

PARKING COMMITTEE MEETING
Thursday, August 21, 2003
City Hall – Council Chambers

I. CALL TO ORDER:

The Parking Committee meeting was called to order by Alex Hanson, Chairman at approximately 8:30 a.m.

- II. Members Present:** Chairman Alex Hanson, Asst. Mayor
John Burke, Parking & Transportation Director
Dave Allen, Deputy Public Works Director
Andrew Purgiel, City Auditor
Deputy Police Chief Dave Young

III. ACCEPTANCE OF THE MINUTES:

Motion made by Deputy Police Chief Dave Young to accept the July 17, 2003 minutes of the Parking Committee. Seconded by Andrew Purgiel. Motion passed.

IV. OLD BUSINESS:

- (A) **Downtown Parking Validation Program** – Update – Andrew Purgiel distributed a spreadsheet showing validation update for 54 days. There are a total of 27 businesses participating and a total of 4100 stickers sold to date. John Burke stated that the pilot program is going exceptionally well. He noted that 24 tickets had been received at the garage with multiple business validations. This means that people are finding it convenient to visit multiple businesses and not have to pay for parking. Andrew Purgiel noted that a couple of tickets had 4 and 5 business validations. Alex Hanson requested that the data be tracked for one more month and to have a press release prepared reporting on the progress.
- (B) **Market Street Taxi Stand Pilot Project** - Update – One of the taxi stands on Market Street has been converted to a 15-minute parking space per Committee action last month. Taxis will be allowed to stop in the 15-minute space if needed.
- (C) **Truck Loading Zone Map** –John Burke presented the final version of the colored 11” x 17” maps. The maps will be handed out to truckers on the street by the Parking Enforcement Officers and will be mailed to Fed Ex, UPS, the Postal Service and other trucking related operators. The maps would also be made available to the Police Department.
- (D) **100 Market Street Valet Parking** – Pilot period ends 8/31/03 –

MOTION made by Andrew Purgiel to authorize staff to extend the valet parking pilot program for an additional six (6) months and to require 100 Market Street to pay for the installation and fabrication of appropriate signage. Seconded by Dave Allen. Motion passed.

V. NEW BUSINESS:

(A) **Request for Disabled Parking Space – 238 Austin Street** – Deputy Police Chief Dave Young voiced some concern in allowing the requested space. The resident has a couple of offstreet parking spaces already. **MOTION** made by Dave Young to place on file. Seconded by Dave Allen. Motion passed.

(B) **Music Hall Request for Meter Bags – 2003-2004 Season**

MOTION made by Andrew Purgiel to approve the meter bag request. Seconded by Dave Young. Motion passed.

(C) **Pleasant Street Truck Loading Zone** – a letter of concern from the owner of Neptune’s Restaurant that the Pleasant Street loading zone is being used after hours for head-in parking.

MOTION made by Dave Young to make one space on State Street a 24-hour loading zone. Seconded by Andrew Purgiel. Motion passed.

VI. INFORMATIONAL:

(A) **HHPF Utilization** – Presented at meeting – John Burke informed the Committee that the garage has filled 16 times thus far this summer - 14 times on Friday and Saturday evenings between the hours of 6 and 9 p.m. and twice Fridays mid-day. He stated that long-term parking is increasing once again. The City received requests for up to 55 leases in August. During the summer the garage has been 85% to 100% utilized between the hours of 12 noon and 2 p.m. during the week.

(B) Alex Hanson stated that there will not be a parking committee meeting next month.

VI. ADJOURNMENT:

Meeting adjourned at approximately 9:30 am.

Respectfully submitted

Elaine E. Boucas, Secretary

