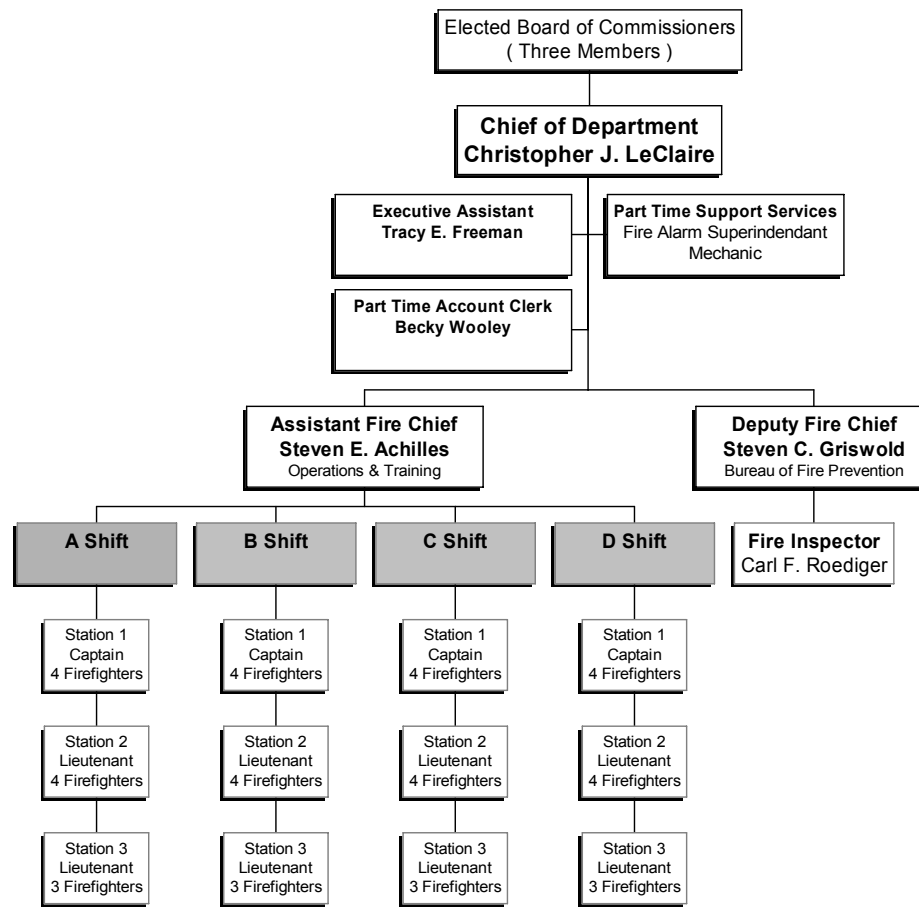


# Fire Department





# FIRE DEPARTMENT

## MISSION:

The Portsmouth Fire Department is committed to providing quality fire protection, emergency medical, fire prevention, hazardous material, and special rescue services to the Seacoast community of Portsmouth, NH through well-equipped and trained personnel, proactive strategic planning, continuous performance improvement, and sound financial management.

## BUDGET COMMENTS – DEPARTMENT REQUEST:

The total Fire Department’s FY11 proposed budget is \$6,822,400. This budget represents a zero increase over the FY 2010 budget, further reducing the number of personnel available to respond to emergencies both during the day and at night, and will account for either one ambulance or one fire truck being out of service approximately 20% of the time. **Minimum staffing on all shifts will fall from 13 to 12.** This will cause increased response times, an increase on our dependency on mutual-aid, and a 20% reduction in revenue income from ambulance patient billing.

In consideration of the current economic environment, balanced with the need for services, the Fire Commission is presenting a budget with no increase over last year’s allocation. Any further reduction in the FY11 budget request is not recommended or supported by the Fire Commission or the Fire administration as it will have a dramatic effect on the services provided by the department.

