

March 6, 2006

ADDENDUM NO. 1
to
PROJECT MANUAL
for
Maple Haven Park Site Work
Bid Proposal #37-06
PORTSMOUTH, NEW HAMPSHIRE

NOTICE TO ALL BIDDERS

The attention of all Bidders submitting Proposals for the above Maple Haven Park Site Work Project is called to the following Addendum to the printed Specifications and Contract Drawings. The items set forth herein, whether omission, addition, or substitution are to be included in, and form part of, the Specifications and Drawings for the above named Project.

- (1) DELETE Pages 10 through 15 - Proposal Form in its entirety and INSERT the attached new Proposal Form.
- (2) On Page L-9 of the Plan Set add to the detail 5/L-9 the following Note #3:
Depth of Smart Timbers shall be 17" with a reveal of 6".
- (3) On page 3 of the Invitation to Bid DELETE the first paragraph and replace with the following: **Sealed** bid proposals, **plainly marked,** (Maple Haven Park Site Work, Bid Proposal #37-06) **on the outside of the mailing envelope as well as the sealed bid envelope,** addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted **until March 15, 2006 1:30PM**; at which time all bids will be publicly opened and read aloud.
- (4) Throughout the Plan Set reference is made to the fact that Phase II is not a part of the contract, yet several notes require the Contractor to rough grade, loam & seed, etc. Phase II will not be a part of this contract, but the Contractor shall provide for a ten foot transition zone from Phase I to Phase II to ensure a 2% drainage pattern away from Playpod 1. The only exception will be the recycled curb stops that will still be required as shown on Plan L-6.
- (5) On page 7 of the Instructions to Bidders eliminate the bulleted item under 11. Disqualification of Bidders that says "If the contractor is not listed with the New Hampshire Department of Transportation as a pre-qualified contractor under the classifications of Road Construction and Paving."

PROPOSAL FORM

Maple Haven Park Site Work

CITY OF PORTSMOUTH, N.H.

To the City of Portsmouth, New Hampshire, herein called the Owner.

The undersigned, as Bidder, herein referred to as singular and masculine declares as follows:

1. All interested in the Bid as Principals are named herein.
2. This bid is not made jointly, or in conjunction, cooperation or collusion with any other person, firm, corporation, or other legal entity;
3. No officer, agent or employee of the Owner is directly or indirectly interested in this Bid.
4. The Bidder has carefully examined the site of the proposed work and fully informed and satisfied itself as to the conditions there existing, the character and requirements of the proposed work, the difficulties attendant upon its execution and the accuracy of all estimated quantities stated in this Bid, and the bidder has carefully read and examined and all Drawings, Agreement, Specifications and other Contract Documents therein referred to and knows and understands the terms and provisions thereof;
5. The Bidder understands that the quantities of work calculated in the Bid or indicated on the Drawings or in the Specifications or other Contract Documents are approximate and are subject to increase or decrease or deletion as deemed necessary by the Portsmouth City Engineer. Any such changes will not result in or be justification for any penalty or increase in contract prices; and agrees that, if the Bid is accepted the Bidder will contract with the Owner, as provided in the Contract Documents, this Bid Form being part of said Contract Documents, and that the Bidder will supply or perform all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other activities required by the Contract Documents in the manner and within the time therein set forth, and that the Bidder will take in full payment therefor the following item prices, to wit:

Proposal Form (Continued)

- A. The Undersigned proposes to furnish all labor and materials required for the General Landscape Construction Project of Maple Haven Park in accordance with the accompanying Contract Documents prepared by Richardson & Associates Landscape Architects, Inc., for the Lump Sum Base Bid price specified below, subject to additions and deductions according to the terms of the specifications.
- B. The Lump Sum Base Bid by us includes all work indicated by the Bid Documents except:
 - 1. Work covered by Deduct/Add Alternate Bids as may be listed in Rider "A."
- C. The proposed Lump Sum Base Bid price is: (Bidder: insert words and numbers. In cases of conflict between words and numbers, the words shall control.)
- D. Award of Contract shall be based on the Lump Sum Base Bid as in paragraph B. above.

THIS PROJECT SHALL BE BID BY LUMP SUM PRICES:

ITEM #	ESTIMATED QUANTITY	ITEM DESCRIPTION & LUMP SUM PRICE IN WORDS	LUMP SUM PRICE IN FIGURES
1.	1 LS	Maple Haven Park Sitework, per Lump Sum	\$ _____

- D. The undersigned Bidder agrees to perform a minimum of twenty-five (25) percent of the work with its own forces. Furthermore, the undersigned stipulates that the following is the list of sub-bidders (proposed subcontractors) to be used on this project, whose subcontract price will be greater than 10% of the Contract Price, and the work to be performed by each should the undersigned be awarded a Contract.

