

BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.



Chairman John D. Kelley....Commissioner William F. Devine....Commissioner Gerald Howe

Please do call the Commissioners at 603-427-1500 extension 670; leave a message regarding your concern(s) along with your name and a telephone number; and the Commissioners shall return your call in a timely fashion.

PUBLIC NOTICE OF POLICE COMMISSION MEETING

DATE: November 16th, 2004 (Tuesday)
TIME: 10:30 – Non-Public Session
11:30 AM - Public Session
PLACE: The Little Theater, Portsmouth High School

AGENDA

The Board anticipates meeting for a non-public session as appropriate under RSA 91-A to discuss personnel matters.

- I. **CALL TO ORDER** – Introduction of the Police Commission, the Chief and Deputy Chief and opening remarks by Commission Chairman Jack Kelley.
- II. **PLEDGE OF ALLEGIANCE**
- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**
October 19th, 2004
- IV. **UNFINISHED BUSINESS** - None
- V. **NEW BUSINESS:**
 - A. **POLICE COMMISSION:**
 1. Personnel Items that Require Action

B. CHIEF OF POLICE:

1. **Presentation on underage drinking by Aiden Moore, Chief of Liquor Enforcement, State of New Hampshire and Portsmouth Detective Sergeant Mike Schwartz.**
 - **Questions & Answer period**
2. **Financial Report**
3. **Grants and Donations**
 - a. **The State of New Hampshire has approved the purchase of a command vehicle with the 2003 Homeland Security II Portsmouth Grant allocation. \$49,815.73 has been allocated to purchase and equip the vehicle to function as a mobile emergency and incident command center.**
4. **Division & Team Reports:**
 - a. **Information Systems**
 - b. **Accident Investigation Team**
 - c. **Record Division**
5. **Letters of Thanks and Appreciation from outside the Department**
 - a. **Thank you letter from Chief Richard Kane of the Exeter Police Department for Officer Mansfield's and K-9 Viktor's participation in a K-9 search of Exeter High School as part of Exeter's proactive drug deterrent school policy. The search took place on Thursday, September 29th, 2004. Chief Kane observed that our team's efficiency and professionalism were remarkable.**
 - b. **Thank you letter from Lt. Kyle Metcalf of the New Hampshire Bureau of Liquor Enforcement for the professional support and resources made available by Portsmouth during an operation in town that focused on the use of false identification to enable underage buyers to purchase alcohol.**
 - c. **Thank you letter from Ms. Susan Asselin of the Swift Water Council of the Girl Scouts for the wonderful presentation of Portsmouth Animal Control Officer Patricia Tate. ACO Tate impressed the girls scouts with her expertise and love for her work.**

C. PATROL SERVICES BUREAU:

1. Log Activity Reports
2. Emergency Communication Center Report
3. FTO Report
4. Auxiliary Monthly Activity Report
5. Personnel out Sick or Injured
7. Update on Special Events

D. COURT OFFICE REPORT

E. BUREAU OF INVESTIGATIVE SERVICES: Monthly Activity Report.

VI. MISCELLANEOUS/OTHER BUSINESS:

VII. NEXT MEETING: *December 21st, 2004*

NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 270 prior to the scheduled meeting. Thank You.

(Posted on November 12th, 2004)