Fixed cost increases over FY10 that must be absorbed in the FY11 Budget include:

- Wage increases - steps
- Health insurance
- Dental insurance
- Retirement

## BUDGET SUMMARY OF EXPENDITURES:

	FY09 BUDGET	FY09 ACTUAL	FY10 BUDGET	FY11 DEPARTMENT REQUEST	FY11 CITY MANAGER RECOMMENDED	96% CITY COUNCIL REQUEST
<b>FIRE DEPARTMENT</b>						
SALARIES	3,167,662	3,103,402	3,201,767	3,166,589	3,166,589	3,166,589
PART-TIME SALARIES	57,781	59,198	64,475	56,996	56,996	30,000
COMMISSIONER STIPEND	3,600	3,600	3,600	3,600	3,600	3,600
OVERTIME	737,647	607,543	636,252	515,076	515,076	315,516
HOLIDAY	128,649	127,924	127,066	121,938	121,938	121,938
LONGEVITY	23,667	22,572	24,714	24,569	24,569	24,569
CERTIFICATION STIPENDS	251,627	243,776	265,515	261,268	261,268	261,268
RETIREMENT	705,611	680,900	697,837	773,959	773,959	735,352
HEALTH INSURANCE	827,000	827,000	921,692	1,029,530	1,029,530	1,029,530
DENTAL INSURANCE	65,480	63,371	66,806	70,480	70,480	70,480
INSURANCE REIMBURSEMENT	41,757	36,173	32,884	43,999	43,999	43,999
LEAVE AT TERMINATION	70,084	70,084	70,084	70,084	70,084	70,084
WORKERS' COMPENSATION	261,193	261,193	261,193	243,303	243,303	243,303
LIFE AND DISABILITY	36,789	32,958	35,218	34,896	34,896	34,896
OTHER BENEFITS	105,495	93,958	99,400	97,031	97,031	92,208
<i>Contractual Obligations</i>	<i>6,484,042</i>	<i>6,233,651</i>	<i>6,508,503</i>	<i>6,513,318</i>	<i>6,513,318</i>	<i>6,243,332</i>
TRAINING/EDUCATION	18,000	13,126	13,000	13,000	13,000	13,000
UTILITIES	80,803	84,765	80,803	80,803	80,803	80,803
CONTRACTED SERVICES	16,000	16,630	16,000	16,000	16,000	16,000
OTHER OPERATING	218,554	371,576	204,094	199,279	199,279	196,369
<i>Other Operating</i>	<i>333,357</i>	<i>486,097</i>	<i>313,897</i>	<i>309,082</i>	<i>309,082</i>	<i>306,172</i>
<b>TOTAL</b>	<b>6,817,399</b>	<b>6,719,748</b>	<b>6,822,400</b>	<b>6,822,400</b>	<b>6,822,400</b>	<b>6,549,504</b>

## BUDGET COMMENTS –IMPACTS OF THE 96% CITY COUNCIL REQUEST:

A fire department budget that is 6.34% lower than FY10 (4% reduction and 2.34% fixed cost increase) represents a reduction of \$432,417 from our current budget; a majority being the result of a 50% reduction in the overtime (personnel replacement) budget. **Minimum staffing will fall from 13 or 12, to 11 or 10.** With the full reduction as suggested by the city council, in addition to the problems outlined in a zero-increase budget, one of the three fire stations will be out of service for a significant portion of the fiscal year as there will insufficient overtime funds to cover customary vacancies due to annual leave, along with unanticipated vacancies caused by employee injuries/disability leave, funeral leave, etc.

The Fire Commission is adamantly opposed to this devastating scenario. The administration and the members of the fire department are extremely concerned with the inability to provide equal emergency response coverage and life safety services to the entire city under this budget.

### GOALS & OBJECTIVES

#### *Strategy 1.*

- We will maintain a safe working environment for fire department personnel.

#### *Goals:*

- Maintain effective training programs and state-of-the-art equipment.
- Implement and maintain policy, procedures, and best practices consistent with NFPA 1500 and related consensus standards.

