,481.10 for the Career Center. Mr. Iafolla moved after properly vouched. Mrs. Walker seconded. A roll call vote was taken. The motion was unanimously voted.

7. Next Meeting

The next meeting of the JBC has been scheduled for Wednesday, July 20, 2005 in the conference room at PHS at 7:45 a.m.

8. Adjournment

Motion: Co-Chair LaPage called for a motion that the meeting be adjourned. Mr. Iafolla moved. Mrs. Walker seconded. The motion was unanimously voted. The meeting was adjourned at 9:05 a.m.

Respectfully submitted,

W. Peter Torrey, Clerk for the Committee

WPT/vk