

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON DECEMBER 1, 2003 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI, AND ST. LAURENT

---

1. At 6:15 p.m., a non-meeting with Counsel regarding litigation was held.
2. Presentation – George Hosker Re: 2003 Portsmouth Holiday Parade – George announced that the Holiday Parade will be held on Saturday, December 6<sup>th</sup> at 6:00 p.m.
3. Proclamation – Human Rights Day – December 10, 2003 – Mayor Sirrell presented the Proclamation to Peter Somssich declaring December 10, 2003 as Human Rights Day.
4. Proclamation – Recognition of Carlton McNeil service to the Conservation Commission – Mayor Sirrell presented the Proclamation to Alan Sturgis, Chair of the Conservation Commission in recognition of Carlton's 15 years of service to the Commission. Mayor Sirrell announced that Carlton recently passed away.
5. Acceptance of Minutes – November 17, 2003 – Voted to accept and approve the minutes of the November 17, 2003 City Council meeting.
6. Public Comment Session – There were two speakers: Martin Cameron (House Assessments); and Nancy Johnson (Amendment to North Mill Pond tidal buffer zone).
7. Third and final reading Chapter 10, Article III, Section 10.301(a)(7) – General Requirements – by the addition of the following language – No structure, building, street, driveway, road, accessory structure, boat landings or parking areas; except, those serving marine purposes and which are otherwise authorized by this Ordinance, shall be located within one hundred feet of the salt water marsh wetlands or mean high water line of North Mill Pond. For purposes of this Ordinance, this area begins at Bartlett Street and extends along the westerly edge of the North Mill to Maplewood Avenue. (Additional regulations are contained in Article VI) – Moved to pass third reading of the ordinance. Voted to suspend the rules to amend the last sentence of the ordinance from North Mill to *North Mill Pond*. Voted to pass main motion as amended.
8. Letter from Ellen Hayden requesting permission for the Bethany Performing Group to perform on December 6, 2003 in Market Square at 3:00 p.m. and again at 3:45 p.m. – Voted to refer to the City Manager with power.
9. Letter from Faith Linsky, American Diabetes Association, requesting permission to hold the annual Tour de Cure on May 2, 2004 – Voted to refer to the City Manager with power.
10. Letter from Marjorie Hubbard, Portsmouth Chamber of Commerce, requesting permission to hang Portsmouth Harbour Trail flags at 25 key sites for the 2004 season – Voted to refer to the City Manager with power. Councilor Grasso requested that the City Manager report back to the City Council with the date the flags will be installed and removed.
11. Letter from Suzy Greene, Dog Owner's Group of Portsmouth, requesting permission to hold the 4<sup>th</sup> annual Pet Portraits at the South Mill Pond on Saturday, December 6, 2003 from Noon to 2:00 p.m. – Voted to refer to the City Manager with power.

12. Letter from Portsmouth residents requesting to establish a sister city-program between Portsmouth and Accra, capital of Ghana, Africa – Voted to support this group in the establishment of Accra as a Sister City.
13. Request from Judy Pinkham, United Way, to place a United Way Thermometer on the sidewalk in front of Fleet Bank in Market Square – Voted to refer to the City Manager with power.
14. Request to Establish a Public Hearing Regarding Proposed Resolution Authorizing a Supplemental Appropriation from Designated Fund Balance for Necessary Expenditures for Contractual Obligations – Voted to establish a Public Hearing at the December 15<sup>th</sup> City Council meeting regarding a Resolution for supplemental appropriation from designated fund balance in the amount of \$995,000 for necessary expenditures for contractual obligations.
15. Planning Board Report Back Re: Proposed Donation of Land – Moved to accept the Druker Company's donation of 17.5 acres of land shown on the City of Portsmouth's assessor plan 234 as Lot 7-3. Further, to allow the City Manager to execute all documents for the acceptance of this donation. Voted to amend the motion by changing the word allow to *authorize* in the last sentence. Voted to pass main motion as amended.
16. U.S. Route 1 Bypass Advisory Committee – Moved to accept the City Manager's recommendation regarding the approval of the Route 1 Bypass Advisory Committee. Voted to amend the motion to add a business owner as a member to the Committee. Main motion passed as amended. The following is a list of Committee Members:
  - City Council Representative (to be appointed by the Mayor)
  - Planning Board Representative (to be appointed by the Chair of the Planning Board)
  - Traffic & Safety Committee Representative (to be appointed by the Chair of the Traffic & Safety Committee)
  - Rockingham Planning Commission Representative (to be appointed by the Chair of the Rockingham Planning Commission)
  - Citywide Neighborhood Association Representative – Paula Glynn
  - Citywide Neighborhood Association Representative – Tylene Jousse
  - Police Chief Michael Magnant or his designee – staff
  - Steve Parkinson, Public Works Director – staff
  - John Burke, Parking & Transportation Director – staff
  - David Holden, Planning Director – staff
  - Business Owner
17. Resignations – Voted to accept with regret the resignation of Thomas Ferrini from the Economic Development Commission effective December 31, 2003.

Voted to accept with regret the resignation of Hank Greenberg from the Traffic & Safety Committee effective January 1, 2004.

Voted to accept with regret the resignation of Gia Yannekis from the Citizens Advisory Committee.
18. Appointments – Voted to reappoint Betty Sanford to the Taxi Commission until December 31, 2005.

Voted to reappoint Dana Levenson to the Board of Library Trustees until October 1, 2006.

Voted to reappoint Suzanne Foley to the Board of Library Trustees until October 1, 2006.

Voted to appoint Jane Sweeney to the Mayor's Blue Ribbon Cemetery Committee. Jane will serve as an ex-officio and be a non-voting member.

Voted to appoint June Rogers to the Mayor's Blue Ribbon Cemetery Committee.

Voted to appoint Eva Powers as an alternate to the Conservation Commission until April 1, 2006.

Voted to reappoint Kenneth Smith to the Planning Board until December 31, 2006.

19. Reports – Frank Jones Farm Neighborhood Christmas Potluck – Mayor Sirrell announced that the Frank Jones Farm Neighborhood will be holding a Christmas Potluck on Thursday, December 11<sup>th</sup> from 6:00 p.m. – 8:00 p.m. at St. Catherine's Church on Woodbury Avenue.
20. Traffic & Safety Committee Action Sheet and Minutes of the November 20, 2003 meeting – Voted to accept and approve the Traffic & Safety Committee action sheet and minutes of the November 20, 2003 meeting.
21. Parking Committee Action Sheet and Minutes of the November 20, 2003 meeting – Moved to accept and approve the Parking Committee action sheet and minutes of the November 20, 2003 meeting. Voted to divide the question. Moved to accept and approve the Parking Committee minutes. Voted to not accept Section VII. A. – Multispace Parking Pay Stations from the Parking Committee minutes. Councilors Grasso and Hynes voted opposed. Voted to pass motion as amended. Voted to accept and approve the Parking Committee action sheet.
22. Adjournment – At 8:35 p.m., voted to adjourn.

Respectfully submitted by:  
Kelli L. Barnaby, City Clerk