#### *Objectives:*

- Enforce occupational health and safety policies.
- Maintain operational budget to support health and safety equipment and programs.

#### *Strategy 2.*

- Aggressively provide effective life and building safety services to all customers.

#### *Goals:*

- 100% Certificates of Occupancy inspection as required by State Codes.
- Implement and maintain public education and prevention programs in the schools.
- Enforcement of Place of Assembly permits.
- Maintain plans review program.

#### *Objectives:*

- Maintain frequency of public education programs and inspections of assembly and high-risk occupancies.
- Increase participation in neighborhood groups and community functions to improve community risk reduction.

#### *Strategy 3.*

- We will strive to provide an effective response to all fire, emergency medical, and special hazard incidents, whether natural or man-made.

#### *Goals:*

- Recommend compliance with national standards, best practices and benchmarks on personnel and resource distribution, response times, and completed alarm times.
- Maintain facility, apparatus and equipment upgrades and replacement programs.
- Maintain effective training programs and state-of-the-art equipment.

#### *Objectives:*

- Continue station replacement in accordance with the recommendation of the Substation Building Committee and within approved capital budget
- Recommend operational budget to support basic and advanced professional development programs.

## PROGRAMS AND SERVICES:

### ***Emergency Medical Services-***

- Ambulance response and transport - (2) staffed units, (1) reserve unit.
- Advanced (EMT-Intermediate and Paramedic) level response and care.
- Deploy appropriate resources according to incident classifications and response levels.

### ***Fire Protection -***

- Fire response and mitigation services – (2) staffed engines, (1) staffed aerial device, (2) staffed ambulances.
- Personnel certifications include NH FST FF Level III and Company Officer I and II.
- Incident classifications and response levels.

### ***Hazardous Materials and Disaster Response-***

- Initial hazardous materials response, identification, and containment services – Certified HM operations, decon, and technician level personnel. Support to and from Regional HAZ-MAT team.
- Special rescue (building collapse, confined space, heights rescue) and mass casualty response – NH FST Certified Technical and Confined Space Rescue personnel.
- Natural and man-made disaster planning and response.

### ***Marine and Waterfront Fire and Medical Response-***

- Fire, medical, and environmental response and mitigation services – (1) Fire Boat, available year round, staffed through on-duty personnel.

### ***Community Services-***

- Investigation and safety services – through on-duty and staff personnel.
- Includes, but not limited to, wires down, odor investigations, burn permits, flooded basements, lift assists, and evaluate minor medical issues.

### ***Fire Prevention and Inspection-***

- Life safety, fire education, occupancy inspection, fire code enforcement, fire investigation services – (1) Deputy Fire Chief, (1) Fire Inspector. Division responsible for the City's municipal fire alarm system and supervising the part-time Fire Alarm Superintendent.

### ***Emergency Management-***

- Local and regional emergency planning for natural and CBERN (chemical, biological, explosive, radiological, nuclear) disasters, along with Pandemic Planning – (1) Fire Chief: Emergency Management Coordinator, support from (2) officers.

POSITION SUMMARY SCHEDULE

	FY 09	FY 10	FY 11
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Fire Inspector	1	1	1
Executive Assistant	1	1	1
Shift Captain	4	4	4
Shift Lieutenant	8	8	8
Firefighter / Paramedic	15	15	14
Firefighter / EMT-Intermediate	19	19	21
Firefighter / EMT	11	11	9
Total Full Time Positions	62	62	61
<b>Part-time Positions</b>			
P/T Account Clerk	1	1	1
P/T Fire Alarm Supervisor	1	1	1
P/T Mechanic	1	1	1
Total Part-time Positions	3	3	3

