

PORTSMOUTH BOARD OF POLICE COMMISSIONERS

William D. Mortimer, Chairman
William F. Devine
John D. Kelley

MINUTES of the November 14, 2001 Monthly Meeting

Noon (Non-Public) 1:00 PM (Public) - Portsmouth Police Department 2nd Floor Conference Room

- I. **CALL TO ORDER:** the Chairman called the November 14, 2001 monthly Police Commission Meeting to order 12:10 PM.
(One cassette tape documenting this meeting is on file for reference).

Action:

Commissioner Devine moved that the Board convene a non-public session to discuss personnel matters.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion at 12:10 PM.

Present during non-public session: Commissioners Mortimer, Devine and Kelley, Chief Brad Russ, Deputy Chief Magnant and City Attorney Robert Sullivan.

The Board returned to public session at 1:00 PM

Present during public session: Commissioners Mortimer, Devine and Kelley, Commissioner Pro-Tem Jerry Howe, Chief Russ, Budget Coordinator Karen Senecal, City Councilor Harold Whitehouse, Captain Price, Sergeant Ferland, Sergeant Case, Howard Siegel, Kevin O'Brien, Clifton Wentworth, Buzzy Hanscom, Dick Millette, Donald Koleman, Robert Ripley, Jay Siegel, David Osterhoudt and guest, Dana Francois, Doug Bates representing Crimeline, Detective Steve Arnold and Executive Assistant Carol Bryant.

- II. **PLEDGE OF ALLEGIANCE** was led by Commissioner Kelley.

III. **ACCEPTANCE OF MINUTES:**

Action:

Commissioner Kelley moved that the Board accept the minutes of the meetings held on October 10, 2001; October 22, 2001; and October 25, 2001.

Seconded by Commissioner Devine.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

- IV. **UNFINISHED BUSINESS:** None

V. **NEW BUSINESS:**

A. POLICE COMMISSION:

1. Personnel Items that Require Action

A. Action:

Commissioner Devine moved that the Board appoint the following employees to permanent status:

Sergeant Dante Puopolo - effective October 12, 2001

Detective John Peracchi - effective October 26, 2001
K-9 Officer Rebecca Mansfield - effective October 26, 2001

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

B. Action:

Commissioner Devine moved that the Board accept the retirement of Officer Phil Ahlin effective November 2, 2001.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

C. Action:

Commissioner Devine moved that the Board accept the resignation of Dispatcher Jamie Dupes effective October 28, 2001.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

D. Action:

Commissioner Devine moved that the Board approve the upgrade of the Family Services Secretary position to Senior Secretary retroactive to July 1, 2001.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

B. CHIEF OF POLICE:

1. Recognition of Sergeant Earl Case, Sergeant Dante Puopolo and Officer David Colby for their service to the Accident Investigation Team.
2. Recognition of Businesses and Individuals who contributed to the Portsmouth Police Department Accident Investigation Team for the purchase of a "Total Work Station":
 - State Transportation Inc.
 - Seabrook Truck Center, Inc.
 - Coastline Waste Services
 - Bayside Paving
 - Siegel Limited Partnership
 - Mr. Thomas G. Shevenell
 - Coastal Truck & Auto Body, Inc.
 - Portsmouth Engineering, LLC
 - National Wrecker, Inc.
 - Barnaby's Truck & Equipment, Inc.
 - Hanscom's Truck Stop, Inc.
 - Wentworth Scrap Metal
 - Coady's Garage & Towing Service
 - Millette, Sprague & Colwell, Inc.
 - AXL, Inc.
 - Coast Pontiac-Cadillac-GMC
 - Competition Motors, Ltd.
 - Mr. Craig Benson
 - Ralph's Truck World
 - Mr. Steven M. Goodman
3. Recognition of Portsmouth Crimeline for their contribution for the conversion of a Portsmouth Fire Department ambulance to a police evidence vehicle.
4. Recognition of Dana and Tracy Francois of George's Auto Body for their donation of time and materials for the conversion of the evidence vehicle.
5. Recognition of Captain Adam Price for his efforts in the conversion of the ambulance to a crime scene vehicle.

At 1:15 a short recess was taken for the group to go outside to view the Total Work Station and the new evidence vehicle. The meeting continued at 1:39 PM.

6. Recognition of David Osterhoudt for his contribution to the Portsmouth Police Department Motorcycle Unit.
7. Recognition of Robert Ripley and James Siegel of the Portsmouth Public Works Department for their assistance during homicide trials.

