

CITY OF PORTSMOUTH
PROPOSED SCHEDULE OF FEES
FISCAL YEAR 2017



This page is intentionally blank.

CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Jack Blalock and City Council Members
 FROM: M. Christine Dwyer and Brad Lown, Fee Committee
 DATE: April 29, 2016
 RE: FY '17 Fee Schedule
 CC: John P. Bohenko, City Manager
 Judie Belanger, Finance Director

The Fee Committee met February 9, 2016 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in Appendix III of the proposed budget book. A resolution is scheduled to be voted upon by the City Council June 6th requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2016.

It is important to note that the fees represented in the fee schedule, excluding the parking fees, historically raise approximately 1% of General Fund Revenues. Since the inception of the Fee Committee in 2002 approximately 90% of the over 440 fees have been adjusted by the Committee.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs, operating costs, or were suggested by consultants. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following is a summary of the requested fee changes by department and approved by the Fee Committee.

Planning Department: The most significant changes requested by the Planning Department were to add administrative approval fees associated site plan review, Historic District and zoning permits. Following are the suggested changes requested by the Planning Department to the fee schedule for FY17:

FEE:	FY 16	FY 17
Planning Board:		
Filing of Condominium Site Plans per State Statute-no subdivision	\$100	Delete
Wetland Conditional Use Permit		
Area of disturbance in wetland or wetland buffer:		
-up to 100 sq ft	\$100	Delete
-up to 250 sq ft	N/A	\$100
Conditional Use Permit Amendment	N/A	\$200
Development Plan – Character Districts		
Per Development Plan	\$1,000	Delete
Per sq ft Gross Floor Area greater than 10,000 sq ft	\$.05	Delete
Maximum fee	\$5,000	Delete

	FY 16	FY 17
Planning Board of Adjustment:		
Appeal of administrative decision	N/A	\$50
Planning-Site Plan Review:		
Site Plan Amendment		
Administrative approval	N/A	\$200
Administrative approval after work has been done	N/A	\$500
TAC or Planning Board approval	N/A	\$800
Planning-Historic District:		
Work Session (prior to application for approval) per work session	N/A	\$200
Amendment to Certificate of Approval		
Administrative approval	N/A	\$100
Administrative approval after work has been done	N/A	\$500
Commission approval	N/A	\$800
Planning Department – Zoning Permits		
Certificates of conformity	N/A	\$50
Letter of interpretation	N/A	\$100
Single or two family dwelling-new construction or addition, or accessory structure over 400 sq ft	N/A	\$100
Multifamily dwelling, nonresidential or mixed residential/nonresidential: new construction, addition, change of use, tenant fit-up	N/A	\$200
Accessory structure less than 400 sq. ft. 9detached garage, ground-monitored HVAC, generator, etc.)	N/A	\$50
Signs (per application)	N/A	\$50

Inspection Department: Revised the fee for new construction by eliminating per sq. ft. of floor area fee leaving just a \$7 and \$10 per \$1,000 in construction value for residential and commercial respectively.

Public Works: Requested to add a fee for expedited permit requests in the case of excavation (\$400) and Flagging (\$50) and increased the CFC removal fee from \$10 to \$20 per unit.

Parking/Transportation Division: Requested to eliminate both High Hanover monthly day and night pass fees and convert all passes to 24 hr monthly passes. With the upgrade to new technology at the High Hanover Parking Facility, the need for validation stamps is no longer needed and will be deleted as an option. The lost ticket fee language was updated from a set fee to 20 hrs @ the hourly rate.

Water/Sewer Division: The Division requested to add a \$60 per hour Inspection fee for permit requests. In addition a request to change a variety of hourly per occurrence charges for testing and rentals.

Prescott Park/Trustees of Trusts: Requested to add minimum per season seasonal rental docking fees for both resident and non residents. In addition, requested to add dock utility per season charges now that utilities are available at the docks.

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. We recommend your support of the fee schedule as presented in the Proposed Annual Budget 2016-2017, Appendix III. Thank you.