FY11			Department	
GRADE	Job Description	Name	Request FY11	

### FIRE DEPARTMENT

1	CON	FIRE CHIEF	LECLAIRE, C.	104,050
2	CON	ASSISTANT FIRE CHIEF	ACHILLES, S.	92,013
3	CON	DEPUTY FIRE CHIEF	GRISWOLD, S.	84,610
4	13/E	EXECUTIVE ASSISTANT	FREEMAN, T.	56,640

**TOTAL ADMINISTRATION** 337,313

1	F	FIRE OFFICER - CAPTAIN	COLLINS, T.	66,069
2	F	FIRE OFFICER - CAPTAIN	MARVIN, B.	66,069
3	F	FIRE OFFICER - CAPTAIN	SMITH, K.	66,069
4	F	FIRE OFFICER - CAPTAIN	HOGAN, M.	66,069
5	F	FIRE INSPECTOR - CAPTAIN	ROEDIGER	66,069

6	C	FIRE OFFICER - LIEUTENANT	GERMAIN, T.	57,784
7	C	FIRE OFFICER - LIEUTENANT	GIONET, J.	57,784
8	C	FIRE OFFICER - LIEUTENANT	HEINZ, J.	57,784
9	C	FIRE OFFICER - LIEUTENANT	LAMONTAGNE, T.	57,784
10	A/B	FIRE OFFICER - LIEUTENANT	LULEK, B.	53,830
11	C	FIRE OFFICER - LIEUTENANT	MCQUILLEN, B.	57,784
12	C	FIRE OFFICER - LIEUTENANT	MURPHY, R.	57,784
13	C	FIRE OFFICER - LIEUTENANT	WAITE, B.	57,784

**TOTAL OFFICERS** 788,663

1	MAX	FIREFIGHTER	BASSETT, R.	47,786
2	MAX	FIREFIGHTER	BLOOD, T.	47,786
3	MAX	FIREFIGHTER	BOKUM, J.	47,786
4	MAX	FIREFIGHTER	CASEY, D.	47,786
5	MAX	FIREFIGHTER	CHASE, S.	47,786
6	MAX	FIREFIGHTER	CHENOWETH, C.	47,786
7	MAX	FIREFIGHTER	CHOUINARD, S.	47,786
8	MAX	FIREFIGHTER	CONDON, R.	47,786
9	A/B	FIREFIGHTER	VACANT	37,552
10	MAX	FIREFIGHTER	EGAN, S.	47,786
11	MAX	FIREFIGHTER	FOX, S.	47,786
12	MAX	FIREFIGHTER	GAGNON, R.	47,786
13	MAX	FIREFIGHTER	GALLAGHER, S.	47,786
14	MAX	FIREFIGHTER	GOODWIN, J.	47,786
15	MAX	FIREFIGHTER	GORDON, P.	47,786
16	C/D	FIREFIGHTER	GRAY, J.	42,398
17	MAX	FIREFIGHTER	HERRHOLZ, M.	47,786
18	MAX	FIREFIGHTER	HOWE, P.	47,786
19	MAX	FIREFIGHTER	KENNEWAY, S.	47,786
20	D/E	FIREFIGHTER	MCDONAGH	44,049
21	MAX	FIREFIGHTER	MCKENDRY, P.	47,786
22	D/E	FIREFIGHTER	MILLER, G.	43,822
23	MAX	FIREFIGHTER	NELSON, B.	47,786
24	MAX	FIREFIGHTER	O'BRIEN, J.	47,786
25	MAX	FIREFIGHTER	OSGOOD, R.	47,786
26	D/E	FIREFIGHTER	PECK, B.	44,639
27	MAX	FIREFIGHTER	PUTNEY, C.	47,786
28	C/D	FIREFIGHTER	REGONINI, D.	42,398
29	MAX	FIREFIGHTER	RICHARDS, R.	47,786
30	MAX	FIREFIGHTER	RIVALS, J.	47,786
31	E/F	FIREFIGHTER	RIVET, M.	47,719
32	E/F	FIREFIGHTER	RYLL, B.	46,415
33	MAX	FIREFIGHTER	SCHOLTZ, A.	47,786
34	MAX	FIREFIGHTER	SMITH, S.	47,786
35	C/D	FIREFIGHTER	SUTTON, P.	42,399
36	MAX	FIREFIGHTER	SYLVESTER, J.	47,786
37	MAX	FIREFIGHTER	TAPPIN, E.	47,786
38	MAX	FIREFIGHTER	TRIVIGNO, P.	47,786
39	MAX	FIREFIGHTER	WADE, B.	47,786
40	MAX	FIREFIGHTER	WARD, K.	47,786
41	B/C	FIREFIGHTER	WEST,	38,859
42	B/C	FIREFIGHTER	WHEELER, S.	39,837
43	MAX	FIREFIGHTER	YOUNG, S.L.	47,786
44	C/D	FIREFIGHTER	YOUNG, S.D.	41,374