8. Recognition of Officer Rebecca Mansfield and K-9 Viktor for completing certification as a Patrol Dog Team.
9. Recognition of Dispatchers David Rabor and Katherine Meehan for their work on call number 01-27063 involving an armed robbery at CVS Pharmacy.
10. Recognition of Dispatchers Jason Cullen and David Rabor for their work on incident #01-3460.
11. Financial Reports were presented by Budget Coordinator Karen Senecal. The FY03 budget schedule was reviewed.
12. Personnel & Training Report was presented.
13. Community Relations Report was presented.
14. Records Division Activity Report was presented.
15. The following Team Reports were presented:
 - A. Accident Investigation Team
 - B. Honor Guard
 - C. Field Training and Evaluation Program
 - D. STEP Program.
16. Grant Award from the U.S. Department of Justice under the COPS MORE Program
Action:
Commissioner Kelley moved that the Board accept the grant award for \$30,000 from the U.S. Department of Justice for the COPS MORE Program to purchase computer equipment and the award be forwarded to the City Council for their review and approval.
Seconded by Commissioner Devine.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
17. Donation of \$10,000 from the Levine Family Charitable Trust/S. Robert Levine for the Seacoast Emergency Response Team.
Action:
Commissioner Kelley moved that the Board accept the donation of \$10,000 from the Levine Family Charitable Trust for the Seacoast Emergency Response Team and that the donation be forwarded to the City Council for their review and approval.
Seconded by Commissioner Devine.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
18. Donation of \$50.00 from Hoyle, Tanner & Associates for the Honor Guard.
Action:
Commissioner Devine moved that the Board accept the donation of \$50.00 from Hoyle, Tanner & Associates for the Honor Guard and that it be forwarded to the City Council for review and approval.
Seconded by Commissioner Kelley.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
19. Letter from the Exeter Police Department regarding their request for donation of the old PPD crime scene/evidence van.
Action:
Commissioner Devine moved that the Board approve the donation of the Portsmouth Police Department former crime scene vehicle to the Exeter Police Department subject to the approval of the Portsmouth City Council.
Seconded by Commissioner Kelley.
On a Roll Call Vote: the Board unanimously voted in favor of the motion.
20. Letter from Major General John E. Blair, N.H. National Guard regarding Officer Darrin Chief Russ agreed to notify the Human Resources Department regarding possible problems regarding Officer Sargent's medical benefits while on active duty with the Guard.
21. Letters of Thanks and Appreciation:
 - From Malinda Lawrence, Senior Assistant Attorney General for the State of New Hampshire regarding the State v. Todd Gamester case.
 - From Anne E. Greiner thanking Officer Williams for his assistance.

- From Denis St. Pierre, Executive Director of Continuing Education at Hesser College, thanking the Department for assistance during a bomb threat on September 13, 2001.

- From Lyz & Leah Boudreaux thanking Animal Control Officer Austin Wallace for his assistance with their dog Tyler.

- From Wallace Savory regarding Officer Sean Evans.

- From Kyle Langelir thanking Animal Control Officer Austin Wallace for the good job he does.

- From Jay Jerard thanking Officer Cashman for his assistance with a class presentation.

C. PATROL SERVICES BUREAU:

1. Log Activity Reports were presented.
2. Status of Personnel Out Sick or Injured - none noted.
3. Update on Special Events Log - the Christmas Parade will be held on Dec. 1st
4. Communications Center Report was presented.
5. K-9 Unit Report was presented.
6. Auxiliary Police Activity Report was presented.

Action:

Commissioner Devine moved that the Board accept the log activity reports, communication center report, K-9 Unit report, and Auxiliary Unit report as submitted.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

D. CITY PROSECUTOR REPORT: No report this month.

E. BUREAU OF INVESTIGATIVE SERVICES: The October report was presented.

Detective Steve Arnold joined the meeting and Chief Russ noted that at a recent conference Steve was voted in as the Northeast Representative to the Board of Directors for the International Narcotics Enforcement Officer's Association for a four year term. Detective Arnold was congratulated for this achievement.

Action:

Commissioner Devine moved that the Board accept the monthly report of the Bureau of Investigative Services for October.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

VI. MISCELLANEOUS/OTHER BUSINESS:

Action:

Commissioner Devine moved that the Board return to non-public session to discuss personnel matters.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion at 2:20 PM.

Action:

Commissioner Devine moved that the Board return to public session.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion at 2:52 PM.

Action:

Commissioner Devine moved that the Board accept the recommendations of the Chief of Police to

reallocate funds within the budget without creating new accounts.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion.

Action:

Commissioner Devine moved that the Board adjourn the November meeting.

Seconded by Commissioner Kelley.

On a Roll Call Vote: the Board unanimously voted in favor of the motion 2:53 PM.

VII. NEXT MEETING: Wednesday, December 12, 2001 @ 1:00 PM - Monthly Meeting

*Respectfully Submitted By Carol Bryant, Executive Assistant
Reviewed By Commissioner John D. Kelley, Clerk*