

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE MARCH 18th, 2003 MEETING**

**Noon (Non-Public) 1:00 PM (Public)**  
**Portsmouth Police Department - Wm. D. Mortimer Conference Room**

**John D. Kelley, Chairman**  
**William F. Devine**  
**Gerald W. Howe**

**I. CALL TO ORDER:** The Chairman called the March 18th, monthly Police Commission Meeting to order at 1:03 PM (*One cassette tape documenting this meeting is on file for reference*).

**Present during public session:** Commissioners Kelley, Devine, and Howe, Chief Magnant, Budget Coordinator Karen Senecal, City Councilor Harold Whitehouse, Portsmouth Herald reporter Elizabeth Kenny, K-9 Teams Black & Turbo and Mansfield & Viktor, Officers Aubin and MacDonald, Executive Aide Kathe Hoyt

**II. PLEDGE OF ALLEGIANCE** was led by Chief Michael Magnant.

**III. ACCEPTANCE OF MINUTES:**

**Action: Commissioner Howe moved** that the Board accept the minutes of the meetings held on February 18th, 2003

**Seconded by Commissioner Devine.**

**On a Roll Call Vote:** The Board unanimously voted in favor of the motion.

**IV. UNFINISHED BUSINESS:** None

**V. NEW BUSINESS:**

**A. POLICE COMMISSION:**

**1 Personnel Items that Require Action**

**a. Commissioner Howe moved** that the Board appoint Lori Hanchett to permanent status as Court Office Secretary, effective February 25, 2003

**Seconded by Commissioner Devine.**

**On a Roll Call Vote:** The Board unanimously voted in favor of the motion.

**b. Commissioner Howe moved** to accept the resignation of Sean O'Reilly from the PPD Auxiliary force, effective February 27, 2003

**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The Board unanimously voted to accept the resignation without prejudice.

**c. Commissioner Howe moved** to accept the JAIBG grant award from Department of Health and Human Services Division of Juvenile Justice in the amount of \$20,918.00.

**Seconded by Commissioner Devine**

**On a Roll Call Vote:** The Board unanimously voted to accept the grant award and forward to the City Council.

**B. CHIEF OF POLICE:**

**1. Officer Recognition**

a. Top placement of both Portsmouth K-9 teams in the recent certification testing

b. Actions of Officers Aubin and MacDonald in responding to Service Federal Credit Union on January 25th, 2003

**2. Financial Reports**

Financial Reports were presented by Budget Coordinator Karen Senecal

a. Karen noted the overtime figure continues to impact the budget. The return of Officer Rochelle Jones will help and Officers Kinsman and Kiberd will have finished their FTO training and be available by the end of May.

b. Commissioner Howe made note of the quality of the information and presentation of the financial reports and thanked Budget Coordinator Karen Senecal for her excellent work.

**3. Division and Team Reports**

a. Information Systems Report

b. Accident Investigation Report

c. Records Division

**4. Letters of Thanks and Recognition from outside the Department**

a. Letter of Thanks from Chief Art Reed, Newfields, Police Department, thanking Det. Tim West and Det Frank Warchol for their assistance/expertise with an Internet crime investigation.

**C. PATROL SERVICES BUREAU:**

1. Log Activity Reports were reviewed.

2. Status of Personnel Out Sick or Injured: Officer Evans is back on duty, Officer MacKenzie continues to be on light duty. Lt. Hoysradt is still out with a back injury and is expected to remain out for another two to three weeks. Officer Rochelle Jones is at the Academy and will finish in a few weeks. New officers Kinsman and Kiberd are progressing through the FTO program. Both officers were lateral hires and do not need to go through the academy again.

**D. CITY PROSECUTOR REPORT:** Disposition Report for February.

**E. BUREAU OF INVESTIGATIVE SERVICES:** The monthly report was presented.

**VI. MISCELLANEOUS/OTHER BUSINESS**

**Commissioner Howe:** Expressed the Commission's approval of the work written about in two separate Herald articles on Deputy Chief Dave Young and Captain John Yerardi.

**VII. MOTION TO ADJOURN**

There being no further business before this Commission,

**Action: Commissioner Devine moved** the March 18th meeting be adjourned.  
**Seconded by Commissioner Howe.**

**On a Roll Call Vote:** The Board unanimously voted in favor of the motion at 1:30 PM.

**VIII. NEXT MEETING: TUESDAY, April 15th, 2003**  
**12:00 Noon - Non-Public Session**  
**1:00 PM - Public Session**

*Respectfully Submitted By Kathleen Hoyt, Executive Assistant*  
*Reviewed By Commissioner Gerald Howe, Clerk*