FY11			Department	
GRADE	Job Description	Name	Request FY11	

**FIRE DEPARTMENT**

TOTAL FIREFIGHTERS 2,040,613

1	P.T. MECHANIC	IN-HOUSE	18,000
2	P.T. FIRE ALARM	IN-HOUSE	20,900
3	PT SECRETARY	WOOLEY, B.	18,096

TOTAL PART-TIME 56,996

TOTAL PART-TIME 56,996

TOTAL ADMINISTRATION 337,313

TOTAL FIREFIGHTERS & OFFICERS 2,829,276

TOTAL PERSONNEL 3,223,585

		FY09	FY09	FY10	FY11	FY11	FY11
		BUDGET	ACTUAL	BUDGET	DEPARTMENT REQUEST	CITY MANAGER RECOMMENDED	96% CITY COUNCIL REQUEST
<b>FIRE DEPARTMENT</b>							
<b>FIRE FIGHTERS</b>							
<b>01-741-570-00-125-414</b>							
011041	SALARIES UNIFORM PERSONNE	2,841,533	2,777,737	2,868,532	2,829,276	2,829,276	2,829,276
012031	PT SALARIES-CALL MAINT	-	-	-	-	-	-
012033	PT SALARIES-VEHICLE MAINT	25,000	13,402	25,000	18,000	18,000	15,000
012054	PT SALARIES-ALARM MAINT	22,000	30,513	22,000	20,900	20,900	15,000
014031	O/T EMERGENCY RECALL	107,000	129,441	107,000	107,000	107,000	100,000
014032	O/T EARNED TIME LV COVERA	537,300	380,804	440,905	351,076	351,076	180,516
014033	O/T DISABILITY LEAVE COVE	32,000	47,562	32,000	22,000	22,000	10,000
014034	O/T WORKERS COMP COVERAGE	26,347	367	26,347	15,000	15,000	15,000
014042	O/T-EDUCATION	35,000	49,370	30,000	20,000	20,000	10,000
015001	LONGEVITY	22,314	21,219	23,301	22,844	22,844	22,844
017001	HOLIDAY PREMIUM PAY	128,649	127,924	127,066	121,938	121,938	121,938
018031	CERTIFICATION STIPEND	251,627	243,776	265,515	261,268	261,268	261,268
021001	INSURANCE-HEALTH	751,114	751,114	846,311	945,329	945,329	945,329
021101	INSURANCE-DENTAL	60,243	58,486	61,923	65,329	65,329	65,329
021501	INSURANCE-LIFE	8,866	6,791	7,229	7,130	7,130	7,130
021601	INSURANCE-DISABILITY	24,153	22,615	24,383	24,049	24,049	24,049
022001	SOCIAL SECURITY	1,364	1,986	1,364	1,364	1,364	930
022501	MEDICARE	59,255	46,203	52,530	50,698	50,698	47,694
023001	RETIREMENT	650,582	611,291	642,396	708,113	708,113	669,506
036001	PROF SERVICE-CLEANING	15,000	16,630	15,000	15,000	15,000	15,000
039071	FIRE PREVENTION	2,000	951	2,000	2,000	2,000	2,000
054002	TRAINING-SHIP BOARD	-	-	-	-	-	-
054050	TRAINING-EDUCATION	10,000	5,756	5,000	5,000	5,000	5,000
068001	CLOTHING ALLOWANCE	34,800	34,800	34,800	34,200	34,200	34,200
068003	PROTECTIVE CLOTHING	15,000	54,488	15,000	10,000	10,000	10,000
074001	EQUIPMENT	4,000	14,442	4,000	4,000	4,000	4,000
<b>TOTAL</b>		<b>5,665,147</b>	<b>5,447,667</b>	<b>5,679,602</b>	<b>5,661,514</b>	<b>5,661,514</b>	<b>5,411,009</b>
<b>AMBULANCE</b>							
<b>01-741-580-00-125-414</b>							
039003	PROF/SERVICES-LICENSING	2,000	2,375	2,000	2,000	2,000	2,000
043015	REPAIRS-FIRE EQUIPMENT	7,800	8,109	7,800	7,800	7,800	7,800
043024	REPAIRS-VEHICLE	-	-	-	-	-	-
054001	EMT IMPLEMENTATION	-	-	-	-	-	-
054050	TRAINING-EDUCATION	8,000	7,370	8,000	8,000	8,000	8,000
061002	MISCELLANEOUS SUPPLIES	20,000	17,708	20,000	19,557	19,557	19,547
063601	DIESEL FUEL	-	-	-	-	-	-