**City of Portsmouth
Fee Schedule
Finance Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
RSA-80:56	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00	\$30.00 per check	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: into be copied; i.e., discharge papers, small items				
Non-Ordinance	Individual occurrences not tracked	8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25	\$0.25 per copy	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds,	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	agreements and other similar items.	Pre FY 02	\$0.50	\$0.50 all subsequent pages	\$0.50
Non-Ordinance	Individual occurrences not tracked	All copies made on 11 x 17 pages.	Pre FY 02	\$0.50	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	FY 04	\$1.00	\$1.00 Each Print	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing mailing list file	Pre FY 02	\$75.00	\$75.00	\$75.00
Non-Ordinance	New Fee	Assessor created export file	FY 17	N/A	N/A	* \$150.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00	\$10.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 5: Article IV Section 402						
License to handle any gasoline or similar fluids within the City.	FY 15 there were 20 Petroleum Licenses processed for \$4,325.	Initial License Fee	FY 14	\$300.00	\$300.00 per location	\$300.00
		Annual Renewal Fee	FY 14	\$100.00	\$100.00 Up to 9,999 gallons	\$100.00
		Annual Renewal Fee	FY 14	\$125.00	\$125.00 10,000 to 14,999	\$125.00
		Annual Renewal Fee	FY 14	\$150.00	\$150.00 15,000 to 19,999	\$150.00
		Annual Renewal Fee	FY 14	\$175.00	\$175.00 20,000 to 24,999	\$175.00
		Annual Renewal Fee	FY 14	\$200.00	\$200.00 25,000 to 29,999	\$200.00
		Annual Renewal Fee	FY 14	\$225.00	\$225.00 30,000 to 34,999	\$225.00
		Annual Renewal Fee	FY 14	\$250.00	\$250.00 35,000 to 39,999	\$250.00
		Annual Renewal Fee	FY 14	\$275.00	\$275.00 40,000 to 44,999	\$275.00
		Annual Renewal Fee	FY 14	\$300.00	\$300.00 45,000 to 49,999	\$300.00
		Annual Renewal Fee	FY 14	\$325.00	\$325.00 50,000 and over	\$325.00
Chapter 6: Article I Section 109C						
Licenses-Gen. Provisions-Duties of licensee	Change of license location fee not charged	Change Location of Licensed Business	Pre FY 02	\$1.00	\$1.00 Per Occurrence	\$1.00
Chapter 6: Article I Section 110B						
Licenses-Gen. Provisions-Transfer of license	No Initial license fee charged	Transfer of License	Pre FY 02	\$10.00	\$10.00 Per Occurrence	\$10.00
Chapter 6: Article II Section 201						
Billiards and Bowling	FY 15 there were 6 license issued for \$1,350	License	FY 14	\$25.00	\$25.00 Per Year, Per Table or Lane	\$25.00
Chapter 6: Article III Section 302						
Model Slot Car Racing	No licenses issued in FY 15	License	Pre FY 02	\$25.00	\$25.00 Per Year	\$25.00
Chapter 6: Article IV Section 403C						
Coin Operated Amusement Devices	FY 15 there were 13 licenses issued for \$5,900.	License	FY 03	\$75.00	\$75.00 For each of the first 30 machines, per year	\$75.00
			FY 03	\$10.00	\$10.00 For each machine over 30, per year	\$10.00
Chapter 6: Article V Section 502						
Boxing and Wrestling	No licenses issued in FY 15	License	Pre FY 02	\$10.00	\$10.00 Each Day	\$10.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 6: Article VI Section 602						
Dancing	No licenses issued in FY 15	License	Pre FY 02	\$10.00	\$10.00 Per Dance	\$10.00
Chapter 6: Article VII Section 707D						
Dog Ordinance	No dogs sold in FY 15	Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00	\$3.00 to \$10.00 Per Dog (Discretion of Animal Control Officer)	\$3.00 to \$10.00
Chapter 6: Article IX Section 901C12						
Circus License	No licenses issued in FY 15	Amusement Devices	Pre FY 02	\$30.00	\$30.00 Per Day	\$30.00
		Carnivals (For Operation)	Pre FY 02	\$125.00	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	\$30.00
		Circus (For Operation)	Pre FY 02	\$125.00	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	\$30.00
		Fairs (For Operation)	Pre FY 02	\$10.00	\$10.00 Per Day	\$10.00
		Including Each Amusement Device	Pre FY 02	\$5.00	\$5.00 Per Day	\$5.00
		Temporary Structures	Pre FY 02	\$10.00	\$10.00 Per Day	\$10.00
Chapter 6: Article IX Section 902						
Circus License	No license issued in FY 15	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00	\$75.00 Per Day	\$75.00
Chapter 6: Article X Section 1003						
Theatricals, Parades, Open Air Meetings	No license issued in FY 15	License	Pre FY 02	\$300.00	\$300.00 Not to exceed per day	\$300.00
		License to exhibit in any hall	Pre FY 02	\$50.00	\$50.00 Not to exceed per day	\$50.00
Chapter 6: Article XIII Section 1315						
Hawkers and Peddlers	FY 15 there were 11 license issued for \$2,750	License	Pre FY 02	\$250.00	\$250.00 Per Year	\$250.00
Chapter 6: Article XIV Section 1402						
Pawn Brokers	FY 15 there were 3 license issued for \$150	License	FY 14	\$50.00	\$50.00 Per Year	\$50.00
Chapter 6: Article XV Section 1502						
Roller Skating Rinks	No license issued in FY 15	License	Pre FY 02	\$50.00	\$50.00 Per Year	\$50.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 6: Article XVI Section 1608						
Magazine Subscription Solicitors	No license issued in FY 15	License	FY 06	\$50.00	\$50.00 Per Year	\$50.00
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions	FY 15 there were 1 vendor licensing 1 newsrack	Newsrack	Pre FY 02	No Charge	No Charge	No Charge
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions	FY 15 there were 65 licenses issued for \$7,033.	Obstruction (including Restaurant Table)	FY 14	\$60.00	\$60.00 Each Obstruction (including Restaurant Table)	\$60.00
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions		Restaurant Chairs	FY 14	\$7.00	\$7.00 Each Restaurant Chair	\$7.00
Non-ordinance-City Council Policy No. 2012-02						
Area Service Agreements-use of City Property for Sidewalk Café's providing Alcohol Services						
FY 12 \$10.00 \$10.00 per square foot-6 month season-no proration						
FY 12 \$2,000.00 \$2,000.00 mininum fee						
Chapter 13: Section 203 A						
Mobile Homes	FY 15 there were 3 Mobile Home Parks with 276 occupied spaces for a total fee of \$6,900	Mobile home space, occupied, located within a mobile home park.	FY 14	\$25.00	\$25.00 Annually (Due April 1)	\$25.00
Chapter 13: Section 203 B						
Mobile Homes	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.	A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces.	Pre FY 02	\$10.00	\$10.00 Annually (Due April 1)(not less than \$10.00)	\$10.00
<p style="font-size: small;">In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.</p>						
Pre FY 02 \$10.00 \$10.00						
Non-Ordinance	FY 15 collections of \$1,235 with 287 occurrences	Notarization	FY 05	\$5.00	\$5.00 Per Document	\$5.00
Non-Ordinance	FY 15 collections of \$540 with 36 occurrences	Tag day, permits	FY 05	\$15.00	\$15.00	\$15.00
Non-Ordinance	FY 15 collections of \$0 with 0 occurrences	Ward checklist	Pre FY 02	\$60.00	\$60.00 per set	\$60.00
Non-Ordinance	FY 15 collections of \$0 with 0 occurrences	Ward checklist for individual wards	Pre FY 02	\$10.00-\$15.00	\$10.00-\$15.00 (based on size of ward)	\$10.00-\$15.00
Non-Ordinance	FY 15 collections of \$720 with 36 occurrences	Event permit	FY 05	\$20.00	\$20.00	\$20.00
(fairs, parades etc. not governed by						

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
		PLANNING BOARD				
Non-Ordinance	The Planning Department reported the following application numbers and fees for FY 15:	Subdivision application (residential)	FY 15	\$500.00	\$500.00	\$500.00
Non-Ordinance	Applications:	Plus Per Lot	FY 15	\$200.00	\$200.00	\$200.00
	Site Review 21					
Non-Ordinance	Subdivision 2	Subdivision application (non-residential)	FY 15	\$700.00	\$700.00	\$700.00
Non-Ordinance	Lot Line revisions 7	Plus Per Lot	FY 15	\$300.00	\$300.00	\$300.00
	Conditional Use 26					
	Board of Adjustment 108					
	HDC 107					
Non-Ordinance	Conservation Commission 26	Lot Line Revision/Verification	FY 14	\$250.00	\$250.00	\$250.00
	State Wetland Permits 11					
Non-Ordinance	Revenues:	Filing of Condominium Site Plans per State Statute-no subdivision	FY 15	\$100.00	\$100.00	* Delete
Non-Ordinance	Planning Board \$66,816	Voluntary Lot Consolidation (Merger) - no subdivision	FY 10	\$175.00	\$175.00	\$175.00
	Board of Adjustment \$33,407					
	Site Review \$55,558					
Non-Ordinance		Wetland Conditional Use Permit				
		Area of disturbance in wetland or wetland buffer:				
		-up to 100 sq ft	FY 15	\$100.00	\$100.00	* Delete
		-up to 250 sq ft	FY 17	N/A	N/A	* \$100.00
		-up to 1,000 sq ft	FY 15	\$500.00	\$500.00	\$500.00
		-greater than 1,000 sq ft	FY 15	\$1,000.00	\$1,000.00	\$1,000.00
		Conditional Use Permit Amendment	FY 17	N/A	N/A	* \$200.00
		Development Plan -Character Districts	FY 15	\$1,000.00	\$1,000.00 per Development Plan	* Delete
			FY 15	\$0.05	\$0.05 per sq ft Gross Floor Area greater than 10,000 sq ft	* Delete
			FY 15	\$5,000.00	\$5,000.00 Maximum fee	* Delete
		PLANNING-BOARD OF ADJUSTMENT				
Non-Ordinance		Residential application 1-2 dwelling units	FY 15	\$150.00	\$150.00	\$150.00
Non-Ordinance		3-4 dwelling units	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		5-and over	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		For each unit over 4	FY 15	\$50.00	\$50.00	\$50.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00	\$3,000.00
Non-Ordinance		Residential application-accessory structure only	FY 11	\$50.00	\$50.00	\$50.00
Non-Ordinance		Non-residential applications	FY 12	\$300.00	\$300.00	\$300.00
Non-Ordinance		In Addition:				
		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00	\$3,000.00
Non-Ordinance		Signs	FY 13	\$200.00	\$200.00	\$200.00
Non-Ordinance		Appeal of administrative decision	FY 17	N/A	N/A	* \$50.00
PLANNING-SITE PLAN REVIEW						
Non-Ordinance		All developments	FY 14	\$500.00	\$500.00	\$500.00
Non-Ordinance		In Addition: Per \$1,000 of site costs	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		and per 1,000 square feet of site development area	FY 15	\$10.00	\$10.00	\$10.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00	\$15,000.00
Site plan amendment						
Non-Ordinance		Administrative approval	FY 17	N/A	N/A	* \$200.00
Non-Ordinance		Administrative approval after work has been done	FY 17	N/A	N/A	* \$500.00
Non-Ordinance		TAC or Planning Board approval	FY 17	N/A	N/A	* \$800.00
PLANNING-HISTORIC DISTRICT						
Non-Ordinance		Work Session (prior to application for approval)	FY 17	N/A	N/A	* \$200.00 per work session
Non-Ordinance		Residential applications 1 dwelling unit	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		2 dwelling units	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		3 dwelling units	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		4 and over dwelling units	FY 15	\$400.00	\$400.00	\$400.00
Non-Ordinance		For each unit over 4	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		Accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		Non-residential applications	FY 15	\$500.00	\$500.00	\$500.00
Non-Ordinance		In Addition: Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$5,000.00	\$5,000.00	\$5,000.00
Non-Ordinance		Non-residential applications-accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00	\$100.00
Amendment to Certificate of Approval						

