

Promotion or Retention of Students

The decision to promote or retain a student shall be considered on an individual basis. In the event that the professional staff is considering retention, parents should be notified as early in the process as possible.

A decision to retain a student shall be made with input by pertinent school staff to include the principal, teachers, guidance, reading, special education staff, nurse or any other professional staff knowledgeable about the student and the parents or legal guardian.

The decision should consider the following factors:

1. Academic achievement
2. Intellectual development
3. Developmental and chronological aspects
4. Social development

The final decision to promote or retain the student shall be made by the principal and the decision may not be appealed. The results of any conference regarding retention must be summarized in writing and included as part of the student's cumulative record. The conference summary must include those who attended the meeting, major concerns presented, and the rationale for the decision. Parents shall be given a copy of the meeting summary.

The final decision to promote a student shall be made by the principal and that decision shall be final.