074001	EQUIPMENT	2,000	13,992	2,000	2,000	2,000	2,000
<b>Ambulance</b>		<b>39,800</b>	<b>49,554</b>	<b>39,800</b>	<b>39,357</b>	<b>39,357</b>	<b>39,347</b>
<b>FIRE ADMINISTRATION</b>							
<b>01-741-610-00-125-414</b>							
011001	REGULAR SALARIES	326,129	325,664	333,235	337,313	337,313	337,313
011061	INSURANCE REIMBURSEMENT	41,757	36,173	32,884	43,999	43,999	43,999
012001	PART TIME SALARIES	10,781	15,282	17,475	18,096	18,096	-
012041	COMMISSIONER STIPEND	3,600	3,600	3,600	3,600	3,600	3,600
014041	OVERTIME	-	-	-	-	-	-
015001	LONGEVITY	1,353	1,353	1,413	1,725	1,725	1,725
016001	LEAVE AT TERMINATION	70,084	70,084	70,084	70,084	70,084	70,084
017001	HOLIDAY PREMIUM PAY	-	-	-	-	-	-
018033	STAND BY PAY	-	-	-	-	-	-
018043	AUXILIARY EDUCATION	-	-	-	-	-	-
021001	INSURANCE-HEALTH	75,886	75,886	75,381	84,201	84,201	84,201
021101	INSURANCE-DENTAL	5,237	4,885	4,883	5,151	5,151	5,151
021501	INSURANCE-LIFE	1,012	816	825	850	850	850
021601	INSURANCE-DISABILITY	2,758	2,736	2,781	2,867	2,867	2,867
022001	SOCIAL SECURITY	4,323	4,625	4,737	4,873	4,873	3,751
022501	MEDICARE	4,373	4,344	4,409	4,636	4,636	4,373
023001	RETIREMENT	55,029	69,609	55,441	65,846	65,846	65,846
026002	INSURANCE-WORKERS COMP	261,193	261,193	261,193	243,303	243,303	243,303
029001	FRINGE BENEFITS-INS REIMB	-	-	-	-	-	-
032001	PROF SERVICES-O/S COUNSEL	-	-	-	-	-	-
034101	PAGERS	-	-	-	-	-	-
034103	TELEPHONE	8,160	1,226	1,200	1,200	1,200	1,200
034104	CELLULAR PHONES	14,280	9,972	8,780	8,780	8,780	8,780
035001	PROF SERVICE-MEDICAL EXAM	2,000	1,445	2,000	2,000	2,000	2,000
039070	PROFESSIONAL SERVICES	1,000	-	1,000	1,000	1,000	1,000
041002	ELECTRICITY	21,881	15,813	21,881	21,881	21,881	21,881
041101	NATURAL GAS	28,922	25,429	28,922	28,922	28,922	28,922
041205	WATER /SEWER FEES	3,744	3,162	3,744	3,744	3,744	3,744
043001	REPAIRS-STRUCTURAL	10,000	34,454	10,000	10,000	10,000	10,000
043012	REPAIRS-COMMUNICATION	2,500	16,023	2,500	2,500	2,500	2,500
043018	REPAIRS-EQUIPMENT	5,000	2,209	5,000	5,000	5,000	5,000
043019	REPAIRS-SCBA	5,000	4,350	5,000	5,000	5,000	5,000
043021	REPAIRS-FIRE ALARM SYS	5,000	8,802	5,000	5,000	5,000	5,000
043024	REPAIRS-VEHICLE	60,000	109,274	60,000	60,000	60,000	60,000
043027	REPAIRS-OFFICE EQUIPMENT	-	-	-	-	-	-
048002	PROPERTY INSURANCE	-	-	-	-	-	-
053001	ADVERTISING	1,000	1,389	1,000	500	500	500
055050	PRINTING	500	200	500	500	500	500
056001	DUES PROFESSIONAL ORGANIZ	1,600	2,749	1,600	3,000	3,000	3,000
056005	DUES REGIONAL HAZMAT TEAM	7,920	7,862	7,920	8,648	8,648	8,648
057101	TRAVEL AND CONFERENCE	4,000	1,829	2,000	1,000	1,000	1,000
061002	MISCELLANEOUS SUPPLIES	20,000	21,853	20,000	20,000	20,000	17,100
061003	MEETING SUPPLIES	300	212	300	300	300	300
062001	OFFICE SUPPLIES	4,500	5,825	4,500	4,500	4,500	4,500
062004	PHOTO SUPPLIES	250	150	250	250	250	250
062501	POSTAGE	2,000	2,136	2,000	2,000	2,000	2,000



