

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
May 18, 2005

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Hughes called the meeting to order at 1900 hours and led Pledge of Allegiance. Along with Chairman Hughes, present were Commissioner Gamester and Commissioner Wentworth, Chief LeClaire, Assistant Chief Achilles, Deputy Chief Griswold, and Firefighters Nelson and Goodwin.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of April 20, 2005, made by Commissioner Wentworth, seconded by Chairman Hughes, unanimous.

III. Reports:

A. Fire Chief's Reports:

Chief led brief discussion regarding the FY05 budget. Motion, to accept Chief's Reports 05-032 through 05-036, made by Commissioner Wentworth, seconded by Chairman Hughes, unanimous.

B. Other (to include internal dept. written communications): None.

IV. Old Business:

New ladder truck has arrived. Radios have been installed and Raitt's Signs is lettering it. Hope to have it in-service by Memorial Day.

V. Presentations of Written Communications:

Letter from Portsmouth Police Captain, Len Disessa recognizing training provided by Portsmouth Fire Department Lt. Richard Murphy to the PD.

Letter received from Pat Trefethen, Occupational Health Nurse for the Portsmouth School Department recognizing Deputy Chief Steven Griswold for his fire extinguisher training provided to the school department custodians and janitors.

Motion, to accept letters and place on file, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

Minutes from May 18, 2005 continued:

VI. New Business:

Chief LeClaire spoke briefly about the City Council work session on the Fire Department's FY 2006 budget proposal and how well he felt it went and the overall feedback being supportive. Next public hearing on the City Manager's proposed FY06 budget is scheduled for June 8th.

VII. Recognition of Groups or Individuals:

See Item V.

Ff. O'Brien to be recognized at next meeting.

VIII. Public Hearings: None.

IX. Non-public Session:

Motion, to enter into Non-public Session at 1940 hours to discuss personnel items, made by Chairman Hughes, seconded by Commissioner Wentworth, unanimous.

Motion, to come out of Non-public at 1950 hours with no votes taken, made by Commissioner Wentworth, seconded by Commissioner Gamester, unanimous.

X. Adjournment:

Motion to adjourn at 1952 hours made by Commissioner Wentworth, seconded by Commissioner Gamester, unanimous.

Richard Gamester, Clerk