

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
September 21, 2005

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Hughes called the meeting to order at 1910 hours and led Pledge of Allegiance. Along with Chairman Hughes, present were Commissioner Gamester, Deputy Chief Griswold and Executive Assistant Tracy Freeman.

Absent: Commissioner Wentworth, Chief LeClaire and Assistant Chief Achilles.

Deputy Griswold lead the meeting on behalf of Chief LeClaire who was attending a meeting of the Association of Portsmouth Taxpayers.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of August 24, 2005, made by Commissioner Gamester, seconded by Chairman Hughes, unanimous.

III. Reports:

A. Fire Chief's Reports:

Motion, to accept Chief's Reports 05-059 through 05-063, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

Deputy Griswold updated Commissioners on the final DOT approval received for \$350,000.00 for the Fire Boat. Money is now ours.

V. Presentations of Written Communications: None.

VI. New Business:

Deputy Griswold led brief discussion regarding the new E-One Fire Truck.

Motion, to accept the specifications for new E-One fire truck for the reasons of like equipment with current department fleet, ease of maintenance, interchangeable stock parts, single source for information and support and proven reliable equipment, made by Chairman Hughes, seconded by Commissioner Gamester. Vote: 2-0. Motion passes.

Minutes from September 21, 2005 continued:

The part-time Account Clerk's position was posted today with a closing date of next Thursday, September 29, 2005.

Commissioner Gamester spoke briefly about some of the comments he received from firefighters regarding funding for the part-time position. Deputy Griswold forwarded question to Tracy. Tracy replied, in FY2005 we had budgeted for a Business Coordinator with a line for overtime. In FY2006 the Business Coordinator's position was upgraded to Executive Assistant, exempt from overtime. The amount budgeted in overtime will be used to support the part-time position at 15 hours per week.

Deputy Griswold reminded the Commissioners of the NH Association of Fire Chiefs meeting being held October 13, 2005 on the Thomas Leighton from 1730 hours to 20:30 hours. Cost is \$30.00 per person and guests are welcome.

VII. Recognition of Groups or Individuals: None.

VIII. Public Hearings: None.

IX. Non-public Session: None.

X. Adjournment:

Motion to adjourn at 1935 hours made by Commissioner Gamester, seconded by Chairman Hughes, unanimous.

Richard Gamester, Clerk