

MEMORANDUM

TO: ECONOMIC DEVELOPMENT COMMISSION
FROM: MARK SIMPSON, CHAIRMAN
RE: UPCOMING MEETING FRIDAY, FEBRUARY 7, 2003

The next EDC meeting is scheduled for Friday, February 7, 2003 at 7:30 a.m. in **CONFERENCE ROOM A**. Agenda is as follows:

EDC AGENDA

2/7/03	7:30 A.M.	CONFERENCE ROOM A
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- 7:30 Minutes of December 6, 2002 meeting (enclosed)

- 7:35 Chamber of Commerce Quarterly Report on Tourism and e-Coast- Marge Hubbard, Jennifer Quinlan

- 7:55 Master Plan Process – Cindy Hayden, Community Development Director

- 8:15 2003 EDC Planning
 - Annual EDC Action Plan for 2003
 - Rules and Procedures
 - Nominations/Elections for EDC Chair and Vice-Chair

- 8:35 Other Business
 - Northern Tier – Sheraton Hotel and Conference Center Expansion Update / Set subcommittee meeting date
 - FY 2004 UDAG Budget Process
 - Review FY 2003 UDAG revenues and expenditures to date
 - Preliminary discussion of FY 04 projects
 - Federal Building Update

- 8:45 Public Comment Period

- Adjourn Meeting

If you are unable to attend the meeting, please contact Nancy Carmer at 431-2006 ext 220.