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance		Administrative approval	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Administrative approval after work has been done	FY 17	N/A	N/A	* \$500.00
Non-Ordinance		Commission approval	FY 17	N/A	N/A	* \$800.00
Non-Ordinance		Signs	FY 15	\$100.00	\$100.00	\$100.00
PLANNING DEPARTMENT - ZONING PERMITS						
Non-Ordinance		Certificate of conformity	FY 17	N/A	N/A	* \$50.00
Non-Ordinance		Letter of interpretation	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Single- or two-family dwelling: new construction or addition, or accessory structure over 400 sq. ft.	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Multifamily dwelling, nonresidential or mixed residential/nonresidential: new construction, addition, change of use, tenant fit-up	FY 17	N/A	N/A	* \$200.00
Non-Ordinance		Accessory structure less than 400 sq. ft. (detached garage, ground-mounted HVAC, generator, etc.)	FY 17	N/A	N/A	* \$50.00
Non-Ordinance		Signs (per application)	FY 17	N/A	N/A	* \$50.00

City of Portsmouth
 Fee Schedule
 Inspection Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	Suggested FY 2017 Schedule
Chapter 8: Article I Section 106 A						
Street Obstructions	FY 15 there were 65 permits issued for \$3,250	Initial	FY 11	\$50.00	\$50.00	\$50.00
		Extension	FY 11	\$25.00	\$25.00	\$25.00
BUILDING PERMIT FEES:						
Chapter 12: Part I Section 108.2		Note: All Construction Permit Fees rounded up to the nearest \$5.00				
International Building Code- and Chapter 12: Part II Section R108.2	Following is a summary of Building Permits: FY 15	Minimum Fee-Residential	FY 07	\$50.00	\$50.00	\$50.00
International Residential Code-	New Construction	Special Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	<u>Issued</u> <u>Value</u>	Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	197 \$19,426,314	New Construction-Residential (Includes Additions)				
	Renovation	Habitable Enclosed Living Spaces	FY 13	\$0.30	\$0.30 Per gross square ft of floor area	* Delete
	<u>Issued</u> <u>Value</u>	Habitable Unenclosed Living Spaces	FY 13	\$0.25	\$0.25 Per gross square ft of floor area	* Delete
	2,304 \$53,924,039	Nonhabitable or Unfinished Spaces	FY 13	\$0.20	\$0.20 Per gross square ft of floor area	* Delete
	Demolition	New Construction-Commercial				
	<u>Issued</u> <u>Value</u>	Minimum Fee-Commercial	FY 16	\$50.00	\$100.00	\$100.00
	5 \$39,000	Fire Sprinkler Systems	FY 16	N/A	\$100.00 \$5,000 or less in fire sprinkler system cost	\$100.00
	Permit Fee: \$424,218		FY 16	N/A	\$10.00 each additional \$1,000 in fire system sprinkler cost	\$10.00
		Fire Alarm Systems:	FY 16	N/A	\$100.00 \$5,000 or less in fire alarm system cost	\$100.00
			FY 16	N/A	\$10.00 each additional \$1,000 in fire alarm system cost	\$10.00
		Flat Rate Permits	FY 06	\$35.00	\$35.00	\$35.00
		Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators, temporary structures, change-in-occupancy with no construction.				
		Demolition Permits	FY 06	\$50.00	\$50.00 For structures up to 2,000 SF floor area	\$50.00
			FY 04	\$10.00	\$10.00 per \$1,000 of demolition cost for structures over 2,000sf	\$10.00
		General Renovations				
		Residential Rates,	FY 04	\$7.00	\$7.00 per \$1,000 of renovation cost	\$7.00
		New Construction, Renovation/Remodel and Additions				
		Commercial Rates	FY 04	\$10.00	\$10.00 per \$1,000 of renovation cost	\$10.00
		New Construction, Renovation/Remodel, Additions & Fit outs				
						* Revise Text

**City of Portsmouth
Fee Schedule
Inspection Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
		If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.				* Delete
		If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on(2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.				* Delete
			FY 04	\$7.00	\$7.00	\$7.00
			FY 04	\$10.00	\$10.00	\$10.00
		Sign Permits-Minimum Fee	FY 04	\$50.00	\$50.00	\$50.00
		Special Event Sign	FY 07	\$35.00	\$35.00 per single event	\$35.00
		Fee per sq ft of sign area (Permanent or Temporary)	FY 04	\$1.00	\$1.00	\$1.00
<u>Chapter 12: Part I Section 109.7</u>		Reinspection Fee	FY 07	\$100.00	\$100.00 Per Reinspection	\$100.00
International Building Code- and <u>Chapter 12: Part II Section R109.5</u>						
International Residential Code-						
<u>Chapter 12: Part I Section 108.4</u>		Fee for Nonpermitted Work				
International Building Code- and <u>Chapter 12: Part II Section R108.7</u>		Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of the regular permit fee or(2) \$200.00 whichever is greater. If the regular permit fee is over(3) \$200.00, the permit fee shall be the regular fee plus(4) \$200.00.				
International Residential Code-						
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
<u>Chapter 12: Part I Section 110.6</u>		Fee for Certificate of Use and Occupancy	FY 07	\$100.00	\$100.00	\$100.00
International Building Code- and <u>Chapter 12: Part II Section R110.6</u>						
International Residential Code-						

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
<u>Chapter 12: Part I Section 106.3.6</u> International Building Code-		Outside Plan Review Services (adjustment to permit) (for all applicable building permits meaning building,electric, plumbing, mechanical or fire protection permits)	FY 14	-20%	-20%	-20%

ELECTRICAL FEES:

Chapter 12: Part I Section 108.2

International Building Code-
and
Chapter 12: Part II Section R108.2
International Residential Code-

Following is a summary of Electrical Permits:
FY 15
Permits: 533
Permit Fees: \$113,928

Plan Review Fee	FY 04	\$50.00	\$50.00	\$50.00
Special Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Reinspection fees	FY 07	\$100.00	\$100.00 Each additional inspection after the second rejection for the same item(s)	\$100.00
Minimum Electric Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Residential-Service Equipment				
Single Phase	FY 07	\$25.00	\$25.00 up to & including 100 Amps.	\$25.00
Single Phase	FY 08	\$50.00	\$50.00 101 to 200 Amps.	\$50.00
Single Phase	FY 07	\$70.00	\$70.00 201 to 400 Amps.	\$70.00
Single Phase	FY 07	\$15.00	\$15.00 Meters (each)	\$15.00
Lighting Fixtures, Power Utilization				
Equipment & Outlets	FY 04	\$1.00	\$1.00 Each Device	\$1.00
Pad Mounted Generators:				
12 KW or less	FY 12	\$75.00	\$75.00	\$75.00
13 KW to 20 KW	FY 12	\$125.00	\$125.00	\$125.00
21 KW and above	FY 12	\$175.00	\$175.00	\$175.00
Manual Gen. set transfer	FY 12	\$10.00	\$10.00	\$10.00
Automatic Gen. set transfer	FY 12	\$25.00	\$25.00	\$25.00
All fees shall be rounded up to the nearest \$5.00 with a minimum	FY 04	\$50.00	\$50.00	\$50.00
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from				

