PORTSMOUTH SCHOOL DEPARTMENT
STUDENT SAFETY AND VIOLENCE PREVENTION REPORT FORM (JICK-R)

Definition - Bullying is defined as a single, significant incident or a pattern of incidents involving a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, directed at another student which:

a. Physically harms a student or damages the student's property; or

b. Causes emotional distress to a student; or

c. Interferes with a student's educational opportunities; or

d. Creates a hostile educational environment; or

e. Substantially disrupts the orderly operation of the school.

Bullying shall also include actions motivated by an imbalance of power based on a student's actual or perceived personal characteristics, behaviors, or beliefs, or motivated by the student's association with another person and based on the other person's characteristics, behaviors, or beliefs if those actions cause one or more of the results in (a) through (e) above. Bullying or cyberbullying of a student on the basis of sex, sexual orientation, race, color, ancestry, national origin, religion, age, marital status, familial status, pregnancy, physical or mental disability may constitute illegal discrimination under federal and/or state laws. Complaints regarding such conduct may be processed through the Portsmouth School Board's Student Discrimination and Harassment Complaint Procedure.

Policy Statement - The School Board believes students are entitled to learn in a safe and secure school environment. Students are expected to conduct themselves with respect for others in accordance with this and other School Board policies and school rules governing student conduct. The Board will take reasonable steps to protect all students from the harmful effects of bullying and cyberbullying that occurs at school and/or that interferes with student learning and orderly school operations.

Further, in accordance with RSA 193-F, the Portsmouth School Department reserves the right to address bullying and, if necessary, impose discipline for bullying that:

1. Occurs on, or is delivered to, school property or a school-sponsored activity or event on or off school property; or

2. Occurs off of school property or outside of a school-sponsored activity or event, if the conduct interferes with a pupil's educational opportunities or substantially disrupts the orderly operations of the school or school-sponsored activity or event.

Disciplinary Consequences - The School Department reserves the right to impose disciplinary measures or appropriate measures against any student, teacher, staff member, administrator, volunteer, or School Department agent who commits an act of bullying, falsely accuses another student of bullying, or who retaliates against any student or witness who provides information about an act of bullying.

Policy Reference – The full School Board Policy JICK "Pupil Safety and Violence Prevention (Bullying)" can be referenced on the School Department website www.cityofportsmouth.com/school/index.htm

Reporting – I the undersigned have read the above information and am reporting an act of bullying.

Print Name: _____ Date: _____

Signature: _____

Relationship to Alleged Victim – Please indicate on the appropriate line.

Self	_____	Student	_____	Volunteer	_____
Parent	_____	Staff Member	_____	Other	_____

Contact Information of Reporter – Please print

Name: _____

Address: _____

_____

Phone: _____

Email: _____

Please list incident details

When did the incident take place?	
Where did the incident take place?	
Who was involved in the incident?	
Please list any and all witnesses.	

Describe the incident(s) as clearly as possible (form attached), including such things as what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved; what, if anything, was done in an effort to avoid the situation; and how did this incident adversely affect the student's education and educational environment? *Attach additional pages as needed.*

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This report is based on my honest belief that _____ has engaged in behavior which violates the Portsmouth School Department Student Safety and Violence Prevention policy. I hereby certify that the information that I have provided in this report is true, correct, and complete to the best of my knowledge and belief.

Reporter's Signature: _____

Received By: _____

Date: _____

Time: _____