

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
November 17, 2004

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Hughes called the meeting to order at 1903 hours and led Pledge of Allegiance. Along with Chairman Hughes present were Commissioner Gamester, Chief LeClaire and Deputy Chief Griswold. Absent: Assistant Chief Achilles and Commissioner Wentworth.

II. Approval of Minutes of Previous Meeting:

Motion, to accept the minutes of October 20, 2004, made by Commissioner Gamester, seconded by Chairman Hughes, unanimous.

III. Reports:

A. Fire Chief's Reports:

Motion, to accept Chief's Reports 04-062 through 04-066, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

B. Other (to included internal dept. written communications): None.

IV. Old Business: None.

V. Presentations of Written Communications: None.

VI. New Business:

Chief LeClaire commented on the EOC Drill Exercise which, was conducted earlier in the day. He also spoke on the two bids received for the new Fire Truck and noted the next Joint Budget Committee meeting which, is scheduled for December 8, 2004.

VII. Recognition of Groups of Individuals: None.

VIII. Public Hearings: None.

Minutes from November 17, 2004 Continued:

IX. Non-public Session: None.

X. Adjournment:

Motion to adjourn at 1945 hours made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

Richard Gamester, Clerk