		FY09	FY09	FY10	FY11	FY11	FY11
		BUDGET	ACTUAL	BUDGET	DEPARTMENT REQUEST	CITY MANAGER RECOMMENDED	96% CITY COUNCIL REQUEST
063601	DIESEL FUEL	30,000	43,523	30,000	30,000	30,000	30,000
063701	LUBRICANTS	-	-	-	-	-	-
064001	JANITORIAL SUPPLIES	4,000	4,855	4,000	4,000	4,000	4,000
067001	BOOKS & PERIODICALS	500	577	500	500	500	500
068001	CLOTHING ALLOWANCE	1,380	2,000	1,560	1,260	1,260	1,260
068002	CLOTHING	-	-	-	-	-	-
073028	FIRE STATUE	-	25,000	-	-	-	-
081031	FEMA REIMBURSEMENT	-	(10,075)	-	-	-	-
081033	FIRE CONTINGENCY	-	-	-	-	-	-
099006	COPIER LEASE CITY MANAGER RECOMMENED	3,500	4,033	3,500	3,500	3,500	3,500
Fire Administration		<b>1,112,452</b>	<b>1,222,527</b>	<b>1,102,998</b>	<b>1,121,529</b>	<b>1,121,529</b>	<b>1,099,148</b>
FIRE	Total	<b>6,817,399</b>	<b>6,719,748</b>	<b>6,822,400</b>	<b>6,822,400</b>	<b>6,822,400</b>	<b>6,549,504</b>



# EMERGENCY MANAGEMENT

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## MISSION:

The City of Portsmouth's Emergency Management Office (EMO) establishes policy, plans and procedures to insure the safety of the citizens of Portsmouth in the event of a large-scale emergency. This includes adequate inventories of emergency management supplies, and training City staff in their roles in the City's Emergency Management Team. The mission of the EMO has expanded recently as we prepare for potential pandemics and other large scale public health emergencies, working cooperatively with the Health, Police and School departments.

