

CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Thomas G. Ferrini and City Council Members  
FROM: Nancy Novelline Clayburgh, Chairman, Fee Committee *nm*  
DATE: April 11, 2008  
RE: FY '09 Fee Schedule  
CC: John P. Bohenko, City Manager  
Judie Belanger, Finance Director

The Fee Committee met February 6, 2008 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in the appendix portion of the budget book (The Proposed Annual Budget 2008-2009, Appendix III). A resolution is scheduled to be voted upon by the City Council June 2 requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2008.

It is important to note that the fees represented in the fee schedule historically raise approximately 1% of General Fund Revenues or about \$870,000.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following are the requested fee changes by department.

**Planning Department:** Requested modest increases to subdivision applications (non-resident), lot line revisions and residential application for 3-4 dwelling units.

**Police Department:** Adjusted the Alarm Systems Service fees by increasing the amount charged for each occurrence over 15 unfounded service calls from \$300 to \$400.

**Public Works:** Reorganized the fees charged for maps and other electronic data.

**Recreation Department:** Requested an increase to Indoor Pool membership fees for non-residents by 20%; this would increase revenue approximately \$10,000. In addition there is a requested 5% increase in Spinnaker Point Recreation Center rates. An increase of \$5 per boat launch at Peirce Island for non-residents and commercial launches was also submitted.

**Water and Sewer Division:** Submitted their annual adjustment to each divisions Capacity Improvement Multiplier (CIM).

**Library:** Requested an increase to the non-resident library card from \$75 to \$80 and introduced a new senior fee and half year fee.

**Prescott Park:** The Trustees of Trusts voted at their January 2008 meeting to recommend an increase to all docking fees for non-residents.

The Fee Committee believes that the annual review and authorization of fees is important to keep in step with rising costs of doing city business. I recommend your support of the fee schedule as presented in the Proposed Annual Budget 2008-2009, Appendix III. Thank you.

CITY OF PORTSMOUTH  
PROPOSED  
SCHEDULE OF FEES  
FISCAL YEAR 2009



APPENDIX III

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**City of Portsmouth  
Fee Schedule  
Finance Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Non-Ordinance	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00 per check	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: Materials/items brought into be copied; i.e., discharge papers, small items			
Non-Ordinance	Individual occurrences not tracked	8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25 per copy	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds, agreements and other similar items.	Pre FY 02	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked		Pre FY 02	\$0.50 all subsequent pages	\$0.50
Non-Ordinance	Individual occurrences not tracked	All copies made on 11 x 17 pages.	Pre FY 02	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked		Pre FY 02	\$1.00 each additional copy	\$1.00
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	FY 04	\$1.00 Each Print	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing data base cd	Pre FY 02	\$75.00	\$75.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance</u> Title	NOTES	Description	Fiscal Year <u>Last Adjusted</u>	FY 2008 <u>Schedule</u>	Suggested FY 2009 <u>Schedule</u>
<b>* (Indicates change from current fee)</b>					
<b>Chapter 5: Article IV Section 402</b>					
License to handle any gasoline or similar fluids within the City.	FY 07 there were 29 Petroleum Licenses processed for \$5,350.	Initial License Fee	FY 03	\$275.00 per location	\$275.00
		Annual Renewal Fee	FY 03	\$75.00 Up to 9,999 gallons	\$75.00
		Annual Renewal Fee	FY 03	\$100.00 10,000 to 14,999	\$100.00
		Annual Renewal Fee	FY 03	\$125.00 15,000 to 19,999	\$125.00
		Annual Renewal Fee	FY 03	\$150.00 20,000 to 24,999	\$150.00
		Annual Renewal Fee	FY 03	\$175.00 25,000 to 29,999	\$175.00
		Annual Renewal Fee	FY 03	\$200.00 30,000 to 34,999	\$200.00
		Annual Renewal Fee	FY 03	\$225.00 35,000 to 39,999	\$225.00
		Annual Renewal Fee	FY 03	\$250.00 40,000 to 44,999	\$250.00
		Annual Renewal Fee	FY 03	\$275.00 45,000 to 49,999	\$275.00
		Annual Renewal Fee	FY 03	\$300.00 50,000 and over	\$300.00
<b>Chapter 6: Article I Section 109C</b>					
Licenses-Gen. Provisions-Duties of licensee	Change of license location fee not charged	Change Location of Licensed Business	Pre FY 02	\$1.00 Per Occurrence	\$1.00
<b>Chapter 6: Article I Section 110B</b>					
Licenses-Gen. Provisions-Transfer of license	Initial license fee charged	Transfer of License	Pre FY 02	\$10.00 Per Occurrence	\$10.00
<b>Chapter 6: Article II Section 201</b>					
Billiards and Bowling	FY 07 there were 6 license issued for \$1,120	License	FY 03	\$20.00 Per Year, Per Table or Lane	\$20.00
<b>Chapter 6: Article III Section 302</b>					
Model Slot Car Racing	No licenses issued in FY 07	License	Pre FY 02	\$25.00 Per Year	\$25.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
				<b>* (Indicates change from current fee)</b>	
<b>Chapter 6: Article IV Section 403C</b>					
Coin Operated Amusement Devices	FY 07 there were 24 licenses issued for \$9,925.	License	FY 03	n/a Per Machine, Per year No longer Used	n/a
			FY 03	\$75.00 For each of the first 30 machines, per year	\$75.00
			FY 03	\$10.00 For each machine over 30, per year	\$10.00
<b>Chapter 6: Article V Section 502</b>					
Boxing and Wrestling	No licenses issued in FY 07	License	Pre FY 02	\$10.00 Each Day	\$10.00
<b>Chapter 6: Article VI Section 602</b>					
Dancing	No licenses issued in FY 07	License	Pre FY 02	\$10.00 Per Dance	\$10.00
<b>Chapter 6: Article VII Section 707D</b>					
Dog Ordinance	No dogs sold in FY 07	Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00 Per Dog (Discretion of Animal Control Officer)	\$3.00 to \$10.00
<b>Chapter 6: Article IX Section 901C12</b>					
Circus License	No licenses issued in FY 07	Amusement Devices	Pre FY 02	\$30.00 Per Day	\$30.00
		Carnivals (For Operation)	Pre FY 02	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00
		Circus (For Operation)	Pre FY 02	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00
		Fairs (For Operation)	Pre FY 02	\$10.00 Per Day	\$10.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
				<b>* (Indicates change from current fee)</b>	
		Including Each Amusement Device	Pre FY 02	\$5.00 Per Day	\$5.00
		Temporary Structures	Pre FY 02	\$10.00 Per Day	\$10.00
<b>Chapter 6: Article IX Section 902</b> Circus License	No license issued in FY 07	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00 Per Day	\$75.00
<b>Chapter 6: Article X Section 1003</b> Theatricals, Parades, Open Air Meetings	No license issued in FY 07	License	Pre FY 02	\$300.00 Not to exceed per day	\$300.00
		License to exhibit in any hall	Pre FY 02	\$50.00 Not to exceed per day	\$50.00
<b>Chapter 6: Article XIII Section 1315</b> Hawkers and Peddlers	FY 07 there were 9 license issued for \$2,250	License	Pre FY 02	\$250.00 Per Year	\$250.00
<b>Chapter 6: Article XIV Section 1402</b> Pawn Brokers	No license issued in FY 07	License	Pre FY 02	\$35.00 Per Year	\$35.00
<b>Chapter 6: Article XV Section 1502</b> Roller Skating Rinks	No license issued in FY 07	License	Pre FY 02	\$50.00 Per Year	\$50.00
<b>Chapter 6: Article XVI Section 1608</b> Magazine Subscription Solicitors	No license issued in FY 07	License	FY 06	\$50.00 Per Year	\$50.00
<b>Chapter 9: Article V Section 504 C</b> Sidewalk Obstructions	FY 07 there were 5 vendors licensing 40 newsracks	Newsrack	Pre FY 02	No Charge	No Charge
<b>Chapter 9: Article V Section 504 C</b>					



**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance</u> Title	NOTES	Description	Fiscal Year <u>Last Adjusted</u>	FY 2008 <u>Schedule</u>	Suggested FY 2009 <u>Schedule</u>
				<b>* (Indicates change from current fee)</b>	
Sidewalk Obstructions <u>Chapter 9: Article V Section 504 C</u>	FY 07 there were 61 licenses issued for \$6,600.	Obstruction (including Restaurant Table)	Pre FY 02	\$50.00 Each Obstruction (including Restaurant Table)	\$50.00
Sidewalk Obstructions		Restaurant Chairs	Pre FY 02	\$5.00 Each Restaurant Chair	\$5.00
<u>Chapter 13: Section 203 A</u>					
Mobile Homes	FY 07 there were 3 Mobile Home Parks with 277 occupied spaces for a total fee of \$5,540	Mobile home space, occupied, located within a mobile home park.	FY 03	\$20.00 Annually (Due April 1)	\$20.00
<u>Chapter 13: Section 203 B</u>					
Mobile Homes	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.	A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces.	Pre FY 02	\$10.00 Annually (Due April 1)(not less than \$10.00)	\$10.00
		In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.			
			Pre FY 02	\$10.00	\$10.00
Non-Ordinance	FY 07 collections of \$1,355 with 271 occurrences	Notarization	FY 05	\$5.00 Flat fee	\$5.00
Non-Ordinance	FY 07 collections of \$330 with 22 occurrences	Tag day, permits	FY 05	\$15.00	\$15.00
Non-Ordinance	FY 07 collections of \$420 with 7 occurrences	Ward checklist	Pre FY 02	\$60.00 per set	\$60.00
Non-Ordinance	FY 07 collections of \$0 with 0 occurrence	Ward checklist for individual wards	Pre FY 02	\$10.00-\$15.00 (based on size of ward)	\$10.00-\$15.00
Non-Ordinance	FY 07 collections of \$740 with 37 occurrences	Event permit	FY 05	\$20.00	\$20.00
		(fairs, parades etc. not governed by ordinance)			
Non-Ordinance	FY 07 collections of \$0 with 0 occurrence	Ordinance Books	Pre FY 02	\$100.00	\$100.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
				* (Indicates change from current fee)	
Non-Ordinance	FY 07 collections of \$0 with 0 occurrence	Ordinance book supplements (distributed 2 x per year)	Pre FY 02	\$50.00	\$50.00
Non-Ordinance	FY 07 collections of \$0 with 0 occurrences	Voter certification	FY 05	\$5.00	\$5.00
Non-Ordinance	FY 07 collections of \$800 with 8 occurrences	Voter History Disk	FY 05	\$100.00 per election	\$100.00
Non-Ordinance	FY 07 collections of \$25 with 5 occurrences	Articles of agreement filing	Pre FY 02	\$5.00	\$5.00

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
Non-Ordinance	The Planning Department reported the following application numbers and fees for FY 07:  Applications: Site Review 31 Subdivision 17 Conditional Use 9 Board of Adjustment 97 HDC Public Hearings 100 Work Sessions 38 Conservation Commission 26  Revenues: Planning Board \$42,684 Board of Adjustment \$25,366 Site Review \$59,399	Subdivision applications(residential)	FY 07	\$200.00	\$200.00
Non-Ordinance		Plus Per Lot	FY 07	\$100.00	\$100.00
Non-Ordinance		Subdivision applications(non-residential)	FY 05	\$300.00	* \$350.00
Non-Ordinance		Plus Per Lot	FY 07	\$150.00	\$150.00
Non-Ordinance		Lot Line Revision/Verification	FY 06	\$150.00	* \$175.00
Non-Ordinance		Conditional Use Permit :			
Non-Ordinance		1 and 2 Family Dwellings	FY 08	\$100.00	\$100.00
Non-Ordinance		All applicants(except1-2 Family dwellings) on lots 5 acres or less	FY 08	\$250.00	\$250.00
Non-Ordinance		on lots greater than 5 acres	FY 08	\$450.00	\$450.00
<b>PLANNING-BOARD OF ADJUSTMENT</b>					
Non-Ordinance	Residential application 1-2 dwelling units	FY 06	\$75.00	\$75.00	
Non-Ordinance	3-4 dwelling units	FY 05	\$150.00	* \$175.00	
Non-Ordinance	5-10 dwelling units	FY 07	\$200.00	\$200.00	
Non-Ordinance	11-30 dwelling units	FY 07	\$300.00	\$300.00	
Non-Ordinance	30+ dwelling units	FY 07	\$350.00	\$350.00	
Non-Ordinance	For each unit over 30	FY 06	\$75.00	\$75.00	
Non-Ordinance	Total application fee shall not exceed (cap)	FY 07	\$1,000.00	\$1,000.00	
Non-Ordinance	Non-residential applications	FY 07	\$225.00	\$225.00	
Non-Ordinance	In Addition:				
Non-Ordinance	Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	
Non-Ordinance	Total application fee shall not exceed (cap)	FY 07	\$1,000.00	\$1,000.00	

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
Non-Ordinance		Signs	FY 07	\$150.00	\$150.00
		PLANNING-SITE REVIEW			
Non-Ordinance		All developments	FY 07	\$300.00	\$300.00
		In Addition:			
Non-Ordinance		Per \$1,000 of Site costs only	Pre FY 02	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00
		PLANNING-HISTORIC DISTRICT			
Non-Ordinance		Residential applications 1 dwelling unit	FY 06	\$25.00	\$25.00
Non-Ordinance		2 dwelling units	FY 06	\$50.00	\$50.00
Non-Ordinance		3 dwelling units	FY 06	\$75.00	\$75.00
Non-Ordinance		4-10 dwelling units	FY 06	\$125.00	\$125.00
Non-Ordinance		11-30 dwelling units	FY 06	\$250.00	\$250.00
Non-Ordinance		30+ dwelling units	FY 06	\$350.00	\$350.00
Non-Ordinance		For each unit over 30	FY 06	\$100.00	\$100.00
Non-Ordinance		Non-residential applications	FY 07	\$300.00	\$300.00
		In Addition:			
Non-Ordinance		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 07	\$1,500.00	\$1,500.00
Non-Ordinance		Signs (BOA and or HDC)	FY 07	\$150.00	\$150.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
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**BUILDING PERMIT FEES:**

**Chapter 12: Part I Section 108.2**

International Building Code-

and

**Chapter 12: Part II Section R108.2**

International Residential Code-

Following is a summary of Building Permits:  
FY 07

<u>Issued</u>	<u>Value</u>
257	\$41,322,638
<b>Non-Residential Commercial</b>	
<b>Residential</b>	
<u>Issued</u>	<u>Value</u>
302	\$15,526,967
<b>Alterations and Other</b>	
<u>Issued</u>	<u>Value</u>
358	\$6,468,462
Permit Fee: \$377,301	

Note: All Construction Permit Fees rounded up to the nearest \$5.00

<b>Minimum Fee-Residential</b>	<b>FY 07</b>	<b>\$50.00</b>		<b>\$50.00</b>
<b>Special Inspection Fee</b>	<b>FY 07</b>	<b>\$60.00</b>	<b>Per Hour</b>	<b>\$60.00</b>
<b>Emergency Inspection Fee</b>	<b>FY 07</b>	<b>\$60.00</b>	<b>Per Hour</b>	<b>\$60.00</b>
<b>New Construction-Residential (Includes Additions)</b>				
<b>Habitable Enclosed Living Spaces</b>	<b>FY 07</b>	<b>\$0.25</b>	<b>Per gross square ft of floor area</b>	<b>\$0.25</b>
<b>Habitable Unenclosed Living Spaces</b>	<b>FY 07</b>	<b>\$0.20</b>	<b>Per gross square ft of floor area</b>	<b>\$0.20</b>
<b>Nonhabitable or Unfinished Spaces</b>	<b>FY 07</b>	<b>\$0.15</b>	<b>Per gross square ft of floor area</b>	<b>\$0.15</b>
<b>New Construction-Commercial</b>	<b>FY 07</b>	<b>\$0.30</b>	<b>Per gross square ft of floor area</b>	<b>\$0.30</b>
<b>Minimum Fee-Commercial</b>	<b>FY 04</b>	<b>\$50.00</b>		<b>\$50.00</b>
<b>Fire Sprinkler Systems</b>	<b>FY 07</b>	<b>\$0.04</b>	<b>Per gross square ft of sprinkled area</b>	<b>\$0.04</b>
<b>Fire Alarm Systems: (Per device installed)</b>				
	<b>FY 07</b>	<b>\$100.00</b>	<b>per Fire Alarm Control Panel</b>	<b>\$100.00</b>
	<b>FY 07</b>	<b>\$50.00</b>	<b>to Modify an Existing Fire Alarm Control Panel</b>	<b>\$50.00</b>
	<b>FY 07</b>	<b>\$35.00</b>	<b>per Remote Annunciator Panel</b>	<b>\$35.00</b>
	<b>FY 07</b>	<b>\$35.00</b>	<b>per Voice Alarm / Notification System</b>	<b>\$35.00</b>
			<b>(High Rise Feature)</b>	
	<b>FY 07</b>	<b>\$35.00</b>	<b>per Off Site Notification Circuit</b>	<b>\$35.00</b>
			<b>(Central Station or Master Box)</b>	
	<b>FY 07</b>	<b>\$2.00</b>	<b>per Initiation and Notification Device</b>	<b>\$2.00</b>

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
	FY 07	\$2.00 per Supervisory Device	\$2.00
	FY 04	\$5.00 per Fire Safety Control Device (Magnetic Door Holder, Elevator Recall, Smoke Control, etc.)	\$5.00
	FY 07	\$2.00 per Voice Alarm System Device (Phone or Radio hookup)	\$2.00
<b>Flat Rate Permits</b>	FY 06	\$35.00	\$35.00
Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, temporary structures, change-in-occupancy with no construction.			
<b>Demolition Permits</b>	FY 06	\$50.00 For structures up to 2,000 SF floor area	\$50.00
	FY 04	\$10.00 per \$1,000 of demolition cost for structures over 2,000sf	\$10.00
<b>General Renovations</b>			
<b>Residential Rates</b>	FY 04	\$7.00 per \$1,000 of renovation cost	\$7.00
<b>Commercial Rates</b>	FY 04	\$10.00 per \$1,000 of renovation cost	\$10.00
<p>If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.</p> <p>If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on(2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.</p>			
	FY 04	\$7.00	\$7.00
	FY 04	\$10.00	\$10.00
<b>Sign Permits-Minimum Fee</b>	FY 04	\$50.00	\$50.00
<b>Special Event Sign</b>	FY 07	\$35.00 per single event	\$35.00
<b>Fee per sq ft of sign area (Permanent or Temporary)</b>	FY 04	\$1.00	\$1.00
<b>Reinspection Fee</b>	FY 07	\$100.00 Per Reinspection	\$100.00

Chapter 12: Part I Section 109.7

**City of Portsmouth  
Fee Schedule  
Inspection Department**

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<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-					
<u>Chapter 12: Part I Section 108.4</u> International Building Code- and <u>Chapter 12: Part II Section R108.7</u> International Residential Code-		<b>Fee for Nonpermitted Work</b> Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of the regular permit fee or(2) \$200.00 whichever is greater. If the regular permit fee is over(3) \$200.00, the permit fee shall be the regular fee plus(4) \$200.00.			
			FY 04	200%	200%
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00
<u>Chapter 12: Part I Section 110.6</u> International Building Code- and <u>Chapter 12: Part II Section R110.6</u> International Residential Code-		<b>Fee for Certificate of Use and Occupancy</b>	FY 07	\$100.00	\$100.00
<u>Chapter 12: Part I Section 106.3.6</u> International Building Code-		<b>Outside Plan Review Services (adjustment to permit)</b> (for all applicable building permits meaning building,electric, plumbing, mechanical or fire protection permits)	FY 07	-30%	-30%

**ELECTRICAL FEES:**

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2008  
Schedule

Suggested  
FY 2009  
Schedule

**Chapter 12: Part I Section 108.2**

International Building Code-

and

**Chapter 12: Part II Section R108.2**

International Residential Code-

Following is a summary of Electrical Permits:

FY 07

Permits: 534

Permit Fees: \$113,373

Plan Review Fee	FY 04	\$50.00		\$50.00
Special Inspection Fee	FY 07	\$60.00	Per Hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	Per Hour	\$60.00
Reinspection fees	FY 07	\$100.00	Each additional inspection after the second rejection for the same item(s)	\$100.00
Minimum Electric Permit Fee	FY 07	\$50.00		\$50.00
<b>Residential-Service Equipment</b>				
Single Phase	FY 07	\$25.00	up to & including 100 Amps.	\$25.00
Single Phase	FY 08	\$50.00	101 to 200 Amps.	\$50.00
Single Phase	FY 07	\$70.00	201 to 400 Amps.	\$70.00
Single Phase	FY 07	\$15.00	Meters (each)	\$15.00
<b>Lighting Fixtures, Power Utilization</b>				
Equipment & Outlets	FY 04	\$1.00	Each Device	\$1.00
All fees shall be rounded up to the nearest \$5.00 wit	FY 04	\$50.00		\$50.00
<b>Commercial-Contract Cost Fee Method</b>				
First \$5000.00 of electrical construction cost from				
\$0.01 to \$5,000.00	FY 04	\$25.00	Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from				
\$5,000.01 to \$10,000.00	FY 04	\$20.00	Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from				
\$10,000.01 to \$15,000.00	FY 04	\$15.00	Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from				
\$15,000.01 & over	FY 07	\$10.00	Rate per Thousand Dollars of Contract Cost	\$10.00



**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
<b>Chapter 12: Part I Section 109.7</b> International Building Code- and <b>Chapter 12: Part II Section R109.5</b> International Residential Code-		<b>Reinspection fees</b> If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a <b>\$50.00</b> reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.			
			FY 07	\$100.00	\$100.00

<b>Chapter 14: Section 102A E</b> Housing Code	City does not currently collect fee or issue certificate	Certificate of Occupancy	Pre FY 02	\$1.00 Per Building (Good for 3 years)	\$1.00
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**PLUMBING/MECHANICAL PERMIT FEES:**

<b>Chapter 15, Part I of II: Section 106.6.2</b> International Plumbing Code & <b>Chapter 15, Part II of II: Section 106.5.2</b> International Mechanics Code	Following is a summary of Plumbing Permits:  FY 07 Permits: 673 Permit Fees: \$121,752	<b>Residential rate:</b>			
		Fee per fixture (plumbing or gas)	Pre FY 02	\$5.00 Each	\$5.00
		Water distribution piping (per dwelling)	FY 07	\$30.00 Each	\$30.00
		Waste and vent piping (per dwelling)	FY 07	\$30.00 Each	\$30.00
		Gas distribution piping (per gas meter)	FY 07	\$30.00 Each	\$30.00
		Septic System (per dwelling)	FY 07	\$30.00 Each	\$30.00
		Minimum Permit Fee	FY 07	\$50.00	\$50.00
		<b>Commercial rate:</b>			
		Required Plan Review Fee	FY 04	\$50.00 Plumbing	\$50.00
		(Per contractor and for each revision of plans)	FY 04	\$50.00 Mechanical	\$50.00
		Minimum Permit Fee:	FY 04	\$50.00	\$50.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Permit Fee:	FY 07	Delete	Delete
No longer used			
<b>Commercial-Contract Cost Fee Method</b>			
First \$5000.00 of electrical construction cost from			
\$0.01 to \$5,000.00	FY 07	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from			
\$5,000.01 to \$10,000.00	FY 07	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from			
\$10,000.01 to \$15,000.00	FY 07	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from			
\$15,000.01 & over	FY 07	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00
<b>Commercial Range &amp; Duct Extinguishing System:</b>			
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00
At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of Inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.			
	FY 06	\$150.00	\$150.00
Special Inspection Fee	FY 07	\$60.00 Per hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00 Per Hour	\$60.00
Reinspection Fee	FY 07	\$100.00	\$100.00

Chapter 15, Part I of II: Section 107.1.2.4

International Plumbing Code

Chapter 15, Part II of II: Section 107.6

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
International Mechanics Code		<b>Reinspection Fee</b>	<b>FY 07</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>Chapter 15, Part I of II: Section 108.8</b>		<b>Work Commencing Before Permit Issuance</b>			
International Plumbing Code		Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00			
			FY 04	200%	200%
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00
<b>Chapter 15, Part II of II: Section 106.5.1</b>		<b>Commencing work before permit issuance</b>			
International Mechanic Code		Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.			
			FY 04	200%	200%
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00

**City of Portsmouth  
Fee Schedule  
Police Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
<b>Chapter 5: Article VIII Section 802</b>					
Alarm Systems Service Charge	FY 07 Police-Unfounded Emergency Calls were as follows:				
	Occurrences	Revenue			
	1117	No charge	Police-Unfounded Emergency calls	Pre FY 02 No Charge 0-3 Occurrences per calendar year	No Charge
			Police-Unfounded Emergency calls	Pre FY 08 \$75.00 4th Occurrence per calendar year	\$75.00
			Police-Unfounded Emergency calls	Pre FY 08 \$75.00 5th Occurrence per calendar year	\$75.00
	62	\$3,100.00	Police-Unfounded Emergency calls	FY 08 \$75.00 6th Occurrence per calendar year	\$75.00
	47	\$2,820.00	Police-Unfounded Emergency calls	FY 08 \$100.00 7th Occurrence per calendar year	\$100.00
	30	\$2,100.00	Police-Unfounded Emergency calls	FY 08 \$100.00 8th Occurrence per calendar year	\$100.00
	22	\$1,760.00	Police-Unfounded Emergency calls	FY 08 \$100.00 9th Occurrence per calendar year	\$100.00
	87 (over 9)	\$17,400.00	Police-Unfounded Emergency calls	FY 08 \$300.00 <del>Each Occurrences over 9 per calendar year</del> *	Delete
				10th Occurrences per calendar year	\$300.00
				11th Occurrences per calendar year	\$300.00
				12th Occurrences per calendar year	\$300.00
				13th Occurrences per calendar year	\$300.00
				14th Occurrences per calendar year	\$300.00
				15th Occurrences per calendar year	\$300.00
				Each Occurrences over 15 per calendar year *	\$400.00
	Fire Department does not currently monitor unfounded Emergency calls		Fire-Unfounded Emergency calls	Pre FY 02 No Charge 0-2 Occurrences per January to June	No Charge
			Fire-Unfounded Emergency calls	Pre FY 02 \$50.00 Each Occurrence over 2 per January to June	\$50.00
			Fire-Unfounded Emergency calls	Pre FY 02 No Charge 0-2 Occurrences per July to December	No Charge
			Fire-Unfounded Emergency calls	Pre FY 02 \$50.00 Each Occurrence over 2 per July to December	\$50.00
<b>Chapter 7: Article V Section 504</b>					
Bicycles	Fee is not charged	License	Pre FY 02	\$0.50	\$0.50
		(License fee may be waved)			

**City of Portsmouth  
Fee Schedule  
Fire Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
<b>Chapter 5: Article IV Section 406</b> Petroleum Inspector	N/A	Compensation	Pre FY 02	\$0.32 per 1,000 gallons (not to exceed the sum of \$2.00 per tanker) (minimum fee shall not be less than \$1.00)	\$0.32
<b>Chapter 5: Article VI Section 601</b> Fire Department Emergency Medical Service	FY 07 revenue of \$458,582	(Established by City Manager, Approved by Fire Commission)			
<b>Chapter 5: Article VIII Section 804</b> Alarm Systems Monitored by the City	FY 07 there were 256 alarms monitored for \$38,470	(Established by City Manager, Approved by Police or Fire Commission)			
<b>Chapter 5: Article IX Section F403.2</b> Open Burning	FY 07 there were 113 permits issued for \$564		FY 05	\$5.00 Per Burn	\$5.00
Non-Ordinance	FY 07 there were 8 reports researched for \$200	Environmental Reports and Research	FY 06	\$25.00	\$25.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
<u>Chapter 8: Article I Section 106 A</u>					
Street Obstructions	FY 07 there were 63 permits issued for \$1,575		FY 05	\$25.00	\$25.00
Non-Ordinance	FY 07 there were 58 permits issued for approximaletly \$9,525	Excavation Permit	PRE FY 02	\$100.00 1st 100 sf.	\$100.00
			PRE FY 02	\$25.00 each additional 100 sf.	\$25.00
		<b>Maps</b>			
Non-Ordinance		Copy of existing map: 8 1/2 x 11 (B & W)	FY 06	\$0.50 Each Print	\$0.50
Non-Ordinance		11 x 17 (B & W)	PRE FY 02	\$0.50 Each Print	\$0.50
Non-Ordinance		22 x 34 (B & W)	FY 06	\$5.00 Each Print	* \$10.00
Non-Ordinance		24 x 36 (B & W)	FY 06	\$5.00 Each Print	* \$10.00
Non-Ordinance		44 x 34 (B & W)	FY 06	\$5.00 Each Print	* \$20.00
Non-Ordinance		Plot existing maps: 8 1/2 x 11 (B & W)	PRE FY 02	\$1.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		11 x 17 (B & W)	PRE FY 02	\$2.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		22 x 34 (B & W)	PRE FY 02	\$5.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		24 x 36 (B & W)	PRE FY 02	\$5.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		44 x 34 (B & W)	PRE FY 02	\$10.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		Plot existing maps: 8 1/2 x 11 (Color)	FY 06	\$5.00 Each Print	* \$5.00
Non-Ordinance		11 x 17 (Color)	FY 06	\$5.00 Each Print	* \$5.00
Non-Ordinance		22 x 34 (Color)	PRE FY 02	\$10.00 Each Print	* \$10.00
Non-Ordinance		24 x 36 (Color)	PRE FY 02	\$10.00 Each Print	* \$10.00
Non-Ordinance		44 x 34 (Color)	PRE FY 02	\$20.00 Each Print	* \$20.00
Non-Ordinance		Ortho Pictures: 8 1/2 x 11 (Color)	PRE FY 02	\$4.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		11 x 17 (Color)	PRE FY 02	\$8.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		22 x 34 (Color)	PRE FY 02	\$20.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		24 x 36 (Color)	PRE FY 02	\$20.00 *****Delete No Longer Used*****	* Delete
Non-Ordinance		44 x 34 (Color)	PRE FY 02	\$40.00 *****Delete No Longer Used*****	* Delete

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Non-Ordinance		Utility/Geodetic Control Map-			*
Non-Ordinance		for individual property 8 1/2 x 11 (Color)	FY 09	N/A	* \$0.00
Non-Ordinance		by Email	FY 09	N/A	* \$0.00
Non-Ordinance		on Cd	FY 09	N/A	* \$10.00
Non-Ordinance		Maps in PDF format: Tax Map CD	FY 09	N/A	* \$10.00
Non-Ordinance		Standard GIS and CAD Data DVD:	FY 09	N/A	* \$50.00
Non-Ordinance		Custom Disk of Historical Data (CD or DVD)	FY 09	N/A	* \$100.00
Non-Ordinance		Custom Maps creation fee (plus cost of map)	PRE FY 02	\$20.00 *****Delete No Longer Used*****	* Delete

**PUBLIC WORKS**

Non-Ordinance	FY 07 activity:		Description	FY 04	FY 2008	Suggested
	Occurrence	Revenue				
Non-Ordinance	312	\$1,560.00	Disposal of Tires	FY 04	\$5.00 per tire	\$5.00
Non-Ordinance	1221	\$9,768.00	Disposal of Electronics	FY 04	\$8.00 per unit	\$8.00
Non-Ordinance	469	\$4,690.00	CFC Removal	FY 04	\$10.00 per unit	\$10.00
Non-Ordinance	251	\$2,510.00	Yard Waste Disposal (contractors)	FY 04	\$10.00 per Pickup Truck or Trailer	\$10.00
Non-Ordinance	170	\$1,870.00	Yard Waste Disposal (contractors)	FY 04	\$11.00 per 1 ton dump	\$11.00
Non-Ordinance	18	\$216.00	Yard Waste Disposal (contractors)	FY 04	\$12.00 per tree chipper box	\$12.00

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
<b>RECREATION-SPINNAKER PT.</b>					
	Calendar Year 2007 there were the following:				
Non-Ordinance	Adult Residence Members 1,408	Adult Resident	FY 05	\$160.00 per year	* \$168.00
Non-Ordinance	Sr. Citizen Residence 346	Senior Citizen Resident	FY 05	\$80.00 per year	* \$84.00
Non-Ordinance	FY 07 Revenue \$149,957	Daily Guest Fee	PRE FY 02	\$5.00 per day	\$5.00
<b>RECREATION-INDOOR POOL</b>					
Non-Ordinance	The Recreation Department reported the following Indoor Pool usage for Calendar 2007:	5 & Under, Resident	PRE FY 02	\$1.00 per session	\$1.00
Non-Ordinance		5 & Under, Non-Resident	PRE FY 02	\$4.00 per session	\$4.00
Non-Ordinance	Members	5 & Under, Resident/Membership	PRE FY 02	\$40.00 per year	\$40.00
Non-Ordinance	6-17 Resident 182	5 & Under, Non-Resident/Membership	PRE FY 02	\$160.00 per year	* \$192.00
Non-Ordinance	6-17 Non-Resident 165	6-17, Resident	PRE FY 02	\$2.50 per session	\$2.50
Non-Ordinance	18-59 Resident 242	6-17, Non-Resident	PRE FY 02	\$10.00 per session	\$10.00
Non-Ordinance	18-59 Non-Resident 135	6-17, Resident/Membership	PRE FY 02	\$40.00 per year	\$40.00
Non-Ordinance	Senior Citizen Resident 79	6-17, Non-Resident/Membership	PRE FY 02	\$160.00 per year	* \$192.00
Non-Ordinance	Senior Citizen Non-Resident 62	18-59, Resident	PRE FY 02	\$3.00 per session	\$3.00
Non-Ordinance	Total Revenue for Indoor Pool activities FY 07:	18-59, Non-Resident	PRE FY 02	\$12.00 per session	\$12.00
Non-Ordinance	\$87,359	18-59, Resident/Membership	PRE FY 02	\$100.00 per year	\$100.00
Non-Ordinance		18-59, Non-Resident/Membership	PRE FY 02	\$400.00 per year	* \$480.00
Non-Ordinance		Senior Citizen, Resident	PRE FY 02	\$1.00 per session	\$1.00
Non-Ordinance		Senior Citizen, Non-Resident	PRE FY 02	\$4.00 per session	\$4.00
Non-Ordinance		Senior Citizen, Resident/Membership	PRE FY 02	\$40.00 per year	\$40.00
Non-Ordinance		Senior Citizen, Non-Resident/Membership	PRE FY 02	\$160.00 per year	* \$192.00
Non-Ordinance		First Adult, Resident/Family Rate	PRE FY 02	\$100.00 per year	\$100.00



**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>
Non-Ordinance		First Adult, Non-Resident/Family Rate	PRE FY 02	\$400.00 per year	* \$480.00
Non-Ordinance		Second Adult, Resident/Family Rate	PRE FY 02	\$50.00 per year	\$50.00
Non-Ordinance		Second Adult, Non-Resident/Family Rate	PRE FY 02	\$200.00 per year	* \$240.00
Non-Ordinance		Per Child Under 18, Resident/Family Rate	PRE FY 02	\$25.00 per year	\$25.00
Non-Ordinance		Per Child Under 18, Non-Resident/Family Rate	PRE FY 02	\$100.00 per year	* \$120.00
Non-Ordinance		Maximum Per Family, Resident/Family Rate	PRE FY 02	\$200.00 per year	\$200.00
Non-Ordinance		Maximum Per Family, Non-Resident/Family Rate	PRE FY 02	\$800.00 per year	* \$960.00
Non-Ordinance		Swimming Lessons	FY 05	\$30.00	\$30.00
Non-Ordinance		Pool Rental	FY 05	\$30.00 per hour	* \$35.00
Non-Ordinance		per staff	FY 05	\$35.00	* \$40.00
Non-Ordinance		ID card	N/A	N/A per card	* \$0.00

RECREATION-OUTDOOR POOL

Non-Ordinance	The Recreation Department reported the following Outdoor Pool usage for Calendar Year 2007:  Average Daily Use                      458 FY 07 Revenue Collected        \$15,346	18 & Under, Resident	PRE FY 02	\$0.00 per day	\$0.00
Non-Ordinance		18 & under, Non-Resident	PRE FY 02	\$1.00 per day	\$1.00
Non-Ordinance		19 & Over, Resident	PRE FY 02	\$1.00 per day	\$1.00
Non-Ordinance		19 & over, Non-Resident	PRE FY 02	\$2.00 per day	\$2.00

RECREATION-MISCELLANEOUS

Non-Ordinance		Field/Gym-Organized Teams(all inclusive)	PRE FY 02	\$25.00 per team	\$25.00
Non-Ordinance		Practice-Field/Gym use (does not apply to youth athletics including Little League)	PRE FY 02	\$10.00	\$10.00
		Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund)	FY 06	\$200.00 per team	\$200.00

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
		Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00 per person	\$20.00
Non-Ordinance		Electrical Light Usage at Ballfields(does not apply to youth athletics)	PRE FY 02	\$45.00	\$45.00
Non-Ordinance		Room Rental	PRE FY 02	\$10.00	\$10.00
Non-Ordinance	FY 07 Boat Ramp fees collected:	Boat Launch at Peirce Island (Non-Resident)	PRE FY 02	\$100.00 per season	\$100.00
Non-Ordinance	\$10.360	Boat Launch at Peirce Island (Non-Resident)	PRE FY 02	\$10.00 per launch	* \$15.00
Non-Ordinance		Kayaks, non-motorized	PRE FY 02	\$5.00 per launch	\$5.00
Non-Ordinance		Kayaks, non-motorized	PRE FY 02	\$50.00 per season	\$50.00
Non-Ordinance		Commercial	PRE FY 02	\$25.00 per launch	* \$30.00

**City of Portsmouth  
Fee Schedule  
Health Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2008  
Schedule

Suggested  
FY 2009  
Schedule

HEALTH

FY 07 Health Permits were as follows:		
	# of Permits	Fees Collected
Non-Ordinance	60	\$21,000.00
Non-Ordinance	11	\$3,300.00
Non-Ordinance	20	\$4,800.00
Non-Ordinance	25	\$4,500.00
Non-Ordinance	81	\$10,125.00
Non-Ordinance		
Non-Ordinance		
Non-Ordinance		
Non-Ordinance	8	\$2,800.00
Non-Ordinance	8	\$640.00
Non-Ordinance		
Non-Ordinance	21	\$1,050.00
Non-Ordinance		
Non-Ordinance	11	\$1,650.00
Non-Ordinance	Individual occurrences not tracked	
Non-Ordinance		
Non-Ordinance	Individual occurrences not tracked	
Non-Ordinance	Individual occurrences not tracked	

Class

A	Restaurants (100+ seating capacity)	FY 07	\$350.00	\$350.00
B	Restaurants (76-100 seating capacity)	FY 07	\$300.00	\$300.00
C	Restaurants (51-75 seating capacity)	FY 07	\$240.00	\$240.00
D	Restaurants (26-50 seating capacity)	FY 07	\$180.00	\$180.00
E	Restaurants (0-25 seating capacity)	FY 07	\$125.00	\$125.00
E	Bakeries	FY 07	\$125.00	\$125.00
E	Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00	\$125.00
E	Catering	FY 07	\$125.00	\$125.00
F	Supermarkets	FY 08	\$350.00	\$350.00
G	Bed and Breakfast Operations	FY 07	\$80.00	\$80.00
G	Nursing Home (Food Service)	FY 07	\$80.00	\$80.00
H	Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00	\$50.00
M	Mobile Food Operations	FY 07	\$150.00	\$150.00
T	Temporary Food Permit (14 days or less)	PRE FY 02	\$30.00 (up to seven (7) days before the day of the event)	\$30.00
		PRE FY 02	\$100.00 (thereafter)	\$100.00
U	Federally Inspected Food Processors	PRE FY 02	\$100.00	\$100.00
V	Limited Events (1 to 4 events per year)	FY 08	\$60.00	\$60.00
V	Limited Events (1 to 25 events per year)	FY 07	\$125.00	\$125.00
W	Farmer's Market Permit (period 5/01/xx-11/01/xx)	FY 07	\$140.00	\$140.00

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
<b>Chapter 7: Article I Section 102</b>					
Parking Meters	FY 07 total meter revenue of \$974,418 meter revenue not tracked by lot or street.	Metered Spots on Streets	FY 05	\$0.75 Every Hour (Established by Ordinance)	\$0.75
		Metered Spots in Metered Parking Lots	FY 05	\$0.75 Every Hour (Established by Ordinance)	\$0.75
<b>Chapter 7: Article I Section 114A</b>					
Construction Permit	FY 07 revenue received was \$38,655	Meter Bag	FY 08	\$20.00 Per Day	\$20.00
<b>Chapter 7: Article I Section 114B</b>					
Construction Permit	FY 07 reimbursement for bags was \$1,770	Meter Bag	FY 05	\$5.00 Cost of Bag	\$5.00
<b>Chapter 7: Article IV Section 402 C</b>					
High Hanover Parking Garage	FY 07 hourly rate revenue equated to \$1,163,898. FY 07 monthly pass revenue equated to \$599,620. FY 07 Pass Reinstatement revenue equated to \$2,160.  Monthly passes as of Jan 08 as follows: 363 - \$100 per month (24 hr passes) 318 - \$80 per month (day passes) 0 - \$50 per month (night passes)	Rates	FY 05	\$0.75 Hourly Rate	\$0.75
			PRE FY 02	\$80.00 Monthly Pass Daytime (7am-7pm)	\$80.00
			PRE FY 02	\$50.00 Monthly Pass Nighttime (7pm-7am)	\$50.00
			PRE FY 02	\$100.00 Monthly Pass 24 hr	\$100.00
			PRE FY 02	\$20.00 Lost Ticket Fee	\$20.00
			FY 08	\$35.00 Garage Pass Deposit	\$35.00
			FY 08	\$15.00 Pass Reinstatement Fee-Leaseholders	\$15.00
<b>Chapter 7: Article IV Section 405 B</b>					
Hanover-Fleet Street Off-Street Parking Area	FY 07 total meter revenue of \$974,418 individual areas not tracked separately.	Meter Rate	FY 05	\$0.75 Hourly (Established by ordinance)	\$0.75
Vaughan Street Off-Street Parking Area		Meter Rate	FY 05	\$0.75 Hourly (Established by ordinance)	\$0.75
<b>Chapter 7: Article IV Section 405 C</b>					
Worth Parking lot	FY 07 total meter revenue of \$974,418 Worth Lot not tracked separately.	Meter Rate	FY 05	\$0.75 Hourly (Established by ordinance)	\$0.75
<b>Chapter 7: Article IX Section 903</b>					

**City of Portsmouth  
 Fee Schedule  
 Parking / Transportation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Title					
Summons Administration Fee	FY 07 revenue of \$6,524 with 130 occurrences of the fee.	Summons Administration Fee	FY 08	\$75.00	\$75.00
<b>Chapter 7: Article X Section 1004B</b>					
Towing	FY 07 revenue of \$11,000 with 220 occurrences of the fee.	Boot Removal Administration Fee	FY 08	\$75.00	\$75.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2008 Schedule	Suggested FY 2009 Schedule
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**Chapter 11: Article II Section 204**

Private Sewage Disposal	see Chapter 15, Part II of II: Section 106.5.2 for	Inspection Fee	PRE FY 02	N/A	N/A
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**Chapter 11: Article II Section 205**

Building Sewers and Connections		Permit and Inspection Fee	PRE FY 02	\$10.00	\$10.00
Storm Water Connection Permit Fee (Dependent upon revision of ordinance)		Permit and Inspection Fee	FY 06	\$200.00	\$200.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 1, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fe
Industrial Discharge Permit Fee, Including Permit Renewals		Class 2, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fe
Industrial Discharge Permit Fee, Including Permit Renewals		Class 3, Permit and Inspection Fee	FY 08	\$500.00	\$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 4, Permit and Inspection Fee	FY 08	\$500.00	\$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 5, Permit and Inspection Fee	FY 08	\$500.00	\$500.00
Oil and Grease Trap Permit Fee		Permit and Inspection Fee	FY 06	\$100.00	\$100.00
Oil and Grease Trap Permit Renewal Fee		Permit and Inspection Fee	FY 06	\$50.00	\$50.00

Non-Ordinance	FY07 Occurrences were as follows		WATER and SEWER FEES			
	Occurrences	Revenue				
Non-Ordinance			Finance Charge, Unpaid balances after due date	PRE FY 02	18% annual	18% annual
Non-Ordinance	298	\$7,450.00	Turn On	PRE FY 02	\$25.00	\$25.00
Non-Ordinance	146	\$3,650.00	Turn Off	PRE FY 02	\$25.00	\$25.00
Non-Ordinance			Final Billings (if City reads)	PRE FY 02	\$35.00	\$35.00
Non-Ordinance	0	\$0.00	Hydrant Rental Deposit	FY 08	\$1,000.00	\$1,000.00
Non-Ordinance	Currently do not charge		Yearly Account History	PRE FY 02	\$10.00	\$10.00
Non-Ordinance	2	\$70.00	Frozen Meter Repairs<2"	PRE FY 02	\$35.00	\$35.00
Non-Ordinance	0	\$0.00	Frozen Meter Repairs<1 1/2"	PRE FY 02	\$50.00	\$50.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Non-Ordinance	13	\$2,210.00			
		If parts exceed the minimum charge, customer is charged for parts.			
		Emergency Callout	FY 07	\$170.00	\$170.00
		Based on current wages + benefits			
		Minimum callout=4 hours overtime per union contracts			
Non-Ordinance	13	\$455.00			
		Meter Testing <1 1/2"	PRE FY 02	\$35.00	\$35.00
Non-Ordinance	0	\$0.00			
		Meter Testing >=1 1/2"	PRE FY 02	\$50.00	\$50.00
		When requested by customer, (if meter test fails no charge to customer)			
	0	\$0.00			
		Water Services Application Fee	FY 08	\$100.00	\$100.00
Non-Ordinance		Fire Services, Fee per Month			
Non-Ordinance		1"	FY 08	\$2.55	\$2.55
Non-Ordinance		1 1/2"	FY 08	\$3.82	\$3.82
Non-Ordinance		2"	FY 08	\$5.09	\$5.09
Non-Ordinance		2 1/2"	FY 08	\$7.64	\$7.64
Non-Ordinance		3"	FY 08	\$12.22	\$12.22
Non-Ordinance		4"	FY 08	\$19.35	\$19.35
Non-Ordinance		5"	FY 08	\$31.57	\$31.57
Non-Ordinance		6"	FY 08	\$38.69	\$38.69
Non-Ordinance		8"	FY 08	\$71.28	\$71.28
Non-Ordinance		10"	FY 08	\$107.93	\$107.93
Non-Ordinance		12"	FY 08	\$162.88	\$162.88
Non-Ordinance	1,038	\$103,800.00			
		Hydrant Rentals to Municipalities per hydrant	PRE FY 02	\$100.00	\$100.00
Non-Ordinance	2633	\$131,650.00			
		Backflow Test	PRE FY 02	\$50.00	\$50.00
Non-Ordinance	Occurrences not tracked individually	Permits	PRE FY 02	\$25.00	\$25.00
Non-Ordinance	Occurrences not tracked individually	Test Only	PRE FY 02	\$10.00	\$10.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
Non-Ordinance	Occurrences not tracked individually	Test and Sampling	PRE FY 02	\$40.00	\$40.00
Non-Ordinance		Sewer Surcharges-BOD Portsmouth	PRE FY 02	\$0.12 per LB	\$0.12
Non-Ordinance	not tracked by location	Pease	PRE FY 02	\$0.12 per LB	\$0.12
Non-Ordinance		TSS Portsmouth	PRE FY 02	\$0.13 per LB	\$0.13
Non-Ordinance	not tracked by location	Pease	PRE FY 02	\$0.13 per LB	\$0.13
Non-Ordinance	1,503 gals \$90,168.00	Dumping Fees per 1,000 gals	FY 05	\$60.00	\$60.00
Non-Ordinance	Occurrences not tracked individually	Recreation Vehicles	PRE FY 02	\$5.00	\$5.00
Non-Ordinance	Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	PRE FY 02	\$100.00	\$100.00
(Dependent upon revision of ordinance)		Sewer Connection Fees	PRE FY 02	\$250.00	\$250.00
Non-Ordinance	298 \$2,980.00	Equipment Rate (Water & Sewer) - Pick Up	PRE FY 02	\$10.00 per hour	\$10.00
Non-Ordinance	112 \$4,460.00	Backhoe	PRE FY 02	\$40.00 per hour	\$40.00
Non-Ordinance	122 \$8,052.00	Excavator	PRE FY 02	\$66.00 per hour	\$66.00
Non-Ordinance	182 \$7,280.00	Dump	PRE FY 02	\$40.00 per hour	\$40.00
Non-Ordinance	0 \$0.00	Compressor	PRE FY 02	\$8.00 per hour	\$8.00
Non-Ordinance	0 \$0.00	Pump	PRE FY 02	\$10.00 per hour	\$10.00
Non-Ordinance	0 \$0.00	Roller	PRE FY 02	\$20.00 per hour	\$20.00
Non-Ordinance	0 \$0.00	Loader	PRE FY 02	\$50.00 per hour	\$50.00
Non-Ordinance	0 \$0.00	Steamer	PRE FY 02	\$10.00 per hour	\$10.00
Non-Ordinance	0 \$0.00	Sewer Rodder	PRE FY 02	\$20.00 per hour	\$20.00
Non-Ordinance	33 \$2,112.50	Vactor	FY 03	\$65.00 per hour	\$65.00
Non-Ordinance	0 \$0.00	Paver	PRE FY 02	\$17.00 per hour	\$17.00
Non-Ordinance	0 \$0.00	TV Camera Vehicle	FY 08	\$65.00 per hour	\$65.00
Ordinance	N/A	Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 08	\$549.00 per EDU	* \$574.00
Ordinance	N/A	Sewer - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 08	\$508.00 per EDU	* \$753.00



**City of Portsmouth  
Fee Schedule  
Library**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>		<u>Suggested</u> <u>FY 2009</u> <u>Schedule</u>
		LIBRARY				
Non-Ordinance	FY 07 collections of \$26,397 with 350 cards distributed, there are card holders who do not purchase cards--(city employees and local business owners)	Non-Resident Library Card	FY 06	\$75.00	*	\$80.00
Non-Ordinance		Non-Resident Library Card-1/2 year		N/A	*	\$45.00
Non-Ordinance		Non-Resident Library Card-Senior Rate		N/A	*	\$75.00
Non-Ordinance		Non-Resident Library Card-Senior Rate 1/2 rate		N/A	*	\$40.00

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>Suggested FY 2009 Schedule</u>	
<b>Chapter 8: Article II Section 202 E 7 b</b>	Fiscal Year 2007 revenue collected was \$24,160	<b>RESIDENT</b>				
<b>Park Property-</b>		<b>Craft up to twenty (20) ft in length overall</b>	<b>FY 08</b>	<b>\$2.00 Per Hour</b>	<b>\$2.00</b>	
<b>Daytime Docking Fees</b>		<b>For craft twenty-one (21) ft to forty (30) ft overall</b>	<b>FY 08</b>	<b>\$3.00 Per Hour</b>	<b>\$3.00</b>	
		<b>For craft thirty-one (31) ft to forty (40) ft overall</b>	<b>FY 08</b>	<b>\$4.00 Per Hour</b>	<b>\$4.00</b>	
		<b>For craft over forty-one (41) ft to fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$5.00 Per Hour</b>	<b>\$5.00</b>	
		<b>For craft over fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$6.00 Per Hour</b>	<b>\$6.00</b>	
		<b>NON-RESIDENT</b>				
		<b>Craft up to twenty (20) ft in length overall</b>	<b>FY 08</b>	<b>\$2.00 Per Hour</b>	<b>\$5.00</b>	
		<b>For craft twenty-one (21) ft to forty (30) ft overall</b>	<b>FY 08</b>	<b>\$3.00 Per Hour</b>	<b>\$8.00</b>	
		<b>For craft thirty-one (31) ft to forty (40) ft overall</b>	<b>FY 08</b>	<b>\$4.00 Per Hour</b>	<b>\$10.00</b>	
		<b>For craft over forty-one (41) ft to fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$5.00 Per Hour</b>	<b>\$12.00</b>	
		<b>For craft over fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$6.00 Per Hour</b>	<b>\$15.00</b>	
		<b>RESIDENT</b>				
<b>Park Property-24 Hour Docking Fees</b>		<b>Craft up to twenty (20) ft in length overall</b>	<b>FY 08</b>	<b>\$25.00 Per Day</b>	<b>\$25.00</b>	
<b>(to be paid in advance)</b>		<b>For craft twenty-one (21) ft to forty (30) ft overall</b>	<b>FY 08</b>	<b>\$30.00 Per Day</b>	<b>\$30.00</b>	
		<b>For craft thirty-one (31) ft to forty (40) ft overall</b>	<b>FY 08</b>	<b>\$35.00 Per Day</b>	<b>\$35.00</b>	
		<b>For craft over forty-one (41) ft to fifty (50) ft overall</b>	<b>FY 03</b>	<b>\$40.00 Per Day</b>	<b>\$40.00</b>	
		<b>For craft over fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$55.00 Per Day</b>	<b>\$55.00</b>	
		<b>NON-RESIDENT</b>				
		<b>Craft up to twenty (20) ft in length overall</b>	<b>FY 08</b>	<b>\$25.00 Per Day</b>	<b>\$35.00</b>	
	<b>For craft twenty-one (21) ft to forty (30) ft overall</b>	<b>FY 08</b>	<b>\$30.00 Per Day</b>	<b>\$50.00</b>		
	<b>For craft thirty-one (31) ft to forty (40) ft overall</b>	<b>FY 08</b>	<b>\$35.00 Per Day</b>	<b>\$70.00</b>		
	<b>For craft over forty-one (41) ft to fifty (50) ft overall</b>	<b>FY 03</b>	<b>\$40.00 Per Day</b>	<b>\$85.00</b>		
	<b>For craft over fifty (50) ft overall</b>	<b>FY 08</b>	<b>\$55.00 Per Day</b>	<b>\$100.00</b>		