

First Aid and Emergency Medical Care

School personnel have responsibilities in connection with accidents occurring in school and at school-sponsored events as follows:

1. Administering first aid
2. Calling for medical assistance, including calling 911 and getting the AED
3. Notification to the Administration
4. Notification to parents/guardians
5. Completion of written accident reports

School personnel are responsible for the knowledge of the procedures to be followed in the event of an emergency. Appropriate staff should be aware of special considerations regarding the physical condition of students for whom they are responsible in order to assist in an emergency.

The School Nurse and specially trained staff members shall be available to assist in the treatment in a medical emergency.

Following an accident during school hours, the School Nurse shall assess injuries involving students and document such in the student information system. The School Nurse shall provide written accident reports to the building Principal and the Business Administrator or designee in accordance with established procedures.

The School Nurse, or other designated personnel, may administer other medications to students in emergency situations, provided such personnel has all training required by law. Medication may also be administered in emergency situations to students with a medical action plan on file with their school, to the extent required by law. The School Department will maintain all necessary records relative to the emergency administration of medication and will file all required reports.

Additionally, the School Nurse, or specially trained staff members, may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends administration of epinephrine without prior notification to parents/guardians.

The School Department does not provide student accident insurance.