## BUDGET COMMENTS:

The budget for Emergency Management is \$10,000.00 and increases or decreases annually depending on the schedule of training exercises and drills. These expenses would increase dramatically in the event of an actual emergency. Currently, the EMO and the Health Department are taking advantage of grants and State funding sources to continue the planning process.

## BUDGET SUMMARY OF EXPENDITURES:

The EMO utilizes budget funds to augment State funding for our emergency plans and our primary and secondary Emergency Operations Center.

## GOALS AND OBJECTIVES:

### *Goal:*

Maintain and write emergency response plans to meet federal requirements for grant funding and emergency preparedness.

### *Objectives:*

- Continually update school emergency plans
- Continually update the City's Emergency Plan including the All-Hazards Operational Plan with Terrorism annex and the Hazard Mitigation Plan which deals with natural hazards.
- Develop long-range recovery plans to address natural, technological and terrorism hazards
- Update and exercise the Mass Vaccination/Distribution Plan for potential pandemics.

*Goal:* Insure readiness of the City's Emergency Management team to respond to, coordinate and mitigate emergencies of a magnitude that would require activation of the Emergency Operations Center.

### *Objectives:*

- Participate in monthly Emergency Services/Management meetings
- Hold annual training for all members of the Emergency Operations Staff
- Participate in drills and graded exercises for Seabrook Station Emergency Planning Zone

## PROGRAMS AND SERVICES:

### ***Organization and Preparedness-***

- Serve as coordinating agency for City-wide emergency preparedness for natural and man-made disasters
- Coordinating agency for the Portsmouth Area Emergency Planning Team (PAEPT), a cooperative effort between Portsmouth, Newington, North Hampton, New Castle, Greenland and Rye.
- Organize, administer and attend training sessions designed to fulfill the mission
- Publish and disseminate materials and emergency response plans to appropriate agencies and first responders

PERFORMANCE MEASURES:

Successful participation in scheduled emergency exercises including drills and graded exercises for Seabrook Station.

Conduct pandemic tabletop and operational drills designed to refine plan.

Emergency Management Director  
Emergency Management Coordinator

John P. Bohenko, City Manager  
Christopher LeClaire, Fire Chief

Portsmouth Emergency Management Team

City Manager’s Office  
Fire  
Police  
Schools  
DPW  
Human Resources  
City Clerk  
Dispatch  
Health  
Public Health Nurse

Cindy Hayden  
Steven Achilles  
David Ferland  
Edward McDonough  
Steve Parkinson  
Dianna Fogarty  
Kelli Barnaby  
Gil Emery  
Kim McNamara  
Kim Coffey-Philbrick

Additional Resource Agencies

NH Bureau of Emergency Management  
Portsmouth Regional Hospital  
American Red Cross  
Community Development Services  
Community Resource Network  
Families First  
Foundation for Seacoast Health  
Pease –NH Air National Guard  
United Way of Greater Seacoast  
Ham Radio Operator

Police & Fire Departments from Greenland, New Castle, Newington, North Hampton and Rye

		FY09	FY09	FY10	FY11	FY11
		BUDGET	ACTUAL	BUDGET	DEPARTMENT REQUEST	CITY MANAGER RECOMMENDED
<b>EMERGENCY MANAGEMENT</b>						
01-744-590-00-100-416						
034101	PAGERS	6,000	6,460	6,000	6,000	6,000
034103	TELEPHONE	1,000	3	1,000	1,000	1,000
061002	MISCELLANEOUS SUPPLIES	3,000	1,762	3,000	3,000	3,000
062001	OFFICE SUPPLIES	-	-	-	-	-
<b>EM</b>	<b>Total</b>	<b>10,000</b>	<b>8,226</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

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