

**The Board of Fire Commissioners
Portsmouth Fire Department**

Station 1
January 8, 2003

Portsmouth, NH
1900 hours

I. Call to Order:

Chairman Hughes called the meeting to order at 1906 hours. Chief LeClaire led the Pledge of Allegiance. Along with Chairman Hughes and Chief LeClaire, present were Commissioners Gamester and Wentworth, Deputy Chief Achilles, Ff. McQuillen representing Local 1313, Ffs: May, Gordon, Bassett, Blood, Rivais, Sylvester, Germain, Murphy, Bettencourt, Herrholz, Fox, and Kenneway. Representing Portsmouth Herald was Amy Wallace.

II. Approval of Minutes of Previous Meeting:

Motion to accept the minutes from the December 18, 2002 meeting made by Chairman Hughes, seconded by Commissioner Wentworth, unanimous.

III. Reports:

A. Fire Chief's Reports:

Motion to accept Chief's Reports 080-084, made by Chairman Hughes, seconded by Commissioner Gamester, unanimous.

B. Officer's Reports: None.

C. Other: None.

IV. Old Business:

Chief LeClaire updated the Commissioners on the FY03 Budget.

V. Presentations of Written Communications:

Chairman Hughes introduced a letter he and the Commission received from Cook & Molan PA regarding desire to enter into collective bargaining negotiations with IAFF Local 1313 and PPFOA 4039. Will forward to Tom Flygare and get back to the unions with meeting dates.

Minutes for January 8, 2003 continued:

VI. New Business:

New ambulance has arrived. Lettered and radios installed and will be in service next week. All three ambulances are now 1999 or newer.

New bucket truck has been purchased and replaces the department's 1990 bucket truck that did not meet safety regulations. Old bucket truck will be moved to DPW and act as a backup.

Rolling Stock – all FY04 requests will be moved to FY05 so no new vehicles/apparatus will be accepted until then.

FY04 Budget is to be presented with a 0% increase, using same funds as in FY03. Opportunity to present what it will do to the department and is mandated by City Manager that it is sent to his office that way. Will be a budget review process however, mandate does not mean it will go through that way.

Public Hearing on Fire Department's FY04 Budget Proposal scheduled for Monday, February 3, 2003 at 1900 hours to be held in City Council Chambers and televised for the public.

VII. Recognition of Groups of Individuals: None.

VIII. Public Hearings: None.

IX. Non-public Session:

Motion to enter into Non-public, for personnel matters, made by Chairman Hughes at 1930 hours, seconded by Commissioner Gamester, unanimous.

Motion to come out of Non-public made by Chairman Hughes at 2030 hours, seconded by Commissioner Gamester, unanimous, with no votes taken.

X. Adjournment:

Motion to adjourn at 2035 hours made by Commissioner Gamester, seconded by Commissioner Wentworth, unanimous.

Richard Gamester, Clerk