

DRAFT
CITIZEN'S ADVISORY COMMITTEE
PUBLIC HEARING MINUTES

MAY 7, 2002

PORTSMOUTH CITY HALL

7:00 P.M.

Present: Robert Layton, Chairman; Cicero Lewis; Nancy Emerson; Vern Gardner; Jean Pecunies; Dani Rooney; William Thorpe; and Russ Van Billiard.

Absent: Lynne Langley (notified staff).

Staff: Cindy Hayden, Community Development Director; and Karen Jacoby, Community Development Program Manager.

Chairman Layton opened the meeting at 7:00 p.m. and took up the first item on the agenda, the approval of minutes from the CAC's meeting on April 23rd, 2002. Mr. Van Billiard made a motion to approve the minutes of April 23rd as presented. Mr. Gardner seconded the motion. All voted in favor.

Chairman Layton then opened the public hearing at 7:05 p.m. to hear comments from the public regarding the FY 2002/2003 CDBG Action Plan and budget. Mr. Lewis asked what the process would be if the CAC received comments from the public seeking changes to the budget. Ms. Hayden said the process would be for the CAC to consider any comments brought forward during the 30-day comment period, and revise the budget as they deemed appropriate.

Ms. Pecunies asked how residents know when a project in the community is funded by CDBG, versus the general fund or another grant source. Ms. Hayden said project funding, by source, for each capital project is clearly laid out in the City's Capital Improvement Plan. In addition, she said Community Development staff make every effort through press releases, City Council updates, project dedications, etc. to highlight CDBG-funded projects.

Ms. Jacoby handed out the draft annual CDBG action plan that will be submitted to HUD with the budget and provided a brief overview of the document's contents, including the community goals that support funded projects in the budget.

Hearing no further comments or questions from CAC members, and since no members of the public were present, Chairman Layton closed the hearing at 7:20 p.m.

Mr. Gardner made a motion to recommend the FY 2002/2003 CDBG Action Plan and budget to the City Manager. Mr. Lewis seconded the motion. All voted in favor of the motion.

Chairman Layton expressed his great appreciation to Peter Rice, who recently resigned from the CAC because he became a City employee, and Vern Gardner who is resigning very soon because he is moving out of town. Chairman Layton said Mr. Gardner has given many, many years of service to the CAC and will be particularly remembered for his efforts to initiate the drop out prevention program. With regard to Mr. Rice, he said while he has not been a member for as many years, he made many positive contributions during his tenure, particularly with regard to public facilities projects. Chairman Layton was joined by fellow CAC members and Community Development staff in expressing that both members will be greatly missed. Mr. Gardner and Mr. Rice echoed these sentiments and thanked Chairman Layton for his comments.

Chairman Layton adjourned the meeting at 7:30 p.m.