

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON OCTOBER 21, 2002 COUNCIL CHAMBER, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR SIRRELL, ASSISTANT MAYOR HANSON, COUNCILORS GRASSO, LOWN, HYNES, PANTELAKOS, WHITEHOUSE, MARCONI AND ST. LAURENT

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1. At 6:00 p.m., an Anticipated "Non-Meeting" with counsel was held regarding the Fire Chief's Proposed Contract.
2. Presentation – Commander Sandra Stosz – US Coast Guard Cutter Reliance – Mayor Sirrell presented Commander Stosz with a letter and a gift welcoming her to the City of Portsmouth.
3. Acceptance of Minutes – October 7, 2002 – Voted to approve and accept the City Council minutes of the October 7, 2002 meeting.
4. Public Comment Session – There were ten speakers: Bruce Soiett, Ted Plouffe, Tony Gutowski (Vending); Randy Buccini (Revaluation); Martin Cameron, Betsy Shultis, Stan White (Ocean Road); Robert McDonough, Norm Lefleur (Ice Arena); and Joli Charache (Installation of fence).
5. Public Hearing – Ordinance amending Chapter 7, Article IX, Section 7.901 Penalties, Forfeitures and Separability – Held a Public Hearing. Voted to pass second reading and hold third and final reading at the November 18, 2002 City Council meeting.
6. Approval of Grants/Donations – Donation of \$2,000 from Northern Utilities to the Portsmouth Fire Department to purchase a multi-level gas detector – Voted to accept the donation of \$2,000 to the Portsmouth Fire Department from Northern Utilities as listed.
7. Approval of Grants/Donations – 2002 Local Law Enforcement Block Grant Award from the US Department of Justice – Voted to approve and accept the grant award to the Portsmouth Police Department as listed.
8. Approval of Grants/Donations – Donations for the Honor Guard Program – Voted to approve and accept the donations to the Portsmouth Police Department as listed.
9. First reading of Ordinance amending Chapter 6, Article XIII, Section 6.1308 – Prohibited Locations – Hawkers and Peddlers – Moved to pass first reading and hold a Public Hearing and second reading at the November 18, 2002 City Council meeting.

Voted to suspend the rules in order to make two additional amendments to the ordinance.

Voted to amend first reading of the ordinance by deleting Section 6.1318 – Enforcement in its entirety and amend Section 6:1316 – License Suspension or Revocation and Hearing to hold a hearing after a vendor's license has been suspended or revoked from twenty-four (24) hours to seven (7) calendar days.

Voted to pass main motion as amended.

10. Letter from Joli and Harry Charache regarding installation of fence for property located on Greenland Road – Voted to refer to the Planning Board for a report back.
11. Letter from Great Bay Services regarding Payment in Lieu of Taxes (PILOT) – Voted to accept \$10.00 as a PILOT from Great Bay Services.
12. Letter and Petition from Bryce Irwin response to parking incident letter 9/20/02 – Voted to accept and place the letter on file.
13. City Council Work Session – October 28<sup>th</sup> – Voted to reschedule the work session with the Police Commission and Police Chief from 7:30 p.m. on October 28, 2002 to Monday, November 25, 2002 at 6:30 p.m. to discuss the Airport Security Agreement between the PDA and the Portsmouth Police Department.
14. Fire Chief's Contract – Voted to suspend the rules to remove from the table the Fire Chief's contract. On a roll call 7-2, voted to approve the Fire Chief's contract as submitted with revisions as discussed during the Non-Meeting with Counsel. Assistant Mayor Hanson, Councilors Grasso, Hynes, Pantelakos, Marconi, St. Laurent and Mayor Sirrell voted in favor. Councilors Lown and Whitehouse voted opposed.
15. City Manager Informational Item – Household Hazardous Waste Collection Day – City Manager Bohenko announced that Household Hazardous Waste Collection Day would be held on November 9, 2002 from 9:00 a.m. – 1:00 p.m. at the Public Works Facility on Peeverly Hill Road.
16. Veterans Day Services - Mayor Sirrell announced that the City Council has been invited to participate in the Veterans Day Services on Monday, November 11, 2002 at 10:30 a.m.
17. Point of Graves Burial Ground - Mayor Sirrell announced that Friends of the South End are sponsoring a slide show and visit to the Point of Graves Burial Ground on Sunday, October 27<sup>th</sup> at 2:30 p.m., Stoodley's Tavern at Strawberry Banke.

18. Consideration of Appointments – The City Council considered the appointment of David Witham as a regular member to the Zoning Board of Adjustment and the appointment of Arthur Parrott as an alternate member of the Zoning Board of Adjustment. These appointments will be voted on by the City Council at the November 18, 2002 City Council meeting.
19. Appointment – Voted to reappoint Eduardo DelValle to the Board of Library Trustees until October 1, 2005.
20. Report from Joint Building Committee – Councilor Grasso provided a status report on the Joint Building Committee and the renovation projects at the schools.
21. Adjournment – At 8:10 p.m., voted to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, City Clerk