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>		
			\$0.01 to \$5,000.00	FY 04	\$25.00	\$25.00	Rate per Thousand Dollars of Contract Cost	\$25.00
		Next \$5000.00 of electrical construction cost from						
			\$5,000.01 to \$10,000.00	FY 04	\$20.00	\$20.00	Rate per Thousand Dollars of Contract Cost	\$20.00
		Next \$5000.00 of electrical construction cost from						
			\$10,000.01 to \$15,000.00	FY 04	\$15.00	\$15.00	Rate per Thousand Dollars of Contract Cost	\$15.00
		Each \$1000.00 of electrical construction cost from						
			\$15,000.01 & over	FY 07	\$10.00	\$10.00	Rate per Thousand Dollars of Contract Cost	\$10.00
<u>Chapter 12: Part I Section 109.7</u> International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-		Reinspection fees If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a \$50.00 reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.						
				FY 07	\$100.00	\$100.00		\$100.00
<u>Chapter 14: Section 102A E</u> Housing Code	City does not currently collect fee or issue certificate	Certificate of Occupancy		Pre FY 02	\$1.00	\$1.00	Per Building (Good for 3 years)	\$1.00
PLUMBING/MECHANICAL PERMIT FEES:								
<u>Chapter 15, Part I of II: Section 106.6.2</u> International Plumbing Code & <u>Chapter 15, Part II of II: Section 106.5.2</u> International Mechanics Code	Following is a summary of Plumbing Permits: FY 15 Permits: 978 Permit Fees: \$169,055	Residential rate: Fee per fixture (plumbing or gas) Water distribution piping (per dwelling) Waste and vent piping (per dwelling) Septic System (per dwelling) Gas distribution piping (per gas meter) Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...) Gas Appliance: (Cloths Dryers, Range/Oven)						
				Pre FY 02	\$5.00	\$5.00	Each	\$5.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 10	\$20.00	\$20.00	per Mechanical Equipment	\$20.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance
Title

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Water Heater, etc....)	FY 10	\$5.00	\$5.00 per Gas Appliance	\$5.00
Air Distribution System:	FY 10	\$5.00	\$5.00 per Register	\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Commercial rate:				
Required Plan Review Fee	FY 04	\$50.00	\$50.00 Plumbing	\$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00	\$50.00 Mechanical	\$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00	\$50.00
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from				
\$0.01 to \$5,000.00	FY 07	\$25.00	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from				
\$5,000.01 to \$10,000.00	FY 07	\$20.00	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from				
\$10,000.01 to \$15,000.00	FY 07	\$15.00	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from				
\$15,000.01 & over	FY 07	\$10.00	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00
Commercial Range & Duct Extinguishing System:				
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00	\$150.00
At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.				
	FY 13	\$300.00	\$300.00	\$300.00
Special Inspection Fee	FY 07	\$60.00	\$60.00 Per hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00

Chapter 15, Part I of II: Section 107.1.2.4

International Plumbing Code

Chapter 15, Part II of II: Section 107.6

International Mechanics Code

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
<u>Chapter 15, Part I of II: Section 108.8</u> International Plumbing Code		<p>Work Commencing Before Permit Issuance</p> <p>Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or (2)\$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00</p>				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
<u>Chapter 15, Part II of II: Section 106.5.1</u> International Mechanic Code		<p>Commencing work before permit issuance</p> <p>Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00</p>				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00

**City of Portsmouth
Fee Schedule
Police Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>		
Chapter 5: Article VIII Section 802	FY 15 Police-Unfounded Emergency Calls were as follows:							
Alarm Systems Service Charge	Occurrences	Revenue						
	842	No charge	Police-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-3 Occurrences per calendar year	No Charge
	75	\$5,625.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	4th Occurrence per calendar year	\$75.00
	55	\$4,125.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	5th Occurrence per calendar year	\$75.00
	45	\$3,375.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	6th Occurrence per calendar year	\$75.00
	39	\$3,900.00	Police-Unfounded Emergency calls	FY 08	\$100.00	\$100.00	7th Occurrence per calendar year	\$100.00
	28	\$4,200.00	Police-Unfounded Emergency calls	FY 10	\$150.00	\$150.00	8th Occurrence per calendar year	\$150.00
	18	\$3,600.00	Police-Unfounded Emergency calls	FY 10	\$200.00	\$200.00	9th Occurrence per calendar year	\$200.00
	37	\$11,100.00	Police-Unfounded Emergency calls	FY 08	\$300.00	\$300.00	10th-15th Occurrences per calendar year	\$300.00
	9	\$3,600.00	Police-Unfounded Emergency calls	FY 09	\$400.00	\$400.00	16th-20th Occurrences per calendar year	\$400.00
	1	\$500.00	Police-Unfounded Emergency calls	FY 10	\$500.00	\$500.00	21th-25th Occurrences per calendar year	\$500.00
	0	\$0.00	Police-Unfounded Emergency calls	FY 10	\$1,000.00	\$1,000.00	Each Occurrences 26 or over per calendar year	\$1,000.00
	1149	\$40,025.00	Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per January to June	No Charge
			Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per January to June	\$50.00
	Total calls by FY		Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per July to December	No Charge
	FY 14	1,095	Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per July to December	\$50.00
	FY 13	973						
	FY 12	1,005						
	FY 11	1,030						
	FY 10	1,031						
	FY 09	1,041						
	Fire Department does not currently monitor unfounded Emergency calls							
Chapter 7: Article V Section 504	Fee is not charged							
Bicycles		License	Pre FY 02	No Charge	No Charge	No Charge		
Non-Ordinance	FY 14 0 Occurrences	U-Visa research	FY 13	\$150.00	\$150.00	\$150.00		

**City of Portsmouth
Fee Schedule
Fire Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 5: Article IV Section 406						
Petroleum Inspector	N/A	Compensation	Pre FY 02	\$0.32	\$0.32 per 1,000 gallons	\$0.32
					(not to exceed the sum of \$2.00 per tanker)	
					(minimum fee shall not be less than \$1.00)	
Chapter 5: Article IX Section F403.2						
Open Burning	FY 15 there were 160 permits issued for \$1,600		FY 13	\$10.00	\$10.00 Inspection Fee	\$10.00
Non-Ordinance	FY 15 there were 21 reports researched for \$525	Environmental Reports and Research	FY 06	\$25.00	\$25.00	\$25.00

City of Portsmouth
 Fee Schedule
 Public Works

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	FY 2017 Schedule												
Non-Ordinance	<table border="1"> <tr> <td>Occurrences</td> <td>FY15 Revenue</td> </tr> <tr> <td>112</td> <td>\$46,825</td> </tr> </table>	Occurrences	FY15 Revenue	112	\$46,825	Excavation Permit	FY 15	\$200.00	\$200.00 1st 100 sf.	\$200.00								
Occurrences		FY15 Revenue																
112		\$46,825																
			FY 17	N/A	N/A Expedited Permit Surcharge (within 3 business days)	* \$400.00												
			FY 15	\$100.00	\$100.00 each additional 100 sf.	\$100.00												
Non-Ordinance	<table border="1"> <tr> <td>Occurrences</td> <td>FY15 Revenue</td> </tr> <tr> <td>335</td> <td>\$8,375</td> </tr> </table>	Occurrences	FY15 Revenue	335	\$8,375	Flagging Permit	FY 14	\$25.00	\$25.00	\$25.00								
Occurrences		FY15 Revenue																
335	\$8,375																	
			FY 17	N/A	N/A Expedited Permit Surcharge (within 3 business days)	* \$50.00												
Non-Ordinance	<table border="1"> <tr> <td>Occurrences</td> <td>FY15 Revenue</td> </tr> <tr> <td>0</td> <td></td> </tr> <tr> <td>0</td> <td></td> </tr> <tr> <td>0</td> <td></td> </tr> <tr> <td>0</td> <td></td> </tr> <tr> <td>0</td> <td></td> </tr> </table>	Occurrences	FY15 Revenue	0		0		0		0		0		Rental Fees-Note: The following rental fees will be waived for Portsmouth based Non-Profits				
Occurrences		FY15 Revenue																
0																		
0																		
0																		
0																		
0																		
		Cone	FY 15	\$1.50	\$1.50 ea/ per event	\$1.50												
		Trash/Recycling Receptacle	FY 15	\$2.00	\$2.00 ea/ per event	\$2.00												
		Wood Barricade	FY 15	\$2.00	\$2.00 ea/ per event	\$2.00												
		Metal Barricade	FY 15	\$4.00	\$4.00 ea/ per event	\$4.00												
		Sign	FY 15	\$5.00	\$5.00 ea/ per event	\$5.00												
Non-Ordinance		Maps																
		Copy of existing map: 8 1/2 x 11 (B & W)	FY 06	\$0.50	\$0.50 Each Print	\$0.50												
		11 x 17 (B & W)	PRE FY 02	\$0.50	\$0.50 Each Print	\$0.50												
		22 x 34 (B & W)	FY 09	\$10.00	\$10.00 Each Print	\$10.00												
		24 x 36 (B & W)	FY 09	\$10.00	\$10.00 Each Print	\$10.00												
		44 x 34 (B & W)	FY 09	\$20.00	\$20.00 Each Print	\$20.00												
		Plot existing maps: 8 1/2 x 11	FY 06	\$5.00	\$5.00 Each Print	\$5.00												
		11 x 17	FY 06	\$5.00	\$5.00 Each Print	\$5.00												
		22 x 34	PRE FY 02	\$10.00	\$10.00 Each Print	\$10.00												
		24 x 36	PRE FY 02	\$10.00	\$10.00 Each Print	\$10.00												
		44 x 34	PRE FY 02	\$20.00	\$20.00 Each Print	\$20.00												
Non-Ordinance		Utility/Geodetic Control Map-																
		for individual property 8 1/2 x 11 (Color)	FY 09	\$0.00	\$0.00	\$0.00												
		by Email	FY 09	\$0.00	\$0.00	\$0.00												
		on Cd	FY 09	\$10.00	\$10.00	\$10.00												
Non-Ordinance		Maps in PDF format: Tax Map CD	FY 09	\$10.00	\$10.00	\$10.00												
Non-Ordinance		Standard GIS and CAD Data DVD:	FY 09	\$50.00	\$50.00	\$50.00												
		Custom Disk of Historical Data (CD or DVD)	FY 09	\$100.00	\$100.00	\$100.00												

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>		<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance	291	\$1,455.00	Disposal of Tires	FY 04	\$5.00	\$5.00 per tire	\$5.00
Non-Ordinance	1027	\$10,270.00	Disposal of Electronics	FY 15	\$10.00	\$10.00 per unit	\$10.00
Non-Ordinance	511	\$5,110.00	CFC Removal	FY 04	\$10.00	\$10.00 per unit	* \$20.00
Non-Ordinance	160	\$4,000.00	Yard Waste Disposal (contractors)	FY 15	\$25.00	\$25.00	\$25.00

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>	
		RECREATION-SPINNAKER PT.					
	Calendar Year Information:						
		2014 Members	2015 Members				
Non-Ordinance		Adult	676	677	Adult Resident	FY 14 \$216.00 \$216.00 per year \$216.00	
Non-Ordinance		Sr. Citizen	601	645	Senior Citizen Resident	FY 14 \$108.00 \$108.00 per year \$108.00	
Non-Ordinance		Other	309	315	Adult Non-Resident	FY 14 \$432.00 \$432.00 per year \$432.00	
Non-Ordinance		FY Revenue	\$207,629	\$234,322	Senior Citizen Non-Resident	FY 14 \$216.00 \$216.00 per year \$216.00	
Non-Ordinance					Daily Guest Fee Resident	PRE FY 02 \$5.00 \$5.00 per day \$5.00	
Non-Ordinance					Daily Guest Fee Non-Resident	FY 12 \$10.00 \$10.00 per day \$10.00	
		RECREATION-INDOOR POOL					
		Per the "Consolidation Lease and Operations Agreement to Maintain the Portsmouth Public Pool"					
		Article III Section 3.2					
		SIPP shall set prices for all services offered on the Premises including:					
		classes, lessons, memberships, rental fees, and special event operations subject to the following:					
		All prices affecting City residents shall be subject to review and approval by the City Manager or his designee.					
		The Recreation Department reported the following Indoor Pool revenue:					
		FY 13	FY 14	FY 15	5 & Under, Resident	FY 11 \$3.00 \$3.00 per session \$3.00	
Non-Ordinance		\$448,361	\$441,393	\$421,634	5 & Under, Non-Resident	FY 11 \$5.00 \$5.00 per session \$5.00	
Non-Ordinance					5 & Under, Resident/Membership	FY 11 \$180.00 \$180.00 per year \$180.00	
Non-Ordinance					5 & Under, Non-Resident/Membership	FY 11 \$240.00 \$240.00 per year \$240.00	
Non-Ordinance					6-17, Resident	FY 11 \$5.00 \$5.00 per session \$5.00	
Non-Ordinance					6-17, Non-Resident	PRE FY 02 \$10.00 \$10.00 per session \$10.00	
Non-Ordinance					6-17, Resident/Membership	FY 11 \$180.00 \$180.00 per year \$180.00	
Non-Ordinance					6-17, Non-Resident/Membership	FY 11 \$240.00 \$240.00 per year \$240.00	
Non-Ordinance					18-59, Resident	FY 11 \$5.00 \$5.00 per session \$5.00	
Non-Ordinance					18-59, Non-Resident	FY 11 \$10.00 \$10.00 per session \$10.00	
Non-Ordinance					18-59, Resident/Membership	FY 11 \$300.00 \$300.00 per year \$300.00	
Non-Ordinance					18-59, Non-Resident/Membership	FY 11 \$540.00 \$540.00 per year \$540.00	
Non-Ordinance					Senior Citizen, Resident	FY 11 \$3.00 \$3.00 per session \$3.00	
Non-Ordinance					Senior Citizen, Non-Resident	FY 11 \$5.00 \$5.00 per session \$5.00	
Non-Ordinance					Senior Citizen, Resident/Membership	FY 11 \$240.00 \$240.00 per year \$240.00	
Non-Ordinance					Senior Citizen, Non-Resident/Membership	FY 11 \$300.00 \$300.00 per year \$300.00	
Non-Ordinance					First Adult, Resident/Family Rate	FY 11 \$300.00 \$300.00 per year \$300.00	

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>						
Non-Ordinance		First Adult, Non-Resident/Family Rate	FY 11	\$540.00	\$540.00 per year	\$540.00						
Non-Ordinance		Second Adult, Resident/Family Rate	FY 11	\$180.00	\$180.00 per year	\$180.00						
Non-Ordinance		Second Adult, Non-Resident/Family Rate	FY 11	\$300.00	\$300.00 per year	\$300.00						
Non-Ordinance		Maximum Per Family, Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00						
Non-Ordinance		Maximum Per Family, Non-Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00						
		Swimming Lessons (rates based on a 8 lesson Session)										
		Resident Member	FY 11	\$30.00	\$30.00	\$30.00						
		Resident Non-Member	FY 11	\$45.00	\$45.00	\$45.00						
		Non-Resident Member	FY 11	\$65.00	\$65.00	\$65.00						
		Non-Resident Non-Member	FY 11	\$100.00	\$100.00	\$100.00						
Non-Ordinance		Pool Rental	FY 11	\$150.00	\$150.00 per hour	\$150.00						
Non-Ordinance		per staff	FY 09	\$40.00	\$40.00	\$40.00						
		New Member Processing Fee	FY 11	\$25.00	\$25.00	\$25.00						
		RECREATION-OUTDOOR POOL										
Non-Ordinance	<div style="border: 1px solid black; padding: 5px;"> The Recreation Department reported the following Outdoor Pool usage: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">2014</td> <td style="width: 15%; text-align: center;">2015</td> </tr> <tr> <td>Revenue Collected</td> <td style="text-align: right;">\$28,727</td> <td style="text-align: right;">\$27,979</td> </tr> </table> </div>		2014	2015	Revenue Collected	\$28,727	\$27,979	18 & Under, Resident	PRE FY 02	\$0.00	\$0.00 per day	\$0.00
		2014	2015									
Revenue Collected		\$28,727	\$27,979									
Non-Ordinance			18 & under, Non-Resident	FY 12	\$2.00	\$2.00 per day	\$2.00					
Non-Ordinance			19 & Over, Resident	FY 12	\$2.00	\$2.00 per day	\$2.00					
Non-Ordinance		19 & over, Non-Resident	FY 12	\$4.00	\$4.00 per day	\$4.00						
		RECREATION-MISCELLANEOUS										
Non-Ordinance		Field/Gym-Organized Teams(all inclusive)	FY 14	\$30.00	\$30.00 per team	\$30.00						
Non-Ordinance		Practice-Field/Gym use (does not apply to youth athletics including Little League)	FY 12	\$20.00	\$20.00	\$20.00						
		Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund)	FY 06	\$200.00	\$200.00 per team	\$200.00						
		Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00	\$20.00 per person	\$20.00						
Non-Ordinance		Electrical Light Usage at Ballfields(does not apply to youth athletics)	FY 14	\$60.00	\$60.00	\$60.00						
Non-Ordinance		Room Rental	PRE FY 02	\$10.00	\$10.00	\$10.00						

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance	FY 14 Boat Launch fees collected: \$9,570.00	Peirce Island Boat Launch:				
Non-Ordinance		Boat Launch (Non-Resident)	FY 14	\$150.00	\$150.00 per season	\$150.00
Non-Ordinance		Boat Launch (Non-Resident)	FY 14	\$20.00	\$20.00 per launch	\$20.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$10.00	\$10.00 per launch	\$10.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$75.00	\$75.00 per season	\$75.00
Non-Ordinance		Commercial (Non-Resident)	FY 14	\$50.00	\$50.00 per launch	\$50.00

City of Portsmouth
 Fee Schedule
 Health Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

NOTES

Description

Fiscal Year
Last Adjusted FY 2015 FY 2016
Schedule Schedule Schedule

Suggested
 FY 2017
Schedule

HEALTH

FY 15 Health Permits were as follows:

Ordinance / Non-Ordinance Title	# of Permits	Fees Collected	Class	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	Annuality	Suggested FY 2017 Schedule
Non-Ordinance	6	\$3,000.00	A4 Restaurants (400 + seating capacity)	FY 14	\$500.00	\$500.00	Annually	\$500.00
Non-Ordinance	8	\$2,800.00	A3 Restaurants (300-399 seating capacity)	FY 14	\$450.00	\$450.00	Annually	\$450.00
Non-Ordinance	15	\$5,250.00	A2 Restaurants (200-299 seating capacity)	FY 14	\$400.00	\$400.00	Annually	\$400.00
Non-Ordinance	44	\$15,400.00	A1 Restaurants (100-199 seating capacity)	FY 07	\$350.00	\$350.00	Annually	\$350.00
Non-Ordinance	12	\$3,600.00	B Restaurants (76-99 seating capacity)	FY 07	\$300.00	\$300.00	Annually	\$300.00
Non-Ordinance	31	\$7,440.00	C Restaurants (51-75 seating capacity)	FY 07	\$240.00	\$240.00	Annually	\$240.00
Non-Ordinance	25	\$4,500.00	D Restaurants (26-50 seating capacity)	FY 07	\$180.00	\$180.00	Annually	\$180.00
Non-Ordinance	98	\$12,250.00	E Restaurants (0-25 seating capacity)	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance		\$54,240.00	E Bakeries	FY 07	\$125.00	\$125.00	Annually	\$125.00
			E Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance			E Catering	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance	8	\$2,800.00	F Supermarkets	FY 14	\$500.00	\$500.00	Annually	\$500.00
Non-Ordinance	5	\$400.00	G Bed and Breakfast Operations	FY 07	\$80.00	\$80.00	Annually	\$80.00
Non-Ordinance			G Nursing Home (Food Service)	FY 07	\$80.00	\$80.00	Annually	\$80.00
Non-Ordinance	31	\$1,550.00	H Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00	\$50.00	Annually	\$50.00
Non-Ordinance	8	\$1,600.00	M Mobile Food Operations	FY 12	\$200.00	\$200.00	Annually	\$200.00
Non-Ordinance			T Temporary Food Permit (Portsmouth business with food service permit exempt)	FY 14	\$125.00	\$125.00	(up to two (2) weeks before the day of the event)	\$125.00
Non-Ordinance			Individual occurrences not tracked	PRE FY 02	\$100.00	\$100.00	(additional thereafter)	\$100.00
Non-Ordinance			Individual occurrences not tracked					
Non-Ordinance			Individual occurrences not tracked					
			TT Sampling for non potentially hazardous foods (14 days or less) (Portsmouth business with food service permit exempt)	FY 10	\$15.00	\$15.00	(up to four (4) weeks before the day of the event)	\$15.00
				FY 10	\$40.00	\$40.00	(additional thereafter)	\$40.00
Non-Ordinance	2	\$300.00	V Limited Events (1 to 4 events per year)	FY 14	\$150.00	\$150.00		\$150.00
Non-Ordinance	25	\$3,500.00	W Farmer's Market Permit (period 5/01/xx-11/01/xx)	FY 07	\$140.00	\$140.00	Annually	\$140.00
Non-Ordinance	11	\$0.00	X No Fee for Health Department Permits: Religious Organizations Youth Groups					

**City of Portsmouth
Fee Schedule
Health Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>	
		School Related organizations	FY 10	No Fee	No Fee	No Fee	
		These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.					
Non-Ordinance		Y Fundraiser Permit	FY 14	\$200.00	\$200.00 per event	\$200.00	
		Inspection Fees:					
Non-Ordinance		Family Day Care & Foster Care	FY 16	No Fee	\$10.00 Every 3 years	\$10.00	
Non-Ordinance		Z Daycare with more than 100 children	FY 16	N/A	\$100.00 Every 3 years	\$100.00	

**City of Portsmouth
Fee Schedule
Parking / Transportation**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 6: Article XIII Section 1307						
Vendor from Motor Vehicle	FY 15- 1 permits issued \$7,000	Vendor From Motor Vehicle Permit April 15- November 15	FY 10	\$5,000.00	\$5,000.00	Minimum Bid \$5,000.00
Non-Ordinance						
Valet Parking		Valet - from non High Occupancy Metered Parking Spaces	FY 10	\$10.00	\$10.00	space per day \$10.00
		Valet - from High Occupancy Metered Parking Spaces	FY 14	\$15.00	\$15.00	space per day \$15.00
		Valet - from Commercial Loading Zone	FY 10	\$500.00	\$500.00	annually \$500.00
Chapter 7: Article I Section 114A						
Construction Permit	Revenue: FY 13 \$71,392 FY 14 \$133,004 FY 15 \$120,745	Temporary Metered Parking Space Permit	FY 13	\$30.00	\$30.00	Per Day \$30.00
Construction Permit		Temporary Metered Parking Space Permit	FY 16	N/A	\$45.00	High Occupancy Space Per Day \$45.00
Chapter 7: Article III Section 321G						
Snow Emergency-Parking Ban		Resident Snow Ban Rate for Parking in High Hanover	FY 07	\$3.00	\$3.00	Per Snow Ban Event \$3.00
Chapter 7: Article IV Section 402 C						
High Hanover Parking Garage	Hourly rate revenue: FY 13 \$1,318,963 FY 14 \$1,464,658 FY 15 \$1,803,655 Monthly pass revenue: FY13 \$756,815 FY 14 \$778,645 FY 15 \$1,115,888 Pass Reinstatement revenue: FY 13 \$3,265 FY 14 \$3,905 FY 15 \$3,380 Monthly passes as of Jan 16 as follows: 352 - \$135 per month (24 hr passes) 394 - \$110 per month (day passes) 0 - \$65 per month (night passes) 110 - on waiting list	Rates	FY 16	\$1.00	\$1.25	Hourly Rate \$1.25
			FY 13	Free	Free	Resident-Sunday Free
			FY 15	\$65.00	\$65.00	Monthly Pass Nighttime (7pm-7am) * Delete
			FY 15	\$110.00	\$110.00	Monthly Pass Daytime (7am-7pm) * Delete
			FY 15	\$135.00	\$135.00	Monthly Pass 24 hr \$135.00
			FY 16	\$50.00	\$75.00	per booklet of 100 validation stamps * Delete
			FY 11	\$15.00	\$15.00	Lost Ticket Fee/Max Daily rate * 20 Hrs @ rate
			FY 16	\$35.00	\$100.00	Garage Pass Deposit \$100.00
			FY 08	\$15.00	\$15.00	Pass Reinstatement Fee-Leaseholders \$15.00
			FY 16	\$3.00	\$5.00	Special Event Parking \$5.00
		Electric Vehicle Reserved parking	FY 13	\$1.25	\$1.25	Per Hour Charge \$1.25
Chapter 7: Article IV Section 408						
Boat launch	FY 15- 0 permits issued	Peirce Island Overnight Boat Launch Parking	FY 10	\$5.00	\$5.00	Nightly \$5.00

Chapter 7: Article VI Section 604

**City of Portsmouth
Fee Schedule
Parking / Transportation**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Truck Loading/Unloading Zones	FY 15 - 58 permits issued for \$1,450	Commercial Loading Zone Permit	FY 16	\$25.00	\$40.00	Annually \$40.00
Chapter 7: Article IX Section 903						
Summons Administration Fee	Revenue: FY 13 \$2,900 FY 14 \$1,200 FY 15 \$925	Summons Administration Fee	FY 16	\$75.00	\$150.00	\$150.00
Chapter 7: Article X Section 1004B						
Towing	Revenue: FY 13 \$15,750 FY 14 \$9,225 FY 15 \$22,435	Immobilization Administration Fee	FY 15	\$150.00	\$150.00	\$150.00

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>
Private Sewage Disposal	see Chapter 15, Part II of II: Section 106.5.2 for Septic System fee(per dwelling)	Inspection Fee	PRE FY 02	N/A	N/A	N/A
Chapter 11: Article II Section 205						
Building Sewers and Connections		Permit and Inspection Fee	FY 15	\$25.00	\$25.00 New Customer	* \$25.00
Storm Water Connection Permit Fee (Dependent upon revision of ordinance)		Permit and Inspection Fee	FY 15	\$250.00	\$250.00 New Customer	* \$250.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 1, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fee	* Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals		Class 2, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fee	* Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals		Class 3, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 4, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 5, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Oil and Grease Trap Permit Fee		Permit and Inspection Fee	FY 15	\$150.00	\$150.00 New Customer	* \$150.00
Oil and Grease Trap Permit Renewal Fee		Permit and Inspection Fee	FY 15	\$75.00	\$75.00 Annual	* \$75.00
		Inspection Fee	FY17	N/A	N/A Per hour	* \$60.00

Non-Ordinance	FY15 Occurrences were as follows		WATER and SEWER FEES				
	Occurrences	Revenue					
Non-Ordinance			Finance Charge, Unpaid balances after due date	PRE FY 02	18% annual	18% annual	18% annual
Non-Ordinance	74	\$2,220	Turn On	FY 16	\$30.00	\$40.00 per occurrence	\$40.00
Non-Ordinance	97	\$2,910	Turn Off	FY 16	\$30.00	\$40.00 per occurrence	\$40.00
Non-Ordinance	388	\$15,520	Final Billing Request	FY 14	\$40.00	\$40.00 per occurrence	\$40.00
Non-Ordinance			Hydrant Rental Deposit	FY 08	\$1,000.00	\$1,000.00 per occurrence	\$1,000.00
Non-Ordinance	Occurrences not tracked individually		Yearly Account History	PRE FY 02	\$10.00	\$10.00 per occurrence	\$10.00
Non-Ordinance	4	\$200	Frozen Meter Repairs =< 1 1/2"	FY 15	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance			Frozen Meter Repairs >1 1/2"	FY 15	\$100.00	\$100.00 per occurrence	\$100.00
			If parts exceed the minimum charge, customer is charged for parts.				
Non-Ordinance	19	\$3,800	Emergency Callout	FY 15	\$200.00	\$200.00 per occurrence	\$200.00
			Based on current wages + benefits				
			Minimum callout=4 hours overtime per union				

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>
		contracts				
Non-Ordinance		Meter Testing <1 1/2"	FY 14	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance		Meter Testing >=1 1/2"	FY 14	\$70.00	\$70.00 per occurrence	* \$75.00
		When requested by customer, (if meter test fails no charge to customer)				
		Water Services Application Fee	FY 15	\$150.00	\$150.00 per occurrence	\$150.00
Non-Ordinance		Meter Reading System Repairs	FY 12	\$50.00	\$50.00 per occurrence	* \$60.00
		Plus cost of parts				
Non-Ordinance		Fire Flow Testing	FY 13	\$200.00	\$200.00 per Test	\$200.00
					per Visit	* \$100.00
Non-Ordinance		Fire Services, Fee per Month				
Non-Ordinance		1"	FY 08	\$2.55	\$2.55 monthly	\$2.55
Non-Ordinance		1 1/2"	FY 08	\$3.82	\$3.82 monthly	\$3.82
Non-Ordinance		2"	FY 08	\$5.09	\$5.09 monthly	\$5.09
Non-Ordinance		2 1/2"	FY 08	\$7.64	\$7.64 monthly	\$7.64
Non-Ordinance		3"	FY 08	\$12.22	\$12.22 monthly	\$12.22
Non-Ordinance		4"	FY 16	\$19.41	\$19.00 monthly	* \$19.53
Non-Ordinance		5"	FY 16	\$32.32	\$33.00 monthly	* \$33.83
Non-Ordinance		6"	FY 16	\$42.37	\$46.00 monthly	* \$49.72
Non-Ordinance		8"	FY 16	\$81.35	\$91.00 monthly	* \$101.48
Non-Ordinance		10"	FY 16	\$120.09	\$152.00 monthly	* \$174.40
Non-Ordinance		12"	FY 16	\$200.96	\$239.00 monthly	* \$277.12
Non-Ordinance	1,040 \$156,000	Hydrant Rentals to Municipalities per hydrant	FY 16	\$150.00	\$175.00 Annually	* \$200.00
Non-Ordinance	2,060 \$113,300	Backflow Test	FY 15	\$55.00	\$55.00 per occurrence	\$55.00
Non-Ordinance	Occurrences not tracked individually	Permits	FY 15	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance	Occurrences not tracked individually	Bacteria Test and Sampling	FY 14	\$50.00	\$50.00 per occurrence	* \$75.00
Non-Ordinance		Sewer Surcharges-BOD Portsmouth	FY 15	\$0.20	\$0.20 per LB	\$0.20
Non-Ordinance	not tracked by location	Pease	FY 15	\$0.20	\$0.20 per LB	\$0.20
Non-Ordinance		TSS Portsmouth	FY 15	\$0.17	\$0.17 per LB	\$0.17
Non-Ordinance	not tracked by location	Pease	FY 15	\$0.17	\$0.17 per LB	\$0.17
Non-Ordinance	1,790 M gals \$116,350	Dumping Fees per 1,000 gals	FY 16	\$60.00	\$65.00 per 1,000 gallons	\$65.00
Non-Ordinance	Occurrences not tracked individually	Recreation Vehicles	FY 12	\$25.00	\$25.00 per 1,000 gallons	* \$30.00
Non-Ordinance	Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	FY 15	\$150.00	\$150.00 new customer	
(Dependent upon revision of ordinance)		Sewer Connection Fees	FY 15	\$350.00	\$350.00 new customer	

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>	
Title							
Non-Ordinance	166	\$2,490	Equipment Rate (Water & Sewer) - Pick Up	FY 12	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance	22	\$990	Backhoe	FY 16	\$45.00	\$50.00 per hour	\$50.00
Non-Ordinance	13	\$910	Excavator	FY 16	\$70.00	\$75.00 per hour	\$75.00
Non-Ordinance	34	\$1,530	Dump	FY 16	\$45.00	\$50.00 per hour	\$50.00
Non-Ordinance			Compressor	FY 14	\$10.00	\$10.00 per hour	* \$20.00
Non-Ordinance			Tapping	FY17	N/A	N/A per hour	* \$25.00
Non-Ordinance			Pump	FY 14	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance			Roller	FY 16	\$25.00	\$30.00 per hour	\$30.00
Non-Ordinance			Loader	FY 16	\$55.00	\$60.00 per hour	\$60.00
Non-Ordinance			Steamer	FY 14	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance	8	\$560	Vactor	FY 16	\$70.00	\$75.00 per hour	* \$150.00
Non-Ordinance			Paver	FY 16	\$20.00	\$25.00 per hour	* \$65.00
Non-Ordinance			TV Camera Vehicle	FY 16	\$70.00	\$75.00 per hour	* \$150.00
Ordinance	FY15	\$52,237	Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 15	\$1,300.00	\$1,300.00 per EDU New Service	\$1,300.00
Ordinance	FY15	\$38,520	Sewer - Capacity Improvement Multiplier (CIM)	FY 15	\$1,800.00	\$1,800.00 per EDU New Service	\$1,800.00

**City of Portsmouth
Fee Schedule
Library**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
LIBRARY						
Non-Ordinance	FY 15 Library Card collections of \$26,382	Non-Resident Library Card	FY 15	\$90.00	\$90.00	\$90.00
Non-Ordinance		Non-Resident Library Card-1/2 year	FY 15	\$50.00	\$50.00	\$50.00
Non-Ordinance		Non-Resident Library Card-Senior Rate	FY 15	\$80.00	\$80.00	\$80.00
Non-Ordinance		Non-Resident Library Card-Senior Rate 1/2 rate	FY 15	\$45.00	\$45.00	\$45.00

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 8: Article II Section 202 E 7 b						
Park Property-	Fiscal Year 2015 revenue collected was \$ 52,130.	RESIDENT (May 1-Sep 30)				
Daytime Docking Fees		Craft up to twenty (20) ft in length overall	FY 15	\$3.00	\$3.00 Per Hour	\$3.00
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$5.00	\$5.00 Per Hour	\$5.00
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$7.00	\$7.00 Per Hour	\$7.00
		For craft over fifty (50) ft overall	FY 15	\$8.00	\$8.00 Per Hour	\$8.00
		NON-RESIDENT (May 1-Sep 30)				
		Craft up to twenty (20) ft in length overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$9.00	\$9.00 Per Hour	\$9.00
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$12.00	\$12.00 Per Hour	\$12.00
	For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$15.00	\$15.00 Per Hour	\$15.00	
	For craft over fifty (50) ft overall	FY 15	\$18.00	\$18.00 Per Hour	\$18.00	
Park Property-24 Hour Docking Fees		RESIDENT (May 1-Sep 30)				
(to be paid in advance)		Craft up to twenty (20) ft in length overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$35.00	\$35.00 Per Day	\$35.00
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$50.00	\$50.00 Per Day	\$50.00
		For craft over fifty (50) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00
		NON-RESIDENT (May 1-Sep 30)				
		Craft up to twenty (20) ft in length overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$80.00	\$80.00 Per Day	\$80.00
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$100.00	\$100.00 Per Day	\$100.00
		For craft over fifty (50) ft overall	FY 15	\$120.00	\$120.00 Per Day	\$120.00

City of Portsmouth
 Fee Schedule
 Prescott Park

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

NOTES

Description	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	Suggested FY 2017 Schedule
RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$2.00	\$2.00 Per Hour	\$2.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$2.00	\$2.00 Per Hour	\$2.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
For craft over fifty (50) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
NON-RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$7.00	\$7.00 Per Hour	\$7.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$8.00	\$8.00 Per Hour	\$8.00
For craft over fifty (50) ft overall	FY 15	\$10.00	\$10.00 Per Hour	\$10.00
RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$15.00	\$15.00 Per Day	\$15.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$18.00	\$18.00 Per Day	\$18.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$20.00	\$20.00 Per Day	\$20.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$25.00	\$25.00 Per Day	\$25.00
For craft over fifty (50) ft overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
NON-RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$20.00	\$20.00 Per Day	\$20.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$50.00	\$50.00 Per Day	\$50.00
For craft over fifty (50) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00
RESIDENT (April 1 - November 1)				
	FY 15	\$110.00	\$110.00 Per Season per boat foot	\$110.00
	FY 17	N/A	N/A Per Season Minimum	* \$1,500.00
NON-RESIDENT (April 1 - November 1)				
	FY 15	\$135.00	\$135.00 Per Season per boat foot	\$135.00

Park Property-Seasonal Rental Docking Fees

**City of Portsmouth
Fee Schedule
Prescott Park**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
			FY 17	N/A	N/A	Per Season Minimum * \$1,850.00
Park Property-Docking Utility Access Fees		Dock Utility Access:				
		Resident	FY 15	\$10.00	\$10.00 per Stay	\$10.00
			FY 17	N/A	N/A	Per Season * \$250.00
		Non Resident	FY 15	\$10.00	\$10.00 per Stay	\$10.00
			FY 17	N/A	N/A	Per Season * \$250.00

This page intentionally left blank