Proposal Form (Continued)

- F. The undersigned agrees that: each firm listed above will be used for the work indicated at the amount stated, unless a substitution is permitted by City of Portsmouth and that a statement of non-collusion substantially in the form provided below will be included in each subcontract.
- G. The undersigned agrees that, if its Bid is accepted:
1. It will deliver a 100% Labor and Material Payment Bond and all other instruments required by the Contract Documents and execute the Agreement for Construction within ten (10) working days of notification of Contract Award from City of Portsmouth, and
 2. It will perform the Work of this Contract within the number of calendar days indicated in the Time of Performance/Sequence of Work Section of the Supplementary Conditions to the Contract, from the date that a Notice to Proceed is received.
- H. The Undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.
- I. Winning bidder shall cooperate with City and playground equipment installer (to be determined) so that the site preparations for the playground equipment pods are acceptable to the playground installer and the delivery and installation of the equipment will proceed effectively and efficiently.

Proposal Form (Continued)

RIDER "A" – ADD AND DEDUCT ALTERNATES

At the Owner's option, and in accordance with the General Conditions, the following Alternates and Unit Prices shall be used for additions and/or deletions to the Scope of Work and shall be inclusive of furnishing and installing of all material, labor, trucking, overhead, profit, equipment, hoisting, engineering, scaffolding, power hookups, protection, shop drawings, taxes, permits, appliances, delivery and supervision and shall remain in effect until completion of the Contract.

The Owner will inform the Contractor which Alternates, if any, will be added to the Contract within 30 days of the Notice to Proceed. Add Alternate Prices indicated herein include all costs for increasing the Penal Sum of the Contractor's 100% Performance and Labor and Material Payment Bonds by the Alternate Price. Items covered by Unit Prices shall be furnished in accordance with the Specifications and in quantities and locations as directed by the Owner. Maximum difference between "Add" and "Deduct" prices shall not exceed 20%.

DEDUCT ALTERNATE 1: DEDUCT
\$ _____

Description: Replace the straight pre-cast concrete curb in play pod area 2 and 4 with SMARTTIMBERS (recycled plastic edging) by Smartware Products

DEDUCT ALTERNATE 2: DEDUCT
\$ _____

Description: Substitute stone dust paving with no edging for all the Bituminous Concrete paving. Substitute cast in place concrete paving for the Bituminous Concrete paving in the accessible ramps for each play pod.

DEDUCT ALTERNATE 3: DEDUCT
\$ _____

Description: Eliminate installation of all recycled granite posts

ADD ALTERNATE 1: ADD
\$ _____

Description: Add 9 Columnar Maple Trees; 2-2 ½" cal. B&B to create a double row of trees around Play Pod Area #3.

END OF RIDER "A" - ADD AND DEDUCT ALTERNATES

Proposal Form (Continued)

RIDER "B" - UNIT PRICES

Note: Additions shall be at prices indicated, deletions at 90% of prices indicated except for unit prices for Excavation of Unclassified fill and Rock (ledge), and fill in place, which shall be as indicated for both additions and deletions.

3.07	Concrete pad for benches and picnic tables price (include excavation, backfill, compaction):	\$ _____/sf
3.08	Bituminous Concrete paving for Bike, in-place price	\$ _____/sf
3.09	Site Furnishings, in-place composite price:	
3.09.1	Backed Bench; Victor Stanley Model CS-296	\$ _____/ea
3.09.2	Backless Bench; Victor Stanley Model CS-138	\$ _____/ea
3.09.3	Picnic table; Timber Form 2244-8-E	\$ _____/ea
3.09.4	Picnic table (accessible); Timber Form 2243-8-E	\$ _____/ea
3.09.5	Bike rack; Bike Security Rack Co. BS-4B (AE)	\$ _____/ea

END OF RIDER "B" – UNIT PRICES

The undersigned agrees that for extra work, if any, performed in accordance with the terms and provisions of the Contract Documents, the bidder will accept compensation as stipulated therein.

Date _____	Company
By: _____	Print Name
By: _____	Signature
_____	Title
_____	Business Address
_____	City, State, Zip Code
_____	Telephone

The Bidder has received and acknowledged Addenda No. _____ through _____.

All Bids are to be submitted on this form and in a sealed envelope, plainly marked on the outside with the Bidder's name and address and the Project name as it appears at the top of the Proposal Form.

The City's Purchasing Department is trying to determine the most efficient means of advertising our bids. Please help us by taking a moment to answer the following questions. We appreciate your assistance. Please circle your answers.

1. How did you learn of this bid?
 - a. City's web-page
 - b. Portsmouth Herald
 - c. Word of mouth
 - d. Other means of advertising i.e., Works In Progress, Construction Summary, etc.
 - e. Bid Invitation through the mail.

2. How did you obtain the actual bid document?
 - a. City's web-page
 - b. Through the mail
 - c. By contacting the Purchasing Clerk.

A vendor is under no obligation to submit this questionnaire with his/her proposal, but it would be greatly appreciated. Thank you in advance for your assistance.