

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON JANUARY 24, 2005 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR GRASSO, COUNCILORS FERRINI, MARCHAND, PANTELAKOS, HYNES, RAYNOLDS, WHITEHOUSE, AND ST. LAURENT

1. City-Wide Neighborhood Committee Re: Save the Old State House Donation – Robin McIntosh, Chair of the City-Wide Neighborhood Committee presented Mayor Sirrell with a \$300.00 donation for Save the Old State House. Voted to approve and accept the \$300.00 donation for Save the Old State House.
2. Acceptance of Minutes – January 10, 2005 – Move to approve and accept the minutes of the January 10, 2005 City Council meeting. Voted to amend the second sentence of John O’Leary’s statement under Public Comment Session to say the following: *He said that through the deconstruction process 90% of the previous building is being recycled.* Voted to pass main motion as amended.
3. Public Comment Session – There was one speaker: Denise Greeley (Islington Street).
4. Acceptance of Donation to the Portsmouth Police Honor Guard from the St. Andrews Lodge in the amount of \$600.00 – Voted to approve and accept the donation to the Portsmouth Police Department as listed.
5. Acceptance of Donation to the Portsmouth Police Department from the Wal-Mart Foundation in the amount of \$1,375.00 – Voted to approve and accept the donation to the Portsmouth Police Department as listed.
6. Acceptance of Donation to the New Library Building Fund – Voted to approve and accept the donation to the New Library Building Fund as listed.
7. Acceptance of 2005 Local Source Water Protection Grant – Voted to authorize the City Manager to enter into and approve a grant agreement with New Hampshire Department of Environmental Services in the amount of \$15,000 to the City of Portsmouth and to authorize the City Manager to sign such grant agreement on behalf of the City.
8. Letter from Kathie Lynch, Portsmouth Little League, Inc., requesting permission to install temporary signage at the Plains and Hislop Park baseball fields from May 1, 2005 through July 31, 2005 or the end of the tournament season – Voted to authorize the Portsmouth Little League to place temporary signage at the Plains and Hislop Park baseball fields during the 2005 baseball season with the signs facing inside the field.
9. Letter from Barbara Massar, Pro Portsmouth, Inc., requesting permission to hold the 15th Annual Children’s Day on Sunday, May 1, 2005 – Voted to refer to the City Manager with power.

10. Letter from Barbara Massar, Pro Portsmouth, Inc., requesting permission to hold the 28th Annual Market Square Day on Saturday, June 11, 2005 – Voted to refer to the City Manager with power.
11. Letter from Islington Street residents requesting repairs to the Powder House – Voted to instruct the City Manager to send a letter to the residents with a copy of the memorandum from Public Works Director Parkinson regarding this matter.
12. Letter from Islington Street residents requesting funding in the capital improvement plan for the installation of sidewalks on Islington Street – Voted to instruct the City Manager to send a letter to the residents advising them to speak during the public hearing on the Capital Improvement Plan at the March 21st City Council meeting on this request.
13. Letter from Attorney Peter Saari proposing to give the alleyway in the rear of the Wenberry Property running from Fleet Street to Haven Court to the City – Voted to refer to the Planning Board for a report back.
14. Letter from Wendy Noyes, AIDS Response Seacoast, requesting permission to hold the annual Seacoast AIDS Walk on Sunday, May 1, 2005 from 11:00 a.m. – 4:00 p.m. – Voted to refer to the City Manager with power.
15. Letter from Attorney Bernard Pelech regarding Avanti Development and conveyance of land – Voted to refer to the Planning Board for a report back.
16. Letter from Susanne Delaney, Portsmouth Criterium Race Committee 2005, requesting permission to present their proposal at the February City Council meeting on returning the Portsmouth Criterium to the downtown on Sunday, September 18, 2005 – Voted to refer the matter to the City Manager for placement on the agenda for the February City Council meeting and arrange for their audio and visual needs as requested.
17. Letter from Shaun Rafferty regarding whether archeological experts are needed at sites where historic buildings are demolished or where new foundations are being dug in historically significant areas of the city – Voted to refer to Planning Department for a report back.
18. Letter from Whitney Duprey, Student Council President and Mary Carey Foley, Student Council Adviser, requesting permission to hold Student Government Day on Wednesday, March 30, 2005 (Not on agenda) – Voted to approve the request and schedule March 30, 2005 as Student Government Day.
19. Request to Reschedule February 7, 2005 City Council Meeting – Voted to reschedule the February 7, 2005 City Council meeting to February 14, 2005.
20. Proposed Temporary License Agreement Re: Hilton Gardens – Voted to authorize the City Manager to negotiate and enter into a license agreement with the Parade Hotel LLC relative to the use of certain public areas along Hanover Street and High Street.

21. Proposed Review of Dog Ordinances and Possible Regulation of Exotic Pets – Voted to have Assistant City Attorney Suzanne Woodland and Animal Control Officer Patricia Tate work with the Dog Committee to redraft the existing ordinance and report back to the City Council on this matter the first City Council meeting in April if possible.
22. Proposal to Reschedule Work Session Re: FY 2006-2011 Capital Improvement Plan – Voted to establish a work session for January 31st at 6:30 p.m. to review the FY 2006-2011 CIP.
23. Public Comment Session Rule #43 – Mayor Sirrell said that she would defer this item to Councilor Whitehouse who also has this under his name on the agenda this evening.
24. Appointments – Voted to reappoint John Ricci to the Planning Board until December 31, 2008. Voted to reappoint Raymond Will to the Planning Board until December 31, 2008. Voted to reappoint Donald Coker to the Planning Board until December 31, 2008. Voted to appoint Jennifer Marcelais to the Mayor's Blue Ribbon Cemetery Committee. Voted to appoint John E. Lyons, Jr. to the Save the Old State House Committee.
25. Mayor's Reports – Letter from Valerie Kincaid regarding Portsmouth Housing Authority snow plowing policy at the Margerson Apartments – Voted to send a letter to the Portsmouth Housing Authority Commission requesting a work session to discuss this and other matters.
26. Public Comment Session Rule #43 – Voted to suspend the rules in order to take action to amend the City Council Rule #43 regarding Public Comment Session. Voted that the overall period of time for the public comment session contained in City Council Rule 43 be lengthened from the current time period of thirty minutes to forty-five minutes by replacing the word "thirty" with the word "forty-five" in the Rule.
27. Adjournment – At 8:20 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk