

CITY OF PORTSMOUTH
PROPOSED
SCHEDULE OF FEES
FISCAL YEAR 2015



APPENDIX III

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CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Robert Lister and City Council Members
FROM: M. Christine Dwyer and Brad Lown, Fee Committee
DATE: May 1, 2014
RE: FY '15 Fee Schedule
CC: John P. Bohenko, City Manager
Judie Belanger, Finance Director

The Fee Committee met March 10, 2014 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in the appendix portion of the budget book (The Proposed Annual Budget 2014-2015, Appendix III). A resolution is scheduled to be voted upon by the City Council June 2nd requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make a majority of the fees effective July 1, 2014.

It is important to note that the fees represented in the fee schedule, excluding the parking fees, historically raise approximately 1% of General Fund Revenues.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs, operating costs, or were suggested by consultants. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following is a summary of the requested fee changes by department.

Planning Department: Requested changes to most of their fees due to administration costs. In addition, a fee was added for the proposed Character Districts to cover the costs associated with both the complexity and staff time involved with projects in these districts.

Public Works Department: Requested increases to excavation permits, disposal of electronics and yard waste by contractors due to operating costs. Added rental fees for City owned items used by organizations during their events held within the City. These rental fees will be waived for Portsmouth based non-profits.

Water and Sewer Divisions: Requested increases to approximately one third of their fees. All the changes are based on recommendations from the City's rate model contractor.

Parking Division: With the passage February 3, 2014 by the City Council to increase hourly usage rate of the High Hanover Parking Facility from \$0.75 to \$1.00 per hour (a 33% increase), the Parking Division has requested an increase to the monthly pass rates within the facility as follows:

| Pass Type | Current Monthly Rate | Requested Monthly Rate | % Change |
|---------------|----------------------|------------------------|----------|
| 12 Hour-Night | \$50 | \$65 | 30% |
| 12 Hour-Day | \$80 | \$110 | 37% |
| 24 Hour | \$100 | \$135 | 35% |

Note: Because of logistics these rates would become effective August 1, 2014
 Estimated FY 15 increase in revenue from the change in monthly pass rates is \$240,000. The monthly pass rates have not been increased since 1997.

Library: Increased all non-resident card holder fees to a level which is fair to the taxpayer's of Portsmouth, has a reasonable market value and brings added value to the Library. These rates have not been increased since FY 09.

Prescott Park: Increased all resident and non-resident docking fees in anticipation of improvements to be made to the Prescott Park docks.

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. We recommend your support of the fee schedule as presented in the Proposed Annual Budget 2014-2015, Appendix III. Thank you.

**City of Portsmouth
Fee Schedule
Finance Department**

*** (Indicates change from current fee)**

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|------------------------------------|---|----------------------------------|-------------------------|-----------------------------|-----------------------------------|
| RSA-80:56 | Individual occurrences not tracked | Non Sufficient Funds check processing fee | Pre FY 02 | \$30.00 | \$30.00 per check | \$30.00 |
| Non-Ordinance | Individual occurrences not tracked | Copies: into be copied; i.e., discharge papers, small items | | | | |
| Non-Ordinance | Individual occurrences not tracked | 8 1/2 x 11 or 8 1/2 x 14 | Pre FY 02 | \$0.25 | \$0.25 per copy | \$0.25 |
| Non-Ordinance | Individual occurrences not tracked | Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports. | Pre FY 02 | \$0.50 | \$0.50 per copy | \$0.50 |
| Non-Ordinance | Individual occurrences not tracked | In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds, agreements and other similar items. | Pre FY 02 | \$2.00 | \$2.00 1st copy | \$2.00 |
| Non-Ordinance | Individual occurrences not tracked | All copies made on 11 x 17 pages. | Pre FY 02 | \$0.50 | \$0.50 all subsequent pages | \$0.50 |
| Non-Ordinance | Individual occurrences not tracked | Tax bills prepared for parties other than owners. | Pre FY 02 | \$2.00 | \$2.00 1st copy | \$2.00 |
| Non-Ordinance | Individual occurrences not tracked | Tax Card/Tax Map from laser printer (Free to property owner) | FY 04 | \$1.00 | \$1.00 Each Print | \$1.00 |
| Non-Ordinance | Individual occurrences not tracked | Standard Assessing data base cd | Pre FY 02 | \$75.00 | \$75.00 | \$75.00 |
| Non-Ordinance | Individual occurrences not tracked | DVD copies of City related events | Pre FY 02 | \$10.00 | \$10.00 | \$10.00 |

**City of Portsmouth
Fee Schedule
City Clerk**

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|---|---|--------------------------------------|----------------------------------|-------------------------|-------------------------|-------------------------------------|
| * (Indicates change from current fee) | | | | | | |
| Chapter 5: Article IV Section 402 | | | | | | |
| License to handle any gasoline or similar fluids within the City. | FY 13 there were 23 Petroleum Licenses processed for \$5,075. | Initial License Fee | FY 14 | \$275.00 | \$300.00 | per location \$300.00 |
| | | Annual Renewal Fee | FY 14 | \$75.00 | \$100.00 | Up to 9,999 gallons \$100.00 |
| | | Annual Renewal Fee | FY 14 | \$100.00 | \$125.00 | 10,000 to 14,999 \$125.00 |
| | | Annual Renewal Fee | FY 14 | \$125.00 | \$150.00 | 15,000 to 19,999 \$150.00 |
| | | Annual Renewal Fee | FY 14 | \$150.00 | \$175.00 | 20,000 to 24,999 \$175.00 |
| | | Annual Renewal Fee | FY 14 | \$175.00 | \$200.00 | 25,000 to 29,999 \$200.00 |
| | | Annual Renewal Fee | FY 14 | \$200.00 | \$225.00 | 30,000 to 34,999 \$225.00 |
| | | Annual Renewal Fee | FY 14 | \$225.00 | \$250.00 | 35,000 to 39,999 \$250.00 |
| | | Annual Renewal Fee | FY 14 | \$250.00 | \$275.00 | 40,000 to 44,999 \$275.00 |
| | | Annual Renewal Fee | FY 14 | \$275.00 | \$300.00 | 45,000 to 49,999 \$300.00 |
| | | Annual Renewal Fee | FY 14 | \$300.00 | \$325.00 | 50,000 and over \$325.00 |
| Chapter 6: Article I Section 109C | | | | | | |
| Licenses-Gen. Provisions-Duties of licensee | Change of license location fee not charged | Change Location of Licensed Business | Pre FY 02 | \$1.00 | \$1.00 | Per Occurrence \$1.00 |
| Chapter 6: Article I Section 110B | | | | | | |
| Licenses-Gen. Provisions-Transfer of license | No Initial license fee charged | Transfer of License | Pre FY 02 | \$10.00 | \$10.00 | Per Occurrence \$10.00 |
| Chapter 6: Article II Section 201 | | | | | | |
| Billiards and Bowling | FY 13 there were 5 license issued for \$1,060 | License | FY 14 | \$20.00 | \$25.00 | Per Year, Per Table or Lane \$25.00 |
| Chapter 6: Article III Section 302 | | | | | | |
| Model Slot Car Racing | No licenses issued in FY 13 | License | Pre FY 02 | \$25.00 | \$25.00 | Per Year \$25.00 |

**City of Portsmouth
Fee Schedule
City Clerk**

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> | | |
|--|---|---------------------------|----------------------------------|-------------------------|-------------------------|--|------------------------------------|----------|
| * (Indicates change from current fee) | | | | | | | | |
| Chapter 6: Article IV Section 403C | | | | | | | | |
| Coin Operated Amusement Devices | FY 13 there were 7 licenses issued for \$4,530. | License | FY 03 | \$75.00 | \$75.00 | For each of the first 30 machines, per year | \$75.00 | |
| | | | | FY 03 | \$10.00 | \$10.00 | For each machine over 30, per year | \$10.00 |
| Chapter 6: Article V Section 502 | | | | | | | | |
| Boxing and Wrestling | No licenses issued in FY 13 | License | Pre FY 02 | \$10.00 | \$10.00 | Each Day | \$10.00 | |
| Chapter 6: Article VI Section 602 | | | | | | | | |
| Dancing | No licenses issued in FY 13 | License | Pre FY 02 | \$10.00 | \$10.00 | Per Dance | \$10.00 | |
| Chapter 6: Article VII Section 707D | | | | | | | | |
| Dog Ordinance | No dogs sold in FY 13 | Procuring City Owned Dogs | Pre FY 02 | \$3.00 to \$10.00 | \$3.00 to \$10.00 | Per Dog (Discretion of Animal Control Officer) | \$3.00 to \$10.00 | |
| Chapter 6: Article IX Section 901C12 | | | | | | | | |
| Circus License | No licenses issued in FY 13 | Amusement Devices | Pre FY 02 | \$30.00 | \$30.00 | Per Day | \$30.00 | |
| | | | Carnivals (For Operation) | Pre FY 02 | \$125.00 | \$125.00 | Per Day | \$125.00 |
| | | | Including Each Amusement Device | Pre FY 02 | \$30.00 | \$30.00 | | \$30.00 |
| | | | Circus (For Operation) | Pre FY 02 | \$125.00 | \$125.00 | Per Day | \$125.00 |
| | | | Including Each Amusement Device | Pre FY 02 | \$30.00 | \$30.00 | | \$30.00 |
| | | | Fairs (For Operation) | Pre FY 02 | \$10.00 | \$10.00 | Per Day | \$10.00 |
| | | | Including Each Amusement Device | Pre FY 02 | \$5.00 | \$5.00 | Per Day | \$5.00 |
| | | | Temporary Structures | Pre FY 02 | \$10.00 | \$10.00 | Per Day | \$10.00 |
| Chapter 6: Article IX Section 902 | | | | | | | | |

**City of Portsmouth
Fee Schedule
City Clerk**

| <u>Ordinance / Non-Ordinance Title</u> | NOTES | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|--|---|----------------------------------|---------------------------------------|---|-----------------------------------|
| | | | | * (Indicates change from current fee) | | |
| Circus License | No license issued in FY 13 | Total fee for Circus license shall not be less than | Pre FY 02 | \$75.00 | \$75.00 Per Day | \$75.00 |
| Chapter 6: Article X Section 1003 | | | | | | |
| Theatricals, Parades, Open Air Meetings | No license issued in FY 13 | License | Pre FY 02 | \$300.00 | \$300.00 Not to exceed per day | \$300.00 |
| | | License to exhibit in any hall | Pre FY 02 | \$50.00 | \$50.00 Not to exceed per day | \$50.00 |
| Chapter 6: Article XIII Section 1315 | | | | | | |
| Hawkers and Peddlers | FY 13 there were 9 license issued for \$2,250 | License | Pre FY 02 | \$250.00 | \$250.00 Per Year | \$250.00 |
| Chapter 6: Article XIV Section 1402 | | | | | | |
| Pawn Brokers | FY 13 there were 6 license issued for \$210 | License | FY 14 | \$35.00 | \$50.00 Per Year | \$50.00 |
| Chapter 6: Article XV Section 1502 | | | | | | |
| Roller Skating Rinks | No license issued in FY 13 | License | Pre FY 02 | \$50.00 | \$50.00 Per Year | \$50.00 |
| Chapter 6: Article XVI Section 1608 | | | | | | |
| Magazine Subscription Solicitors | No license issued in FY 13 | License | FY 06 | \$50.00 | \$50.00 Per Year | \$50.00 |
| Chapter 9: Article V Section 504 C | | | | | | |
| Sidewalk Obstructions | FY 13 there were 1 vendor licensing 1 newsrack | Newsrack | Pre FY 02 | No Charge | No Charge | No Charge |
| Chapter 9: Article V Section 504 C | | | | | | |
| Sidewalk Obstructions | FY 13 there were 67 licenses issued for \$5,930. | Obstruction (including Restaurant Table) | FY 14 | \$50.00 | \$60.00 Each Obstruction (including Restaurant Table) | \$60.00 |
| Chapter 9: Article V Section 504 C | | | | | | |
| Sidewalk Obstructions | | Restaurant Chairs | FY 14 | \$5.00 | \$7.00 Each Restaurant Chair | \$7.00 |
| Non-ordinance-City Council Policy No. 2012-02 | | | | | | |
| | | Area Service Agreements-use of City Property for Sidewalk Café's providing Alcohol Services | | | | |
| | | | FY 12 | \$10.00 | \$10.00 per square foot-6 month season-no proration | \$10.00 |
| | | | FY 12 | \$2,000.00 | \$2,000.00 mininum fee | \$2,000.00 |

**City of Portsmouth
Fee Schedule
City Clerk**

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|--|--|----------------------------------|-------------------------|---|-----------------------------------|
| * (Indicates change from current fee) | | | | | | |
| Chapter 13: Section 203 A | | | | | | |
| Mobile Homes | FY 13 there were 3 Mobile Home Parks with 276 occupied spaces for a total fee of \$5,520 | Mobile home space, occupied, located within a mobile home park. | FY 14 | \$20.00 | \$25.00 Annually (Due April 1) | \$25.00 |
| Chapter 13: Section 203 B | | | | | | |
| Mobile Homes | There are no Mobile Home Parks in the City of Portsmouth with two or less homes. | A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces. | Pre FY 02 | \$10.00 | \$10.00 Annually (Due April 1)(not less than \$10.00) | \$10.00 |
| | | In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes. | | | | |
| | | | Pre FY 02 | \$10.00 | \$10.00 | \$10.00 |
| Non-Ordinance | FY 13 collections of \$1,330 with 260 occurrences | Notarization | FY 05 | \$5.00 | \$5.00 Per Document | \$5.00 |
| Non-Ordinance | FY 13 collections of \$465 with 31 occurrences | Tag day, permits | FY 05 | \$15.00 | \$15.00 | \$15.00 |
| Non-Ordinance | FY 13 collections of \$0 with 0 occurrences | Ward checklist | Pre FY 02 | \$60.00 | \$60.00 per set | \$60.00 |
| Non-Ordinance | FY 13 collections of \$0 with 0 occurrences | Ward checklist for individual wards | Pre FY 02 | \$10.00-\$15.00 | \$10.00-\$15.00 (based on size of ward) | \$10.00-\$15.00 |
| Non-Ordinance | FY 13 collections of \$580 with 29 occurrences | Event permit (fairs, parades etc. not governed by ordinance) | FY 05 | \$20.00 | \$20.00 | \$20.00 |
| Non-Ordinance | FY 13 collections of \$0 with 0 occurrences | Ordinance Books | Pre FY 02 | \$100.00 | \$100.00 | \$100.00 |
| Non-Ordinance | FY 13 collections of \$0 with 0 occurrences | Ordinance book supplements (distributed 2 x per year) | Pre FY 02 | \$50.00 | \$50.00 | \$50.00 |
| Non-Ordinance | FY 13 collections of \$55 with 11 occurrences | Voter certification | FY 05 | \$5.00 | \$5.00 | \$5.00 |
| Non-Ordinance | FY 13 collections of \$200 with 2 occurrences | Voter History Disk | FY 05 | \$100.00 | \$100.00 per election | \$100.00 |
| Non-Ordinance | FY 13 collections of \$35 with 7 occurrences | Articles of agreement filing | Pre FY 02 | \$5.00 | \$5.00 | \$5.00 |
| RSA 540:1-B | FY 13 collections of \$0 with 0 occurrences | Restricted Property Listing | FY 12 | \$15.00 | \$15.00 per form | \$15.00 |

**City of Portsmouth
Fee Schedule
Planning Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> | |
|-------------------------------------|--|---------------------------------------|---|-----------------------------------|-----------------------------------|---|---|
| PLANNING BOARD | | | | | | | |
| Non-Ordinance | The Planning Department reported the following application numbers and fees for FY 13: | Subdivision applications(residential) | FY 14 | \$200.00 | \$300.00 | * \$500.00 | |
| Non-Ordinance | | Plus Per Lot | FY 07 | \$100.00 | \$100.00 | * \$200.00 | |
| Applications: | | | | | | | |
| Non-Ordinance | Site Review | 26 | Subdivision applications(non-residential) | FY 09 | \$350.00 | \$350.00 | * \$700.00 |
| Non-Ordinance | Subdivision | 3 | Plus Per Lot | FY 07 | \$150.00 | \$150.00 | * \$300.00 |
| Non-Ordinance | Lot Line revisions | 6 | | | | | |
| | Conditional Use | 20 | | | | | |
| | Board of Adjustment | 108 | | | | | |
| Non-Ordinance | HDC | | Lot Line Revision/Verification | FY 14 | \$175.00 | \$250.00 | \$250.00 |
| | 102 | | | | | | |
| | Conservation Commission | 20 | | | | | |
| | State Wetland Permits | 8 | Filing of Condominium Site Plans per | | | | |
| Non-Ordinance | Revenues: | | State Statute-no subdivision | FY 11 | \$50.00 | \$50.00 | * \$100.00 |
| Non-Ordinance | Planning Board | \$55,289 | Lot Consolidation-no subdivision | FY 10 | \$175.00 | \$175.00 | \$175.00 |
| | Board of Adjustment | \$37,908 | | | | | |
| | Site Review | \$35,453 | | | | | |
| Non-Ordinance | | | Area of disturbance in wetland or wetland buffer: | | | | |
| | | | -up to 100 sq ft | FY 13 | \$50.00 | \$50.00 | * \$100.00 |
| | | | -up to 1,000 sq ft | FY 13 | \$250.00 | \$250.00 | * \$500.00 |
| | | | -greater than 1,000 sq ft | FY 13 | \$500.00 | \$500.00 | * \$1,000.00 |
| | | | Development Plan -Character Districts | FY 15 | N/A | N/A | per Development Plan * \$1,000.00 |
| | | | | FY 15 | N/A | N/A | per sq ft Gross Floor Area greater than 10,000 sq ft * \$0.05 |
| | | | | FY 15 | N/A | N/A | Maximum fee * \$5,000.00 |
| PLANNING-BOARD OF ADJUSTMENT | | | | | | | |
| Non-Ordinance | | | Residential application 1-2 dwelling units | FY 13 | \$125.00 | \$125.00 | * \$150.00 |
| Non-Ordinance | | | 3-4 dwelling units | FY 13 | \$200.00 | \$200.00 | * \$250.00 |
| | | | 5-and over | FY 15 | N/A | N/A | * \$250.00 |
| | | | For each unit over 4 | FY 15 | N/A | N/A | * \$50.00 |
| Non-Ordinance | | | 5-10 dwelling units | FY 13 | \$250.00 | \$250.00 | * Delete |

**City of Portsmouth
Fee Schedule
Planning Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> Title | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|--------------|---|--|-----------------------------------|-----------------------------------|---|
| Non-Ordinance | | 11-30 dwelling units | FY 07 | \$300.00 | \$300.00 | * Delete |
| Non-Ordinance | | 30+ dwelling units | FY 12 | \$300.00 | \$300.00 | * Delete |
| Non-Ordinance | | For each unit over 30 | FY 12 | \$50.00 | \$50.00 | * Delete |
| Non-Ordinance | | Total application fee shall not exceed (cap) | FY 12 | \$2,000.00 | \$2,000.00 | * \$3,000.00 |
| Non-Ordinance | | Residential application-accessory structure only | FY 11 | \$50.00 | \$50.00 | \$50.00 |
| Non-Ordinance | | Non-residential applications | FY 12 | \$300.00 | \$300.00 | \$300.00 |
| Non-Ordinance | | In Addition: | | | | |
| Non-Ordinance | | Per \$1,000 of valuation of new construction | Pre FY 02 | \$5.00 | \$5.00 | \$5.00 |
| Non-Ordinance | | Total application fee shall not exceed (cap) | FY 12 | \$2,000.00 | \$2,000.00 | * \$3,000.00 |
| Non-Ordinance | | Signs | FY 13 | \$200.00 | \$200.00 | \$200.00 |
| | | PLANNING-SITE REVIEW | | | | |
| Non-Ordinance | | All developments | FY 14 | \$300.00 | \$500.00 | \$500.00 |
| Non-Ordinance | | In Addition: | | | | |
| Non-Ordinance | | Per \$1,000 of Site costs only | Pre FY 02 | \$5.00 | \$5.00 | \$5.00 |
| Non-Ordinance | | and per 1,000 square feet of site development area | FY 15 | N/A | N/A | * \$10.00 |
| Non-Ordinance | | Total application fee shall not exceed (cap) | FY 08 | \$15,000.00 | \$15,000.00 | \$15,000.00 |
| | | PLANNING-HISTORIC DISTRICT | | | | |
| Non-Ordinance | | Residential applications 1 dwelling unit | FY 11 | \$50.00 | \$50.00 | * \$100.00 |
| Non-Ordinance | | 2 dwelling units | FY 11 | \$75.00 | \$75.00 | * \$100.00 |
| Non-Ordinance | | 3 dwelling units | FY 11 | \$100.00 | \$100.00 | * \$250.00 |
| | | 4 and over dwelling units | FY 15 | N/A | N/A | * \$400.00 |
| | | For each unit over 4 | FY 15 | N/A | N/A | * \$100.00 |

**City of Portsmouth
Fee Schedule
Planning Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|--------------|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| Non-Ordinance | | 4-10 dwelling units | FY 06 | \$125.00 | \$125.00 | * Delete |
| Non-Ordinance | | 11-30 dwelling units | FY 06 | \$250.00 | \$250.00 | * Delete |
| Non-Ordinance | | 30+ dwelling units | FY 12 | \$300.00 | \$300.00 | * Delete |
| Non-Ordinance | | For each unit over 30 | FY 12 | \$50.00 | \$50.00 | * Delete |
| | | Accessory structure, mechanical equipment or replacement of doors/windows only | FY 13 | \$50.00 | \$50.00 | * \$100.00 |
| Non-Ordinance | | Non-residential applications | FY 07 | \$300.00 | \$300.00 | * \$500.00 |
| | | In Addition: | | | | |
| | | Per \$1,000 of valuation of new construction | Pre FY 02 | \$5.00 | \$5.00 | |
| Non-Ordinance | | Total application fee shall not exceed (cap) | FY 13 | \$3,000.00 | \$3,000.00 | * \$5,000.00 |
| Non-Ordinance | | Non-residential applications-accessory structure, mechanical equipment or replacement of doors/windows only | FY 11 | \$50.00 | \$50.00 | * \$100.00 |
| Non-Ordinance | | Signs | FY 13 | \$200.00 | \$200.00 | * \$100.00 |

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> Title | NOTES | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|--|--|--|--|-----------------------------------|--|---|
| <u>Chapter 8: Article I Section 106 A</u> | FY 13 there were 63 permits issued for \$3,150 | | | | | |
| Street Obstructions | | Initial | FY 11 | \$50.00 | \$50.00 | \$50.00 |
| | | Extension | FY 11 | \$25.00 | \$25.00 | \$25.00 |
| BUILDING PERMIT FEES: | | | | | | |
| <u>Chapter 12: Part I Section 108.2</u> | | <u>Note: All Construction Permit Fees rounded up to the nearest \$5.00</u> | | | | |
| International Building Code- and <u>Chapter 12: Part II Section R108.2</u> | Following is a summary of Building Permits: FY 13 | Minimum Fee-Residential | FY 07 | \$50.00 | \$50.00 | \$50.00 |
| International Residential Code- | <u>Issued</u> <u>Value</u> | Special Inspection Fee | FY 07 | \$60.00 | \$60.00 Per Hour | \$60.00 |
| | 305 \$31,672,776 | Emergency Inspection Fee | FY 07 | \$60.00 | \$60.00 Per Hour | \$60.00 |
| | Residential | New Construction-Residential (Includes Additions) | | | | |
| | <u>Issued</u> <u>Value</u> | Habitable Enclosed Living Spaces | FY 13 | \$0.30 | \$0.30 Per gross square ft of floor area | \$0.30 |
| | 375 \$20,166,030 | Habitable Unenclosed Living Spaces | FY 13 | \$0.25 | \$0.25 Per gross square ft of floor area | \$0.25 |
| | Alterations and Other | Nonhabitable or Unfinished Spaces | FY 13 | \$0.20 | \$0.20 Per gross square ft of floor area | \$0.20 |
| | <u>Issued</u> <u>Value</u> | New Construction-Commercial | | | | |
| | 202 \$2,194,458 | Minimum Fee-Commercial | FY 04 | \$50.00 | \$50.00 | \$50.00 |
| | Permit Fee: \$377,454 | Fire Sprinkler Systems | FY 07 | \$0.04 | \$0.04 Per gross square ft of sprinkled area | \$0.04 |
| | | Fire Alarm Systems: (Per device installed) | | | | |
| | | | FY 07 | \$100.00 | \$100.00 per Fire Alarm Control Panel | \$100.00 |
| | | | FY 07 | \$50.00 | \$50.00 to Modify an Existing Fire Alarm Control Panel | \$50.00 |
| | | | FY 07 | \$35.00 | \$35.00 per Remote Annunciator Panel | \$35.00 |
| | | | FY 07 | \$35.00 | \$35.00 per Voice Alarm / Notification System | \$35.00 |
| | | | (High Rise Feature) | | | |
| | | | FY 07 | \$35.00 | \$35.00 per Off Site Notification Circuit | \$35.00 |

City of Portsmouth
 Fee Schedule
 Inspection Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

| | NOTES | Description | Fiscal Year Last Adjusted | FY 2013 Schedule | FY 2014 Schedule | Suggested FY 2015 Schedule | |
|--|-------|---|------------------------------|---------------------|---|----------------------------------|--|
| | | (Central Station or Master Box) | | | | | |
| | | | FY 07 | \$2.00 | \$2.00 per Initiation and Notification Device | \$2.00 | |
| | | | FY 07 | \$2.00 | \$2.00 per Supervisory Device | \$2.00 | |
| | | | FY 04 | \$5.00 | \$5.00 per Fire Safety Control Device (Magnetic Door Holder, Elevator Recall, Smoke Control, etc.) | \$5.00 | |
| | | | FY 07 | \$2.00 | \$2.00 per Voice Alarm System Device | \$2.00 | |
| | | | | | (Phone or Radio hookup) | | |
| | | Flat Rate Permits | FY 06 | \$35.00 | \$35.00 | \$35.00 | |
| | | Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators, temporary structures, change-in-occupancy with no construction. | | | | | |
| | | Demolition Permits | FY 06 | \$50.00 | \$50.00 For structures up to 2,000 SF floor area | \$50.00 | |
| | | | FY 04 | \$10.00 | \$10.00 per \$1,000 of demolition cost for structures over 2,000sf | \$10.00 | |
| | | General Renovations | | | | | |
| | | Residential Rates | FY 04 | \$7.00 | \$7.00 per \$1,000 of renovation cost | \$7.00 | |
| | | Commercial Rates | FY 04 | \$10.00 | \$10.00 per \$1,000 of renovation cost | \$10.00 | |
| | | If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed. | | | | | |
| | | If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on(2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed. | | | | | |
| | | | FY 04 | \$7.00 | \$7.00 | \$7.00 | |
| | | | FY 04 | \$10.00 | \$10.00 | \$10.00 | |
| | | Sign Permits-Minimum Fee | FY 04 | \$50.00 | \$50.00 | \$50.00 | |
| | | Special Event Sign | FY 07 | \$35.00 | \$35.00 per single event | \$35.00 | |
| | | Fee per sq ft of sign area (Permanent or Temporary | FY 04 | \$1.00 | \$1.00 | \$1.00 | |
| | | Reinspection Fee | FY 07 | \$100.00 | \$100.00 Per Reinspection | \$100.00 | |

Chapter 12: Part I Section 109.7

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|--------------|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code- | | | | | | |
| <u>Chapter 12: Part I Section 108.4</u> International Building Code- and <u>Chapter 12: Part II Section R108.7</u> International Residential Code- | | Fee for Nonpermitted Work Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of the regular permit fee or (2) \$200.00 whichever is greater. If the regular permit fee is over(3) \$200.00 , the permit fee shall be the regular fee plus(4) \$200.00 . | | | | |
| | | | FY 04 | \$2.00 | \$2.00 | \$2.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| <u>Chapter 12: Part I Section 110.6</u> International Building Code- and <u>Chapter 12: Part II Section R110.6</u> International Residential Code- | | Fee for Certificate of Use and Occupancy | FY 07 | \$100.00 | \$100.00 | \$100.00 |
| <u>Chapter 12: Part I Section 106.3.6</u> International Building Code- | | Outside Plan Review Services (adjustment to permit) (for all applicable building permits meaning building,electric, plumbing, mechanical or fire protection permits) | FY 14 | -30% | -20% | -20% |

ELECTRICAL FEES:

Chapter 12: Part I Section 108.2

International Building Code-

Following is a summary of Electrical Permits:

FY 13

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> Title | NOTES | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|--|---|--|-----------------------------------|--|---|
| and Chapter 12: Part II Section R108.2 International Residential Code- | FY 13 Permits: 591 Permit Fees: \$99,138 | Plan Review Fee | FY 04 | \$50.00 | \$50.00 | \$50.00 |
| | | Special Inspection Fee | FY 07 | \$60.00 | \$60.00 Per Hour | \$60.00 |
| | | Emergency Inspection Fee | FY 07 | \$60.00 | \$60.00 Per Hour | \$60.00 |
| | | Reinspection fees | FY 07 | \$100.00 | \$100.00 Each additional inspection after the second rejection for the same item(s) | \$100.00 |
| | | Minimum Electric Permit Fee | FY 07 | \$50.00 | \$50.00 | \$50.00 |
| | | Residential-Service Equipment | | | | |
| | | Single Phase | FY 07 | \$25.00 | \$25.00 up to & including 100 Amps. | \$25.00 |
| | | Single Phase | FY 08 | \$50.00 | \$50.00 101 to 200 Amps. | \$50.00 |
| | | Single Phase | FY 07 | \$70.00 | \$70.00 201 to 400 Amps. | \$70.00 |
| | | Single Phase | FY 07 | \$15.00 | \$15.00 Meters (each) | \$15.00 |
| | | Lighting Fixtures, Power Utilization | | | | |
| | | Equipment & Outlets | FY 04 | \$1.00 | \$1.00 Each Device | \$1.00 |
| | | Pad Mounted Generators: | | | | |
| | | 12 KW or less | FY 12 | \$75.00 | \$75.00 | \$75.00 |
| | | 13 KW to 20 KW | FY 12 | \$125.00 | \$125.00 | \$125.00 |
| | | 21 KW and above | FY 12 | \$175.00 | \$175.00 | \$175.00 |
| | | Manual Gen. set transfer | FY 12 | \$10.00 | \$10.00 | \$10.00 |
| | | Automatic Gen. set transfer | FY 12 | \$25.00 | \$25.00 | \$25.00 |
| | | All fees shall be rounded up to the nearest \$5.00 with a minimum | FY 04 | \$50.00 | \$50.00 | \$50.00 |
| | | Commercial-Contract Cost Fee Method | | | | |
| | | First \$5000.00 of electrical construction cost from | | | | |
| | | \$0.01 to \$5,000.00 | FY 04 | \$25.00 | \$25.00 Rate per Thousand Dollars of Contract Cost | \$25.00 |
| | | Next \$5000.00 of electrical construction cost from | | | | |
| | | \$5,000.01 to \$10,000.00 | FY 04 | \$20.00 | \$20.00 Rate per Thousand Dollars of Contract Cost | \$20.00 |
| | | Next \$5000.00 of electrical construction cost from | | | | |
| | | \$10,000.01 to \$15,000.00 | FY 04 | \$15.00 | \$15.00 Rate per Thousand Dollars of Contract Cost | \$15.00 |

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> | |
|--|--|---|----------------------------------|-------------------------|-------------------------|--|---------------|
| <u>Chapter 12: Part I Section 109.7</u> International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code- | | <p>Each \$1000.00 of electrical construction cost from</p> <hr/> <p>\$15,000.01 & over FY 07 \$10.00 \$10.00 Rate per Thousand Dollars of Contract Cost</p> <hr/> <p>Reinspection fees</p> <p>If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a \$50.00 reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.</p> <hr/> <p>FY 07 \$100.00 \$100.00</p> <hr/> | | | | \$10.00 | |
| <u>Chapter 14: Section 102A E</u> Housing Code | City does not currently collect fee or issue certificate | Certificate of Occupancy | Pre FY 02 | \$1.00 | \$1.00 | Per Building (Good for 3 years) | \$1.00 |

PLUMBING/MECHANICAL PERMIT FEES:

| <u>Chapter 15, Part I of II: Section 106.6.2</u> International Plumbing Code & <u>Chapter 15, Part II of II: Section 106.5.2</u> International Mechanics Code | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|---|--|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| | <p>Following is a summary of Plumbing Permits:</p> <p>FY 13</p> <p>Permits: 792</p> <p>Permit Fees: \$132,110</p> | <p>Residential rate:</p> <hr/> <p>Fee per fixture (plumbing or gas) Pre FY 02 \$5.00 \$5.00 Each \$5.00</p> <hr/> <p>Water distribution piping (per dwelling) FY 07 \$30.00 \$30.00 Each \$30.00</p> <hr/> <p>Waste and vent piping (per dwelling) FY 07 \$30.00 \$30.00 Each \$30.00</p> <hr/> <p>Septic System (per dwelling) FY 07 \$30.00 \$30.00 Each \$30.00</p> <hr/> <p>Gas distribution piping (per gas meter) FY 07 \$30.00 \$30.00 Each \$30.00</p> <hr/> <p>Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...) FY 10 \$20.00 \$20.00 per Mechanical Equipment \$20.00</p> <hr/> <p>Gas Appliance: (Cloths Dryers, Range/Oven</p> | | | | |

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance
Title

NOTES

| <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|--|-----------------------------------|--|---|
| Water Heater, etc....) | FY 10 | \$5.00 | \$5.00 per Gas Appliance | \$5.00 |
| Air Distribution System: | FY 10 | \$5.00 | \$5.00 per Register | \$5.00 |
| Minimum Permit Fee | FY 07 | \$50.00 | \$50.00 | \$50.00 |
| Commercial rate: | | | | |
| Required Plan Review Fee | FY 04 | \$50.00 | \$50.00 Plumbing | \$50.00 |
| (Per contractor and for each revision of plans) | FY 04 | \$50.00 | \$50.00 Mechanical | \$50.00 |
| Minimum Permit Fee: | FY 04 | \$50.00 | \$50.00 | \$50.00 |
| Commercial-Contract Cost Fee Method | | | | |
| First \$5000.00 of electrical construction cost from | | | | |
| \$0.01 to \$5,000.00 | FY 07 | \$25.00 | \$25.00 Rate per Thousand Dollars of Contract Cost | \$25.00 |
| Next \$5000.00 of electrical construction cost from | | | | |
| \$5,000.01 to \$10,000.00 | FY 07 | \$20.00 | \$20.00 Rate per Thousand Dollars of Contract Cost | \$20.00 |
| Next \$5000.00 of electrical construction cost from | | | | |
| \$10,000.01 to \$15,000.00 | FY 07 | \$15.00 | \$15.00 Rate per Thousand Dollars of Contract Cost | \$15.00 |
| Each \$1000.00 of electrical construction cost from | | | | |
| \$15,000.01 & over | FY 07 | \$10.00 | \$10.00 Rate per Thousand Dollars of Contract Cost | \$10.00 |
| Commercial Range & Duct Extinguishing System: | | | | |
| Base Permit Fee (Per System): | FY 06 | \$150.00 | \$150.00 | \$150.00 |
| At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit. | | | | |
| | FY 13 | \$300.00 | \$300.00 | \$300.00 |
| Special Inspection Fee | FY 07 | \$60.00 | \$60.00 Per hour | \$60.00 |
| Emergency Inspection Fee | FY 07 | \$60.00 | \$60.00 Per Hour | \$60.00 |

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|---|--------------|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| <u>Chapter 15, Part I of II: Section 107.1.2.4</u> International Plumbing Code | | Reinspection Fee | FY 07 | \$100.00 | \$100.00 | \$100.00 |
| <u>Chapter 15, Part II of II: Section 107.6</u> International Mechanics Code | | Reinspection Fee | FY 07 | \$100.00 | \$100.00 | \$100.00 |
| <u>Chapter 15, Part I of II: Section 108.8</u> International Plumbing Code | | Work Commencing Before Permit Issuance | | | | |
| | | Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or (2)\$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00 | | | | |
| | | | FY 04 | \$2.00 | \$2.00 | \$2.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| <u>Chapter 15, Part II of II: Section 106.5.1</u> International Mechanic Code | | Commencing work before permit issuance | | | | |
| | | Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or(2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00. | | | | |
| | | | FY 04 | \$2.00 | \$2.00 | \$2.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| | | | FY 07 | \$300.00 | \$300.00 | \$300.00 |

**City of Portsmouth
Fee Schedule
Police Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> | | |
|--|--|--------------------|----------------------------------|-------------------------|-------------------------|-----------------------------------|---|------------|
| Chapter 5: Article VIII Section 802 | | | | | | | | |
| Alarm Systems Service Charge | | | | | | | | |
| | FY 13 Police-Unfounded Emergency Calls were as follows: | | | | | | | |
| | Occurrences | Revenue | | | | | | |
| | 666 | No charge | Police-Unfounded Emergency calls | Pre FY 02 | No Charge | No Charge | 0-3 Occurrences per calendar year | No Charge |
| | 74 | \$5,550.00 | Police-Unfounded Emergency calls | FY 08 | \$75.00 | \$75.00 | 4th Occurrence per calendar year | \$75.00 |
| | 51 | \$3,825.00 | Police-Unfounded Emergency calls | FY 08 | \$75.00 | \$75.00 | 5th Occurrence per calendar year | \$75.00 |
| | 41 | \$3,075.00 | Police-Unfounded Emergency calls | FY 08 | \$75.00 | \$75.00 | 6th Occurrence per calendar year | \$75.00 |
| | 36 | \$3,600.00 | Police-Unfounded Emergency calls | FY 08 | \$100.00 | \$100.00 | 7th Occurrence per calendar year | \$100.00 |
| | 24 | \$3,600.00 | Police-Unfounded Emergency calls | FY 10 | \$150.00 | \$150.00 | 8th Occurrence per calendar year | \$150.00 |
| | 14 | \$2,800.00 | Police-Unfounded Emergency calls | FY 10 | \$200.00 | \$200.00 | 9th Occurrence per calendar year | \$200.00 |
| | 46 | \$13,800.00 | Police-Unfounded Emergency calls | FY 08 | \$300.00 | \$300.00 | 10th-15th Occurrences per calendar year | \$300.00 |
| | 12 | \$4,800.00 | Police-Unfounded Emergency calls | FY 09 | \$400.00 | \$400.00 | 16th-20th Occurrences per calendar year | \$400.00 |
| | 6 | \$3,000.00 | Police-Unfounded Emergency calls | FY 10 | \$500.00 | \$500.00 | 21th-25th Occurrences per calendar year | \$500.00 |
| | 3 | \$3,000.00 | Police-Unfounded Emergency calls | FY 10 | \$1,000.00 | \$1,000.00 | Each Occurrences 26 or over per calendar year | \$1,000.00 |
| | 973 | \$47,050.00 | Fire-Unfounded Emergency calls | Pre FY 02 | No Charge | No Charge | 0-2 Occurrences per January to June | No Charge |
| | | | Fire-Unfounded Emergency calls | Pre FY 02 | \$50.00 | \$50.00 | Each Occurrence over 2 per January to June | \$50.00 |
| | Total calls by FY | | Fire-Unfounded Emergency calls | Pre FY 02 | No Charge | No Charge | 0-2 Occurrences per July to December | No Charge |
| | FY 12 | 1,005 | Fire-Unfounded Emergency calls | Pre FY 02 | \$50.00 | \$50.00 | Each Occurrence over 2 per July to December | \$50.00 |
| | FY 11 | 1,030 | | | | | | |
| | FY 10 | 1,031 | | | | | | |
| | FY 09 | 1,041 | | | | | | |
| | FY 08 | 1,224 | | | | | | |
| | FY 07 | 1,335 | | | | | | |
| | Fire Department does not currently monitor unfounded Emergency calls | | | | | | | |
| Chapter 7: Article V Section 504 | | | | | | | | |
| Bicycles | Fee is not charged | | License | Pre FY 02 | No Charge | No Charge | | No Charge |
| Non-Ordinance | FY 13 0 Occurrences | | U-Visa research | FY 13 | \$150.00 | \$150.00 | | \$150.00 |

**City of Portsmouth
Fee Schedule
Fire Department**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|---|---|------------------------------------|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| Chapter 5: Article IV Section 406 | | | | | | |
| Petroleum Inspector | N/A | Compensation | Pre FY 02 | \$0.32 | \$0.32 | \$0.32 |
| | | | | | per 1,000 gallons | |
| | | | | | (not to exceed the sum | |
| | | | | | of \$2.00 per tanker) | |
| | | | | | (minimum fee shall not | |
| | | | | | be less than \$1.00) | |
| Chapter 5: Article IX Section F403.2 | | | | | | |
| Open Burning | FY 13 there were 145 permits issued for \$1,809 | | FY 13 | \$10.00 | \$10.00 | \$10.00 |
| | | | | | Inspection Fee | |
| Non-Ordinance | | | | | | |
| | FY 13 there were 9 reports researched for \$225 | Environmental Reports and Research | FY 06 | \$25.00 | \$25.00 | \$25.00 |

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> Title | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|--|---|--|-----------------------------------|-----------------------------------|---|
| Non-Ordinance | FY 13 there were 131 permits issued for approximately \$30,425 | Excavation Permit | FY 14 | \$100.00 | \$150.00 1st 100 sf. | * \$200.00 |
| | | | PRE FY 02 | \$25.00 | \$25.00 each additional 100 sf. | * \$100.00 |
| Non-Ordinance | New fee for FY 14 | Flagging Permit | FY 14 | N/A | \$25.00 | |
| Non-Ordinance | New fee for FY 15 | Rental Fees-Note: The following rental fees will be waived for Portsmouth based Non-Profits | | | | |
| | | Cone | FY 15 | N/A | N/A ea/ per event | * \$1.50 |
| | | Trash/Recycling Receptacle | FY 15 | N/A | N/A ea/ per event | * \$2.00 |
| | | Wood Barricade | FY 15 | N/A | N/A ea/ per event | * \$2.00 |
| | | Metal Barricade | FY 15 | N/A | N/A ea/ per event | * \$4.00 |
| | | Sign | FY 15 | N/A | N/A ea/ per event | * \$5.00 |
| | | Maps | | | | |
| Non-Ordinance | | Copy of existing map: 8 1/2 x 11 (B & W) | FY 06 | \$0.50 | \$0.50 Each Print | \$0.50 |
| Non-Ordinance | | 11 x 17 (B & W) | PRE FY 02 | \$0.50 | \$0.50 Each Print | \$0.50 |
| Non-Ordinance | | 22 x 34 (B & W) | FY 09 | \$10.00 | \$10.00 Each Print | \$10.00 |
| Non-Ordinance | | 24 x 36 (B & W) | FY 09 | \$10.00 | \$10.00 Each Print | \$10.00 |
| Non-Ordinance | | 44 x 34 (B & W) | FY 09 | \$20.00 | \$20.00 Each Print | \$20.00 |
| Non-Ordinance | | Plot existing maps: 8 1/2 x 11 | FY 06 | \$5.00 | \$5.00 Each Print | \$5.00 |
| Non-Ordinance | | 11 x 17 | FY 06 | \$5.00 | \$5.00 Each Print | \$5.00 |
| Non-Ordinance | | 22 x 34 | PRE FY 02 | \$10.00 | \$10.00 Each Print | \$10.00 |
| Non-Ordinance | | 24 x 36 | PRE FY 02 | \$10.00 | \$10.00 Each Print | \$10.00 |
| Non-Ordinance | | 44 x 34 | PRE FY 02 | \$20.00 | \$20.00 Each Print | \$20.00 |
| Non-Ordinance | | Utility/Geodetic Control Map- | | | | |
| Non-Ordinance | | for individual property 8 1/2 x 11 (Color) | FY 09 | \$0.00 | \$0.00 | \$0.00 |
| Non-Ordinance | | by Email | FY 09 | \$0.00 | \$0.00 | \$0.00 |
| Non-Ordinance | | on Cd | FY 09 | \$10.00 | \$10.00 | \$10.00 |
| Non-Ordinance | | Maps in PDF format: Tax Map CD | FY 09 | \$10.00 | \$10.00 | \$10.00 |

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> Title | NOTES | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|-----------------|--|--|-----------------------------------|-------------------------------------|---|
| Non-Ordinance | | Standard GIS and CAD Data DVD: | FY 09 | \$50.00 | \$50.00 | \$50.00 |
| | | Custom Disk of Historical Data (CD or DVD) | FY 09 | \$100.00 | \$100.00 | \$100.00 |
| | FY 13 activity: | | | | | |
| | Occurrence | Revenue | | | | |
| Non-Ordinance | 170 | \$850.00 | FY 04 | \$5.00 | \$5.00 per tire | \$5.00 |
| Non-Ordinance | 1134 | \$9,072.00 | FY 04 | \$8.00 | \$8.00 per unit | * \$10.00 |
| Non-Ordinance | 359 | \$3,590.00 | FY 04 | \$10.00 | \$10.00 per unit | \$10.00 |
| Non-Ordinance | | Yard Waste Disposal (contractors) | FY 15 | N/A | N/A | * \$25.00 |
| Non-Ordinance | 279 | \$2,790.00 | FY 04 | \$10.00 | \$10.00 per Pickup Truck or Trailer | Delete |
| Non-Ordinance | 0 | \$0.00 | FY 04 | \$11.00 | \$11.00 per 1 ton dump | Delete |
| Non-Ordinance | 5 | \$60.00 | FY 04 | \$12.00 | \$12.00 per tree chipper box | Delete |

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|--------------|--------------------|----------------------------------|-------------------------|-------------------------|-----------------------------------|
|--|--------------|--------------------|----------------------------------|-------------------------|-------------------------|-----------------------------------|

RECREATION-SPINNAKER PT.

| Calendar Year Information: | | |
|----------------------------|-----------|-----------|
| | 2012 | 2013 |
| Adult | 1,048 | 1,005 |
| Sr. Citizen | 421 | 410 |
| Other | 117 | 268 |
| FY Revenue | \$144,307 | \$167,909 |

| | | | | | | |
|---------------|------------------------------|-----------|----------|----------|----------|----------|
| Non-Ordinance | Adult Resident | FY 14 | \$192.00 | \$216.00 | per year | \$216.00 |
| Non-Ordinance | Senior Citizen Resident | FY 14 | \$96.00 | \$108.00 | per year | \$108.00 |
| Non-Ordinance | Adult Non-Resident | FY 14 | \$384.00 | \$432.00 | per year | \$432.00 |
| Non-Ordinance | Senior Citizen Non-Resident | FY 14 | N/A | \$216.00 | per year | \$216.00 |
| Non-Ordinance | Daily Guest Fee Resident | PRE FY 02 | \$5.00 | \$5.00 | per day | \$5.00 |
| Non-Ordinance | Daily Guest Fee Non-Resident | FY 12 | \$10.00 | \$10.00 | per day | \$10.00 |

RECREATION-INDOOR POOL

Per the "Consolidation Lease and Operations Agreement to Maintain the Portsmouth Public Pool"

Article III Section 3.2

SIPP shall set prices for all services offered on the Premises including:

classes, lessons, memberships, rental fees, and special event operations subject to the following:

All prices affecting City residents shall be subject to review and approval by the City Manager or his designee.

| The Recreation Department reported the following Indoor Pool revenue: | | |
|---|-----------|-----------|
| FY 11 | FY 12 | FY 13 |
| \$304,532 | \$351,561 | \$448,361 |

| | | | | | | |
|---------------|------------------------------------|-----------|----------|----------|-------------|----------|
| Non-Ordinance | 5 & Under, Resident | FY 11 | \$3.00 | \$3.00 | per session | \$3.00 |
| Non-Ordinance | 5 & Under, Non-Resident | FY 11 | \$5.00 | \$5.00 | per session | \$5.00 |
| Non-Ordinance | 5 & Under, Resident/Membership | FY 11 | \$180.00 | \$180.00 | per year | \$180.00 |
| Non-Ordinance | 5 & Under, Non-Resident/Membership | FY 11 | \$240.00 | \$240.00 | per year | \$240.00 |
| Non-Ordinance | 6-17, Resident | FY 11 | \$5.00 | \$5.00 | per session | \$5.00 |
| Non-Ordinance | 6-17, Non-Resident | PRE FY 02 | \$10.00 | \$10.00 | per session | \$10.00 |
| Non-Ordinance | 6-17, Resident/Membership | FY 11 | \$180.00 | \$180.00 | per year | \$180.00 |
| Non-Ordinance | 6-17, Non-Resident/Membership | FY 11 | \$240.00 | \$240.00 | per year | \$240.00 |
| Non-Ordinance | 18-59, Resident | FY 11 | \$5.00 | \$5.00 | per session | \$5.00 |
| Non-Ordinance | 18-59, Non-Resident | FY 11 | \$10.00 | \$10.00 | per session | \$10.00 |
| Non-Ordinance | 18-59, Resident/Membership | FY 11 | \$300.00 | \$300.00 | per year | \$300.00 |

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> | |
|--|---|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|--|
| Non-Ordinance | | 18-59, Non-Resident/Membership | FY 11 | \$540.00 | \$540.00 per year | \$540.00 | |
| Non-Ordinance | | Senior Citizen, Resident | FY 11 | \$3.00 | \$3.00 per session | \$3.00 | |
| Non-Ordinance | | Senior Citizen, Non-Resident | FY 11 | \$5.00 | \$5.00 per session | \$5.00 | |
| Non-Ordinance | | Senior Citizen, Resident/Membership | FY 11 | \$240.00 | \$240.00 per year | \$240.00 | |
| Non-Ordinance | | Senior Citizen, Non-Resident/Membership | FY 11 | \$300.00 | \$300.00 per year | \$300.00 | |
| Non-Ordinance | | First Adult, Resident/Family Rate | FY 11 | \$300.00 | \$300.00 per year | \$300.00 | |
| Non-Ordinance | | First Adult, Non-Resident/Family Rate | FY 11 | \$540.00 | \$540.00 per year | \$540.00 | |
| Non-Ordinance | | Second Adult, Resident/Family Rate | FY 11 | \$180.00 | \$180.00 per year | \$180.00 | |
| Non-Ordinance | | Second Adult, Non-Resident/Family Rate | FY 11 | \$300.00 | \$300.00 per year | \$300.00 | |
| Non-Ordinance | | Maximum Per Family, Resident/Family Rate | FY 11 | \$720.00 | \$720.00 per year | \$720.00 | |
| Non-Ordinance | | Maximum Per Family, Non-Resident/Family Rate | FY 11 | \$720.00 | \$720.00 per year | \$720.00 | |
| | | Swimming Lessons (rates based on a 8 lesson Session) | | | | | |
| | | Resident Member | FY 11 | \$30.00 | \$30.00 | \$30.00 | |
| | | Resident Non-Member | FY 11 | \$45.00 | \$45.00 | \$45.00 | |
| | | Non-Resident Member | FY 11 | \$65.00 | \$65.00 | \$65.00 | |
| | | Non-Resident Non-Member | FY 11 | \$100.00 | \$100.00 | \$100.00 | |
| Non-Ordinance | | Pool Rental | FY 11 | \$150.00 | \$150.00 per hour | \$150.00 | |
| Non-Ordinance | | per staff | FY 09 | \$40.00 | \$40.00 | \$40.00 | |
| | | New Member Processing Fee | FY 11 | \$25.00 | \$25.00 | \$25.00 | |
| RECREATION-OUTDOOR POOL | | | | | | | |
| Non-Ordinance | The Recreation Department reported the following Outdoor Pool usage: 2013 Revenue Collected \$35,225 \$31,259 | 18 & Under, Resident | PRE FY 02 | \$0.00 | \$0.00 per day | \$0.00 | |
| Non-Ordinance | | 18 & under, Non-Resident | FY 12 | \$2.00 | \$2.00 per day | \$2.00 | |
| Non-Ordinance | | 19 & Over, Resident | FY 12 | \$2.00 | \$2.00 per day | \$2.00 | |
| Non-Ordinance | | 19 & over, Non-Resident | FY 12 | \$4.00 | \$4.00 per day | \$4.00 | |
| RECREATION-MISCELLANEOUS | | | | | | | |

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|---------------------------------|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| Non-Ordinance | | Field/Gym-Organized Teams(all inclusive) | FY 14 | \$25.00 | \$30.00 per team | \$30.00 |
| Non-Ordinance | | Practice-Field/Gym use (does not apply to youth athletics including Little League) | FY 12 | \$20.00 | \$20.00 | \$20.00 |
| | | Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund) | FY 06 | \$200.00 | \$200.00 per team | \$200.00 |
| | | Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund) | FY 06 | \$20.00 | \$20.00 per person | \$20.00 |
| Non-Ordinance | | Electrical Light Usage at Ballfields(does not apply to youth athletics) | FY 14 | \$45.00 | \$60.00 | \$60.00 |
| Non-Ordinance | | Room Rental | PRE FY 02 | \$10.00 | \$10.00 | \$10.00 |
| | | Peirce Island Boat Launch: | | | | |
| Non-Ordinance | FY 13 Boat Ramp fees collected: | Boat Launch (Non-Resident) | FY 14 | \$100.00 | \$150.00 per season | \$150.00 |
| Non-Ordinance | \$8,585 | Boat Launch (Non-Resident) | FY 14 | \$15.00 | \$20.00 per launch | \$20.00 |
| Non-Ordinance | | Kayaks, non-motorized (Non-Resident) | FY 14 | \$5.00 | \$10.00 per launch | \$10.00 |
| Non-Ordinance | | Kayaks, non-motorized (Non-Resident) | FY 14 | \$50.00 | \$75.00 per season | \$75.00 |
| Non-Ordinance | | Commercial (Non-Resident) | FY 14 | \$30.00 | \$50.00 per launch | \$50.00 |

City of Portsmouth
 Fee Schedule
 Health Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

NOTES

Description

Fiscal Year
 Last Adjusted

FY 2013
 Schedule

FY 2014
 Schedule

Suggested
 FY 2015
 Schedule

HEALTH

FY 13 Health Permits were as follows:

| | # of Permits | Fees Collected |
|---------------|------------------------------------|----------------|
| Non-Ordinance | | |
| Non-Ordinance | 9 | \$3,150.00 |
| Non-Ordinance | 18 | \$6,300.00 |
| Non-Ordinance | 43 | \$15,050.00 |
| Non-Ordinance | 10 | \$3,000.00 |
| Non-Ordinance | 31 | \$7,440.00 |
| Non-Ordinance | 28 | \$5,040.00 |
| Non-Ordinance | 103 | \$12,875.00 |
| Non-Ordinance | | |
| Non-Ordinance | | |
| Non-Ordinance | | |
| Non-Ordinance | 12 | \$4,200.00 |
| Non-Ordinance | 6 | \$480.00 |
| Non-Ordinance | | |
| Non-Ordinance | 34 | \$1,700.00 |
| Non-Ordinance | | |
| Non-Ordinance | 4 | \$800.00 |
| Non-Ordinance | Individual occurrences not tracked | |
| Non-Ordinance | Individual occurrences not tracked | |
| Non-Ordinance | Individual occurrences not tracked | |

| Class | Description | Fiscal Year Last Adjusted | FY 2013 Schedule | FY 2014 Schedule | Suggested FY 2015 Schedule |
|-------|---|------------------------------|---------------------|---|----------------------------------|
| A4 | Restaurants (400 + seating capacity) | FY 14 | \$350.00 | \$500.00 | \$500.00 |
| A3 | Restaurants (300-399 seating capacity) | FY 14 | \$350.00 | \$450.00 | \$450.00 |
| A2 | Restaurants (200-299 seating capacity) | FY 14 | \$350.00 | \$400.00 | \$400.00 |
| A1 | Restaurants (100-199 seating capacity) | FY 07 | \$350.00 | \$350.00 | \$350.00 |
| B | Restaurants (76-99 seating capacity) | FY 07 | \$300.00 | \$300.00 | \$300.00 |
| C | Restaurants (51-75 seating capacity) | FY 07 | \$240.00 | \$240.00 | \$240.00 |
| D | Restaurants (26-50 seating capacity) | FY 07 | \$180.00 | \$180.00 | \$180.00 |
| E | Restaurants (0-25 seating capacity) | FY 07 | \$125.00 | \$125.00 | \$125.00 |
| E | Bakeries | FY 07 | \$125.00 | \$125.00 | \$125.00 |
| E | Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities | FY 07 | \$125.00 | \$125.00 | \$125.00 |
| E | Catering | FY 07 | \$125.00 | \$125.00 | \$125.00 |
| F | Supermarkets | FY 14 | \$350.00 | \$500.00 | \$500.00 |
| G | Bed and Breakfast Operations | FY 07 | \$80.00 | \$80.00 | \$80.00 |
| G | Nursing Home (Food Service) | FY 07 | \$80.00 | \$80.00 | \$80.00 |
| H | Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores) | PRE FY 02 | \$50.00 | \$50.00 | \$50.00 |
| M | Mobile Food Operations | FY 12 | \$200.00 | \$200.00 | \$200.00 |
| T | Temporary Food Permit (14 days or less) (Portsmouth business with food service permit exempt) | FY 14 | \$100.00 | \$125.00 (up to four (4) weeks before the day of the event) | \$125.00 |
| | | PRE FY 02 | \$100.00 | \$100.00 (thereafter) | \$100.00 |
| TT | Sampling for non potentially hazardous foods (14 days or less) | FY 10 | \$15.00 | \$15.00 (up to four (4) weeks before the day of the event) | \$15.00 |

**City of Portsmouth
Fee Schedule
Health Department**

*** (Indicates change from current fee)**

Ordinance / Non-Ordinance
Title

NOTES

Non-Ordinance
Non-Ordinance
Non-Ordinance

Non-Ordinance

| <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|--|--|-----------------------------------|-----------------------------------|---|
| (Portsmouth business with food service permit exempt) | | | | |
| | <u>FY 10</u> | <u>\$40.00</u> | <u>\$40.00 (thereafter)</u> | <u>\$40.00</u> |
| V Limited Events (1 to 4 events per year) | <u>FY 14</u> | <u>\$60.00</u> | <u>\$150.00</u> | <u>\$150.00</u> |
| W Farmer's Market Permit (period 5/01/xx-11/01/xx) | <u>FY 07</u> | <u>\$140.00</u> | <u>\$140.00</u> | <u>\$140.00</u> |
| X No Fee for Health Department Permits: | | | | |
| Religious Organizations | | | | |
| Youth Groups | | | | |
| School Related organizations | <u>FY 10</u> | <u>No Fee</u> | <u>No Fee</u> | <u>No Fee</u> |
| These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit. | | | | |
| Y Fundraiser Permit | <u>FY 14</u> | <u>\$100.00</u> | <u>\$200.00 per event</u> | <u>\$200.00</u> |

**City of Portsmouth
Fee Schedule
Parking / Transportation**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|---|---|--|--|-----------------------------------|--|---|
| Chapter 6: Article XIII Section 1307 | | | | | | |
| Vendor from Motor Vehicle | FY 13-No permits issued | Vendor From Motor Vehicle Permit April 15- November 15 | FY 10 | \$5,000.00 | \$5,000.00 Minimum Bid | \$5,000.00 |
| Non-Ordinance | | | | | | |
| Valet Parking | FY 13 - 0 vendors \$0 | Valet - from non High Occupancy Metered Parking Spaces | FY 10 | \$10.00 | \$10.00 space per day | \$10.00 |
| | FY 13 - 1 vendor \$3,564 | Valet - from High Occupancy Metered Parking Spaces | FY 14 | N/A | \$15.00 space per day | \$15.00 |
| | FY 13 - 2 permits issued \$1,000 | Valet - from Commercial Loading Zone | FY 10 | \$500.00 | \$500.00 annually | \$500.00 |
| Chapter 7: Article I Section 114A | | | | | | |
| Construction Permit | Revenue: FY 11 FY 12 FY 13 \$62,665 \$27,890 \$71,392 | Meter Bag | FY 13 | \$30.00 | \$30.00 Per Day | \$30.00 |
| Chapter 7: Article I Section 114B | | | | | | |
| Construction Permit | | Meter Bag | FY 13 | Delete | Delete Cost of Bag | Delete |
| Chapter 7: Article III Section 321G | | | | | | |
| Snow Emergency-Parking Ban | | Resident Snow Ban Rate for Parking in High Hanover | FY 07 | \$3.00 | \$3.00 per Snow Ban Event | \$3.00 |
| Chapter 7: Article IV Section 402 C | | | | | | |
| High Hanover Parking Garage | Hourly rate revenue: FY 11 FY 12 FY 13 \$1,295,817 \$1,338,958 \$1,318,963 | Rates | FY 14 | \$0.75 | \$1.00 Hourly Rate | \$1.00 |
| | Monthly pass revenue: FY11 FY 12 FY 13 \$571,648 \$595,950 \$756,815 | | FY 13 | Free | Free Resident-Sunday | Free |
| | Pass Reinstatement revenue: FY 11 FY 12 FY 13 \$2,805 \$2,865 \$3,265 | | FY 1997 | \$50.00 | \$50.00 Monthly Pass Nighttime (7pm-7am) | * \$65.00 |
| | Monthly passes as of Dec 13 as follows: 383 - \$100 per month (24 hr passes) 358 - \$80 per month (day passes) 2 - \$50 per month (night passes) 56 on waiting list | | FY 1997 | \$80.00 | \$80.00 Monthly Pass Daytime (7am-7pm) | * \$110.00 |
| | | | FY 1997 | \$100.00 | \$100.00 Monthly Pass 24 hr | * \$135.00 |
| | | | FY 03 | \$50.00 | \$50.00 per booklet of 100 validation stamps | \$50.00 |
| | | | FY 11 | \$15.00 | \$15.00 Lost Ticket Fee/Max Daily rate | \$15.00 |
| | | | FY 08 | \$35.00 | \$35.00 Garage Pass Deposit | \$35.00 |
| | | | FY 08 | \$15.00 | \$15.00 Pass Reinstatement Fee-Leaseholders | \$15.00 |
| | | Electric Vehicle Reserved parking | FY 13 | \$1.25 | \$1.25 Per Hour Charge | \$1.25 |
| Chapter 7: Article IV Section 408 | | | | | | |
| | FY 13- 0 permits issued | | | | | |

**City of Portsmouth
Fee Schedule
Parking / Transportation**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|---|--|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| Boat launch | 11111111 permits issued | Peirce Island Overnight Boat Launch Parking | FY 10 | \$5.00 | \$5.00 | Nightly \$5.00 |
| Chapter 7: Article VI Section 604 | | | | | | |
| Truck Loading/Unloading Zones | FY 13 - 81 permits issued for \$2,025 | Commercial Loading Zone Permit | FY 10 | \$25.00 | \$25.00 | Annually \$25.00 |
| Chapter 7: Article IX Section 903 | | | | | | |
| Summons Administration Fee | Revenue: FY 11 \$9,415 FY 12 \$11,016 FY 13 \$2,900 | Summons Administration Fee | FY 08 | \$75.00 | \$75.00 | \$75.00 |
| Chapter 7: Article X Section 1004B | | | | | | |
| Towing | Revenue: FY 11 \$16,175 FY 12 \$11,219 FY 13 \$15,750 | Boot Removal Administration Fee | FY 08 | \$75.00 | \$75.00 | * \$150.00 |

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|----------------------------------|--------------|--------------------|--|-----------------------------------|-----------------------------------|---|
|----------------------------------|--------------|--------------------|--|-----------------------------------|-----------------------------------|---|

Title

Chapter 11: Article II Section 204

| | | | | | | |
|-------------------------|--|----------------|-----------|-----|-----|-----|
| Private Sewage Disposal | see Chapter 15, Part II of II: Section 106.5.2 for Septic System fee(per dwelling) | Inspection Fee | PRE FY 02 | N/A | N/A | N/A |
|-------------------------|--|----------------|-----------|-----|-----|-----|

Chapter 11: Article II Section 205

| | | | | | | | |
|--|------------------------------------|-----------|--------------------|----------------------|--------------|---|----------------------|
| Building Sewers and Connections | Permit and Inspection Fee | PRE FY 02 | \$10.00 | \$10.00 | New Customer | * | \$25.00 |
| Storm Water Connection Permit Fee (Dependent upon revision of ordinance) | Permit and Inspection Fee | FY 06 | \$200.00 | \$200.00 | New Customer | * | \$250.00 |
| Industrial Discharge Permit Fee, Including Permit Renewals | Class 1, Permit and Inspection Fee | FY 08 | Consultant Based F | Consultant Based Fee | | | Consultant Based Fee |
| Industrial Discharge Permit Fee, Including Permit Renewals | Class 2, Permit and Inspection Fee | FY 08 | Consultant Based F | Consultant Based Fee | | | Consultant Based Fee |
| Industrial Discharge Permit Fee, Including Permit Renewals | Class 3, Permit and Inspection Fee | FY 08 | \$500.00 | \$500.00 | New Customer | | \$500.00 |
| Industrial Discharge Permit Fee, Including Permit Renewals | Class 4, Permit and Inspection Fee | FY 08 | \$500.00 | \$500.00 | New Customer | | \$500.00 |
| Industrial Discharge Permit Fee, Including Permit Renewals | Class 5, Permit and Inspection Fee | FY 08 | \$500.00 | \$500.00 | New Customer | | \$500.00 |
| Oil and Grease Trap Permit Fee | Permit and Inspection Fee | FY 06 | \$100.00 | \$100.00 | New Customer | * | \$150.00 |
| Oil and Grease Trap Permit Renewal Fee | Permit and Inspection Fee | FY 06 | \$50.00 | \$50.00 | Annual | * | \$75.00 |

| Non-Ordinance | FY13 Occurrences were as follows | | WATER and SEWER FEES | | | | | |
|---------------|--------------------------------------|----------|--|-----------|------------|------------|----------------|------------|
| | Occurrences | Revenue | | | | | | |
| Non-Ordinance | | | Finance Charge, Unpaid balances after due date | PRE FY 02 | 18% annual | 18% annual | | 18% annual |
| Non-Ordinance | 167 | \$4,175 | Turn On | FY 14 | \$25.00 | \$30.00 | per occurrence | \$30.00 |
| Non-Ordinance | 140 | \$3,500 | Turn Off | FY 14 | \$25.00 | \$30.00 | per occurrence | \$30.00 |
| Non-Ordinance | 428 | \$14,980 | Final Billing Request | FY 14 | \$35.00 | \$40.00 | per occurrence | \$40.00 |
| Non-Ordinance | | | Hydrant Rental Deposit | FY 08 | \$1,000.00 | \$1,000.00 | per occurrence | \$1,000.00 |
| Non-Ordinance | Occurrences not tracked individually | | Yearly Account History | PRE FY 02 | \$10.00 | \$10.00 | per occurrence | \$10.00 |
| Non-Ordinance | 5 | \$175 | Frozen Meter Repairs =< 1 1/2" | PRE FY 02 | \$35.00 | \$35.00 | per occurrence | * \$50.00 |
| Non-Ordinance | | | Frozen Meter Repairs >1 1/2" | PRE FY 02 | \$50.00 | \$50.00 | per occurrence | * \$100.00 |

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

| Ordinance / Non-Ordinance | NOTES | Description | Fiscal Year | FY 2013 | FY 2014 | Suggested FY 2015 |
|---------------------------|-------|---|---------------|----------|-------------------------|----------------------|
| | | | Last Adjusted | Schedule | Schedule | |
| | | If parts exceed the minimum charge, customer is charged for parts. | | | | |
| Non-Ordinance | 7 | \$1,330 Emergency Callout | FY 12 | \$190.00 | \$190.00 per occurrence | * \$200.00 |
| | | Based on current wages + benefits Minimum callout=4 hours overtime per union contracts | | | | |
| Non-Ordinance | | Meter Testing <1 1/2" | FY 14 | \$35.00 | \$50.00 per occurrence | \$50.00 |
| Non-Ordinance | | Meter Testing >=1 1/2" When requested by customer, (if meter test fails no charge to customer) | FY 14 | \$50.00 | \$70.00 per occurrence | \$70.00 |
| | | Water Services Application Fee | FY 08 | \$100.00 | \$100.00 per occurrence | * \$150.00 |
| Non-Ordinance | | Meter Reading System Repairs | FY 12 | \$50.00 | \$50.00 per occurrence | \$50.00 |
| Non-Ordinance | | Plus cost of parts | | | | |
| Non-Ordinance | | Fire Flow Testing | FY 13 | \$200.00 | \$200.00 per Test | \$200.00 |
| Non-Ordinance | | Fire Services, Fee per Month | | | | |
| Non-Ordinance | | 1" | FY 08 | \$2.55 | \$2.55 monthly | \$2.55 |
| Non-Ordinance | | 1 1/2" | FY 08 | \$3.82 | \$3.82 monthly | \$3.82 |
| Non-Ordinance | | 2" | FY 08 | \$5.09 | \$5.09 monthly | \$5.09 |
| Non-Ordinance | | 2 1/2" | FY 08 | \$7.64 | \$7.64 monthly | \$7.64 |
| Non-Ordinance | | 3" | FY 08 | \$12.22 | \$12.22 monthly | \$12.22 |
| Non-Ordinance | | 4" | FY 08 | \$19.35 | \$19.35 monthly | * \$19.41 |
| Non-Ordinance | | 5" | FY 08 | \$31.57 | \$31.57 monthly | * \$32.32 |
| Non-Ordinance | | 6" | FY 08 | \$38.69 | \$38.69 monthly | * \$42.37 |
| Non-Ordinance | | 8" | FY 08 | \$71.28 | \$71.28 monthly | * \$81.35 |
| Non-Ordinance | | 10" | FY 08 | \$107.93 | \$107.93 monthly | * \$120.09 |
| Non-Ordinance | | 12" | FY 08 | \$162.88 | \$162.88 monthly | * \$200.96 |
| Non-Ordinance | 1,040 | \$104,000 Hydrant Rentals to Municipalities per hydrant | PRE FY 02 | \$100.00 | \$100.00 Annually | * \$150.00 |
| Non-Ordinance | 849 | \$42,450 Backflow Test | PRE FY 02 | \$50.00 | \$50.00 per occurrence | * \$55.00 |

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

| Ordinance / Non-Ordinance | NOTES | Description | Fiscal Year | FY 2013 | FY 2014 | Suggested FY 2015 |
|--|--------------------------------------|---|---------------|----------|------------------------------|----------------------|
| | | | Last Adjusted | Schedule | Schedule | |
| Title | | | | | | |
| Non-Ordinance | Occurrences not tracked individually | Permits | PRE FY 02 | \$25.00 | \$25.00 per occurrence | * \$50.00 |
| Non-Ordinance | Occurrences not tracked individually | Test Only | PRE FY 02 | \$10.00 | \$10.00 per occurrence | \$10.00 |
| Non-Ordinance | Occurrences not tracked individually | Test and Sampling | FY 14 | \$40.00 | \$50.00 per occurrence | \$50.00 |
| Non-Ordinance | not tracked by location | Sewer Surcharges-BOD Portsmouth | PRE FY 02 | \$0.12 | \$0.12 per LB | * \$0.20 |
| Non-Ordinance | | Pease | PRE FY 02 | \$0.12 | \$0.12 per LB | * \$0.20 |
| Non-Ordinance | | TSS Portsmouth | PRE FY 02 | \$0.13 | \$0.13 per LB | * \$0.17 |
| Non-Ordinance | | Pease | PRE FY 02 | \$0.13 | \$0.13 per LB | * \$0.17 |
| Non-Ordinance | 2.736 M gals \$98,741 | Dumping Fees per 1,000 gals | FY 05 | \$60.00 | \$60.00 per 1,000 gallons | \$60.00 |
| Non-Ordinance | Occurrences not tracked individually | Recreation Vehicles | FY 12 | \$25.00 | \$25.00 per 1,000 gallons | \$25.00 |
| Non-Ordinance | Occurrences not tracked individually | Sewer Connection Permits, as req'd ENV-WQ 703.07 | PRE FY 02 | \$100.00 | \$100.00 new customer | * \$150.00 |
| (Dependent upon revision of ordinance) | | Sewer Connection Fees | PRE FY 02 | \$250.00 | \$250.00 new customer | * \$350.00 |
| Non-Ordinance | 279 \$4,185 | Equipment Rate (Water & Sewer) - Pick Up | FY 12 | \$15.00 | \$15.00 per hour | \$15.00 |
| Non-Ordinance | 164 \$6,540 | Backhoe | FY 14 | \$40.00 | \$45.00 per hour | \$45.00 |
| Non-Ordinance | 31 \$2,046 | Excavator | FY 14 | \$66.00 | \$70.00 per hour | \$70.00 |
| Non-Ordinance | 126 \$5,020 | Dump | FY 14 | \$40.00 | \$45.00 per hour | \$45.00 |
| Non-Ordinance | | Compressor | FY 14 | \$8.00 | \$10.00 per hour | \$10.00 |
| Non-Ordinance | | Pump | FY 14 | \$10.00 | \$15.00 per hour | \$15.00 |
| Non-Ordinance | | Roller | FY 14 | \$20.00 | \$25.00 per hour | \$25.00 |
| Non-Ordinance | | Loader | FY 14 | \$50.00 | \$55.00 per hour | \$55.00 |
| Non-Ordinance | | Steamer | FY 14 | \$10.00 | \$15.00 per hour | \$15.00 |
| Non-Ordinance | | Sewer Rodder | FY 14 | \$20.00 | \$25.00 per hour | \$25.00 |
| Non-Ordinance | 4 \$260 | Vactor | FY 14 | \$65.00 | \$70.00 per hour | \$70.00 |
| Non-Ordinance | | Paver | FY 14 | \$17.00 | \$20.00 per hour | \$20.00 |
| Non-Ordinance | | TV Camera Vehicle | FY 14 | \$65.00 | \$70.00 per hour | \$70.00 |
| Ordinance | FY 13 \$57,917 | Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit | FY 14 | \$684.00 | \$652.00 per EDU New Service | * \$1,300.00 |
| Ordinance | FY 13 \$54,816 | Sewer - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit | FY 14 | \$918.00 | \$744.00 per EDU New Service | * \$1,800.00 |

**City of Portsmouth
Fee Schedule
Library**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> |
|--|---|--|----------------------------------|-------------------------|-------------------------|-----------------------------------|
| | | LIBRARY | | | | |
| Non-Ordinance | FY 13 collections of \$24,022 with approximately 300 cards distributed over 2 year period, there are card holders who do not purchase cards--(city employees and local business owners) | Non-Resident Library Card | FY 09 | \$80.00 | \$80.00 | * \$90.00 |
| Non-Ordinance | | Non-Resident Library Card-1/2 year | FY 09 | \$45.00 | \$45.00 | * \$50.00 |
| Non-Ordinance | | Non-Resident Library Card-Senior Rate | FY 09 | \$75.00 | \$75.00 | * \$80.00 |
| Non-Ordinance | | Non-Resident Library Card-Senior Rate 1/2 rate | FY 09 | \$40.00 | \$40.00 | * \$45.00 |

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance Title</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year Last Adjusted</u> | <u>FY 2013 Schedule</u> | <u>FY 2014 Schedule</u> | <u>Suggested FY 2015 Schedule</u> | |
|--|---|---|----------------------------------|-------------------------|-------------------------|-----------------------------------|----------|
| Chapter 8: Article II Section 202 E 7 b | | | | | | | |
| Park Property- | | | | | | | |
| Daytime Docking Fees | Fiscal Year 2013 revenue collected was \$ 40,707. | RESIDENT (May 1-Sep 30) | | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 08 | \$2.00 | \$2.00 Per Hour | * | \$3.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 08 | \$3.00 | \$3.00 Per Hour | * | \$4.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 08 | \$4.00 | \$4.00 Per Hour | * | \$5.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 08 | \$5.00 | \$5.00 Per Hour | * | \$7.00 |
| | | For craft over fifty (50) ft overall | FY 08 | \$6.00 | \$6.00 Per Hour | * | \$8.00 |
| | | NON-RESIDENT (May 1-Sep 30) | | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 09 | \$5.00 | \$5.00 Per Hour | * | \$6.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 09 | \$8.00 | \$8.00 Per Hour | * | \$9.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 09 | \$10.00 | \$10.00 Per Hour | * | \$12.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 09 | \$12.00 | \$12.00 Per Hour | * | \$15.00 |
| | | For craft over fifty (50) ft overall | FY 09 | \$15.00 | \$15.00 Per Hour | * | \$18.00 |
| Park Property-24 Hour Docking Fees | | | | | | | |
| (to be paid in advance) | | RESIDENT (May 1-Sep 30) | | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 08 | \$25.00 | \$25.00 Per Day | * | \$30.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 08 | \$30.00 | \$30.00 Per Day | * | \$35.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 08 | \$35.00 | \$35.00 Per Day | * | \$40.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 08 | \$40.00 | \$40.00 Per Day | * | \$50.00 |
| | | For craft over fifty (50) ft overall | FY 08 | \$55.00 | \$55.00 Per Day | * | \$60.00 |
| | | NON-RESIDENT (May 1-Sep 30) | | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 09 | \$35.00 | \$35.00 Per Day | * | \$40.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 09 | \$50.00 | \$50.00 Per Day | * | \$60.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 09 | \$70.00 | \$70.00 Per Day | * | \$80.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 09 | \$85.00 | \$85.00 Per Day | * | \$100.00 |
| | | For craft over fifty (50) ft overall | FY 09 | \$100.00 | \$100.00 Per Day | * | \$120.00 |

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

| Ordinance / Non-Ordinance Title | NOTES | Description | Fiscal Year Last Adjusted | FY 2013 Schedule | FY 2014 Schedule | Suggested FY 2015 Schedule |
|------------------------------------|-------|---|------------------------------|---------------------|---------------------|----------------------------------|
| | | RESIDENT (Oct 1-Apr 30) | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 10 | \$1.00 | \$1.00 Per Hour | * \$2.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 11 | \$1.00 | \$1.00 Per Hour | * \$2.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 10 | \$2.00 | \$2.00 Per Hour | * \$4.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 11 | \$3.00 | \$3.00 Per Hour | * \$6.00 |
| | | For craft over fifty (50) ft overall | FY 10 | \$3.00 | \$3.00 Per Hour | * \$6.00 |
| | | NON-RESIDENT (Oct 1-Apr 30) | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 11 | \$3.00 | \$3.00 Per Hour | * \$4.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 10 | \$4.00 | \$4.00 Per Hour | * \$6.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 10 | \$5.00 | \$5.00 Per Hour | * \$7.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 10 | \$6.00 | \$6.00 Per Hour | * \$8.00 |
| | | For craft over fifty (50) ft overall | FY 11 | \$8.00 | \$8.00 Per Hour | * \$10.00 |
| | | RESIDENT (Oct 1-Apr 30) | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 11 | \$13.00 | \$13.00 Per Day | * \$15.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 10 | \$15.00 | \$15.00 Per Day | * \$18.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 11 | \$18.00 | \$18.00 Per Day | * \$20.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 10 | \$20.00 | \$20.00 Per Day | * \$25.00 |
| | | For craft over fifty (50) ft overall | FY 11 | \$28.00 | \$28.00 Per Day | * \$30.00 |
| | | NON-RESIDENT (Oct 1-Apr 30) | | | | |
| | | Craft up to twenty (20) ft in length overall | FY 11 | \$18.00 | \$18.00 Per Day | * \$20.00 |
| | | For craft twenty-one (21) ft to forty (30) ft overall | FY 10 | \$25.00 | \$25.00 Per Day | * \$30.00 |
| | | For craft thirty-one (31) ft to forty (40) ft overall | FY 10 | \$35.00 | \$35.00 Per Day | * \$40.00 |
| | | For craft over forty-one (41) ft to fifty (50) ft overall | FY 11 | \$43.00 | \$43.00 Per Day | * \$50.00 |

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

| <u>Ordinance / Non-Ordinance</u> | <u>NOTES</u> | <u>Description</u> | <u>Fiscal Year</u> <u>Last Adjusted</u> | <u>FY 2013</u> <u>Schedule</u> | <u>FY 2014</u> <u>Schedule</u> | <u>Suggested</u> <u>FY 2015</u> <u>Schedule</u> |
|--|--------------|--|--|-----------------------------------|-----------------------------------|---|
| Title | | | | | | |
| | | For craft over fifty (50) ft overall | FY 10 | \$50.00 | \$50.00 Per Day | * \$60.00 |
| Park Property-Seasonal Rental Docking Fees | | RESIDENT (April 1 - November 1) | FY 10 | \$100.00 | \$100.00 Per Season per boat foot | * \$110.00 |
| | | NON-RESIDENT (April 1 - November 1) | FY 10 | \$120.00 | \$120.00 Per Season per boat foot | * \$135.00 |
| Park Property-Docking Utility Access Fees | | Dock Utility Access: | | | | |
| | | Resident | FY 15 | N/A | N/A per Night | * \$10.00 |
| | | Non Resident | FY 15 | N/A | N/A per Night | * \$10.00 |

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